

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM, WA  
FEBRUARY 8, 2016**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Council members present: Bob Lake, Pam Leonard-Ray, John Miller, Ted Miller, Dennis Smith, Genaveve Starr; Youth Liaison Wendall Lorenzen

**MOTION to excuse Candace Pratt due to illness made by Starr; second by T. Miller. Carried Unanimously.**

**REPORTS**

**Committee, Board and Liaison**

Lake reported that he attended the Park Board meeting and they discussed maintenance issues related to the Park Master Plan. Park Board applicants were also interviewed and that is addressed later in tonight's meeting.

He attended the Clallam County Park Board this morning where Jim Buck made a presentation about a major earthquake situation.

Leonard-Ray reported on the Business Leadership Advisory Committee meeting she attended last week. There is a Clallam County hiring event on Feb 23. She has been attending meetings for the Healthy Communities Coalition. She explained the goal of the coalition and their "Ready Set Go 5210" program. The City of Sequim staff has also attended meetings. She will continue to attend. The program will kick off with a press conference April 23 at the Civic Center. They will also have a presence in the parade and hold a kick off conference in mid-June. A resolution will soon be brought to Council asking for its support of the program.

**Presiding Officer**

Mayor Smith reported on the AWC Action Days and the dedication ceremony for the public art piece held last Friday.

## **PUBLIC COMMENTS**

Wayne Boden stated he is one of the new members of the Kiwanis. They are starting to rebuild the organization. The proposed signage program would be helpful to rejuvenate the organization. They do a lot of community service here as well as internationally.

Paul Renick is with the American Legion. The executive board has examined the packet of information and thinks it is a fair and equitable policy. The American Legion is behind the proposed program and will participate.

Nicolas Holt belongs to Sequim Picklers. He provided an update on the program.

## **PUBLIC HEARINGS (Legislative)**

1. Ordinance No. 2016-002 amending SMC 18.24.140 relating to fences (continued to February 22, 2016)

## **CONSENT AGENDA**

2. Approve/Acknowledge
  - a. City Council Meeting Minutes - January 25, 2016
  - b. Claim Voucher Recap Dated 2/8/16 Total Payments \$420,554.29
  - c. Park & Recreation Board Appointments

**MOTION to accept the Consent Agenda made by Lake; second by T. Miller. Carried Unanimously.**

## **UNFINISHED BUSINESS**

3. [Emergency Management Update](#)

Chief Dickinson explained the City is required to plan for emergencies and adopt an emergency management plan. We do have a plan that needs to be updated. The Police Chief and Public Works Director are responsible for emergency management. Everyone should be preparing themselves. He explained the role of Council and staff in the event of an emergency. An EOC is being created at the Transit Center as approved by the voters with the public safety tax. If the Transit Center does not survive an earthquake, we will have a "tent city" at the city shop for staff and their families for up to one month. He explained the response includes identifying the nature and scope of the disaster and whether or not to declare an emergency. He explained the process of asking for assistance. Washington is ranked 2nd in the nation for highest earthquake risk. 8,000 to 10,000 Washingtonians are expected to perish.

Chief Dickinson provided information concerning the equipment and supplies available for the City.

#### 4. Little League Contract Extension

Irvin stated that the first contract with the Little League was in 2010. The park is outside of the City's UGA. He explained the license agreement. They have been working with the league to have a contract that meets the goals of the league and the City.

**MOTION to authorize the City Manager to sign the proposed Extensions of Interim License Agreements – the City of Sequim and Sequim Little League Association January 1, 2016 to December 31, 2016 (and retroactively for 2013-2015) made by Leonard-Ray; second by Lake. Carried Unanimously.**

#### 5. Resolution No. R2016-04 adopting a Community Signage Program

Kuznek-Reese explained that the proposed policy does not put limitations on membership. Participation would be based on whether the group provides a direct service to the citizens of Sequim. Applications will be accepted for a period of time to determine level of interest and whether there are enough spaces. If there are not, a lottery would be held.

It was suggested that the application period be changed to 30 days. That change will be made.

**MOTION to approve Resolution R2016-04 creating a City policy for a community sign program made by Starr; second by Leonard-Ray. Carried Unanimously.**

### NEW BUSINESS

#### GOOD OF THE ORDER

Lorenzen is fond of the emergency preparedness program and explained his involvement. He is pleased that the City is making progress. He is happy the signage program is moving forward. He helped install the Lions sign years ago.

#### PUBLIC COMMENTS (Please limit comments to 3 minutes each)

#### EXECUTIVE SESSION - Potential Litigation

Mayor Smith announced an executive session at 6:58 pm for potential litigation and employee evaluation. It is expected to last 30 minutes and action is anticipated.

At 7:30 there was announcement that executive session would last an additional 15 minutes.

The meeting reconvened at 7:45 p.m.

**MOTION to approve the amendment to the City Manager contract we discussed in executive session titled City of Sequim, State of Washington, City Manager-City Council first amended employment agreement made by Leonard-Ray; second by Lake. Carried Unanimously.**

**MOTION to authorize the City Manager to purchase a drywell easement from the 7<sup>th</sup> and Hendrickson veterinary clinic not to exceed the cost of required lighting or \$8,000, whichever is less, made by Leonard-Ray; second by J. Miller. Carried Unanimously.**

**MOTION to authorize the City Manager to provide 1 GFC water and 1 GFC sewer to the owner of certain property on Hendrickson holding a deed stating the City offered such GFCs in exchange for the deed made by Leonard-Ray; second by Lake. Carried Unanimously.**

Mayor Smith announced the next meeting dates of February 22, 2016 (6:00 p.m.) and March 14, 2016 (6:00 p.m.)

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

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Karen Kuznek-Reese, MMC  
City Clerk

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Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on February 22, 2016.