

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM, WA  
FEBRUARY 22, 2016**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Bob Lake, Pam Leonard-Ray, Ted Miller, Candace Pratt, Dennis Smith, Genaveve Starr

**MOTION to excuse John Miller who is ill made by Pratt; second by T. Miller; Carried Unanimously.**

**CHANGES TO THE AGENDA**

Mayor Smith stated he would like to move Item 11, purchase of police vehicles, to right after public comments.

**CEREMONIAL**

**REPORTS**

**Committee, Board and Liaison**

Starr reported she attended the Shiso City meeting. They are planning to participate in the Irrigation Festival parade and will sponsor a chamber luncheon in July. On February 19 she attended PRTPPO meeting. They elected new officers. Annette Nesse is new chair. There was a Fast Act legislation presentation from Maria Cantwell's office. Cities are being asked to complete a comp plan certification checklist. She attended a CTS board meeting today. CTS will have an additional route on the PA-Sequim commuter at 11:20 am because the buses are crowded around the noon hour.

Leonard-Ray reported she attended the Healthy Community Coalition. This will kick off in April. She attended an arts commission meeting where "Keying Around" was discussed. This is a new event coming this summer. First Friday on March 4 the City will host some of the painted doors for the Habitat for Humanity event. One of our commission members, Natalie Andrzejewski is painting a door for the Commission.

## Presiding Officer

Mayor Smith reported on the CTS meeting that he attended. He also attended the Planning Commission meeting where they discussed the zoning changes work plan. The Planning Commission also discussed having a retreat.

## City Manager

## Youth Council

Lorenzen reported that 4 students from Sequim High School went to the state capitol to testify on removing the super majority requirement. He does not know the outcome. The students said it went well.

**PUBLIC COMMENTS: Please limit comments to 3 minutes. Please see "Public Comments" rules attached.**

Don Ivy spoke on behalf of Sequim Picklers. He is excited about the program. He has played pickleball for 1.5 years and lost 50 pounds and is off all meds. It is good for the community and all ages. He is excited about the master plan.

Charlie Pugh on behalf of Sequim Picklers, recommend adoption of the plan. The process has been inclusive.

Mark Simpson, President of the skate park foundation stated the skate park is a good thing for the community. They just had an event and raised \$1,500 for the park. They are just getting started.

Jody Wilkinson, president of the Peninsula Tennis Club, has been involved with the master plan and would like to see it move forward. There are funding opportunities available and the club has funds to allocate.

Richard Banf stated he was able to attend the master plan workshops. He commends the Council for hiring the architectural firm. This was one of the best experiences he has been through. He appreciates this process.

## INFORMATION/COUNCIL QUESTIONS INVITED

1. Public Records Act Survey Results
2. 2015 TBD Safety and Maintenance Summary

Mayor Smith called a 10-minute recess at 6:15 p.m. to view the new police vehicle.

The meeting reconvened at 6:20 p.m.

## 11. Purchase police vehicles

Deputy Chief Crain stated the Police Department has over 20 fleet vehicles. It is important to keep them cycled through. They purchase 2 vehicles per year. The cars are 10-12 years old before they leave the fleet. The PD is replacing 2 of the old Crown Victorias. This purchase is included in the 2016 budget.

Miller asked what will happen to the 2 old vehicles. Crain responded these cars will replace older vehicles being used by the VIPS. The older cars will be surplus and sold at auction.

**MOTION to approve the purchase of two Ford Interceptor utility police package vehicles using the Washington State bid contract as well as the purchase of vehicle equipment and associated labor installation expenses for both vehicles not to exceed \$50,000 per vehicle made by Lake; second by T. Miller. Carried Unanimously.**

## **PUBLIC HEARINGS (Legislative)**

3. Ordinance No. 2016-002 Amending SMC 18.24.140 Relating to Fences - Continued to March 14, 2016

## **INFORMATION/COUNCIL QUESTIONS INVITED**

## **CONSENT AGENDA**

4. Approve/Acknowledge
  - a. City Council Meeting Minutes - February 8, 2016
  - b. Claim Voucher Recap Dated 2/22/16 Total Payments \$1,023,476.74
  - c. Appointment to Planning Commission

Mayor Smith indicated an additional applicant, Brandon Janisse, has expressed an interest in serving on the Planning Commission. He had been interviewed previously and he recommends also appointing Brandon to the Planning Commission.

**MOTION to add Brandon Janisse as an appointee to the Planning Commission made by Miller; second by Leonard-Ray. Carried Unanimously.**

Pratt thanked Wiseman and Janisse for stepping up to serve.

**MOTION to approve Consent Agenda made by Pratt; second by Lake. Carried Unanimously.**

## UNFINISHED BUSINESS

### 5. Approve Resolution R2016-05 Adopting the Carrie Blake Park Master Plan

Irvin stated that Carrie Blake Park and the reuse demonstration site do not have a current plan. A plan is needed so that we don't continue to place items in the park without a clear direction. We have been working with the community over the last 6 months to develop this plan. The plan provides color rendering of circulation routes. He highlighted the cost estimates. That does include the estimate for any redevelopment in the park. The Park Board has unanimously recommended approval of the plan. The total cost for everything included in the plan is \$32 million. \$19 million of that cost has already been put in place. There was discussion about how to pay for the improvements. It needs to be a collaborative effort. Irvin provided a review of the proposed redesign of the park and its entrances. There was discussion about installing fencing around the new proposed play area. The master plan includes combining Carrie Blake Park and the reuse demonstration site and changing the name to the Carrie Blake Community Park.

**MOTION to approve Resolution No. R2016-05 authorizing approval of the Carrie Blake Community Park Master Plan made by Lake; second by Leonard-Ray.**

We need to stay in contact with the neighbors and work to satisfy everyone's needs.

**Carried Unanimously.**

### 6. Zoning Regulations Work Plan

Hugo explained the work plan for the zoning amendments. This was approved by the Planning Commission. Each Planning Commission member will meet with a focus group to discuss the changes.

T. Miller asked why we are doing a new Title 21 instead of amending Title 18?

Hugo responded there is a Title 19 which is reserved but don't know why it's reserved. Not redoing 18 because this will take time. The proposal includes bringing this to Council in phases for approval. These phases would not be put into effect until the entire code is complete. Title 18 would be repealed at the same time. It is anticipated these changes would go into effect in summer 2017.

**MOTION to approve the recommended Zoning Code Update Work Program as presented by staff by Candace Pratt; seconded by Pam Leonard-Ray. Carried Unanimously.**

7. Approve Financial Policies: Public Works Change Order Policy & Procedure

Hagener explained the changes that were made to improve this policy.

**MOTION to adopt the Public Works Changer Order Policy and Procedure made by Leonard-Ray; second by T. Miller. Carried Unanimously.**

8. Approve Resolution R2016-03 Adopting Council Rules

MOTION to approve made by Pratt; second by Lake.

There was discussion concerning the public comments section and current agenda topics.

Motion was withdrawn.

**MOTION to table to March 14 to make necessary changes made by Miller; second by Leonard-Ray. Carried Unanimously.**

9. Year-End Financials - City of Sequim/Transportation Benefit District

Hagener explained that 2015 began better than expected by \$81,000 in the General Fund. She explained revenues that were \$69,000 under budget. Expenses were \$171,000 under budget, except intergovernmental expenses. The ending fund balance was \$1.8 million.

She explained the status of each fund for 2015. Excess revenues in water and sewer will be transferred to capital reserves. These accounts did well because of less than expected expenses and increase in customer base.

TBD revenues were \$604K and completed projects and paid expenses of \$653K.

10. Year-End Financial Policy Compliance - City of Sequim/Transportation Benefit District

This was addressed in #9 above.

**NEW BUSINESS**

12. Contract with Sequim Prairie Irrigation Company

Garlington explained there are irrigation ditches within the city limits. Tri-Prairie has siphons that go under 101. There are structures installed in the siphons to collect debris and periodically need cleaning. The irrigation district does not have the proper equipment and has asked the City for help. The City works closely with the districts. He

explained the advantages to the City to have these cleaned out. This is a short term contract. Longer-term solutions will be discussed in the future.

**MOTION to authorize the City Manager to sign a contract with Sequim Prairie Tri-Irrigation Company for limited maintenance using City equipment and crew at the City's convenience, with terms including the current equipment and operator rates as charged to governmental agencies made by T. Miller; second by Starr. Carried Unanimously.**

### **GOOD OF THE ORDER**

Pratt reported that the Clallam County Homeless Connect takes place on Friday, March 4, at Vern Burton Center. Free bus rides are available from anywhere in the County.

Pratt asked if the newspapers could identify which Miller is being quoted in the paper because there are two Millers on the Council.

Lake thanked Irvin for shepherding the Carrie Blake Master Plan.

Mayor Smith announced the next meeting dates of March 14 and March 28.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC  
City Clerk



Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on March 14, 2016.