

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
March 14, 2016**

STUDY SESSION

1. [Update from Clallam County Prosecuting Attorney](#)

Mark Nichols, Clallam County Prosecutor, provided background information on the prosecutor's office. He meets with the City Manager, City Attorney and Police Chief on a monthly basis. He would like to visit with the City Council on a regular basis to let everyone know how things are going. He reported on recent trials and their resulting convictions. There were questions about crime. Nichols indicated that education is important when it comes to crime. The individual constituents can help fight crime. It's best to lock your cars, garage, and house, and to pay attention to personal security.

2. [Volunteer Program and 2014 - 2015 Volunteer Report](#)

Kuznek-Reese reported that the City has had volunteers for several years. When a volunteer, Volunteer Coordinator began in 2013, we began to track hours and people became accustomed to completing time sheets. We have statistics for 2014 and 2015 that are included in the report. For 2015, there were over 95 volunteers that donated 8,843 hours. She provided information on the projects that have been accomplished over the years by the volunteers.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr, and Wendall Lorenzen, student liaison.

CHANGES TO THE AGENDA

CEREMONIAL

Deon Kapetan introduced the Irrigation Festival Royalty. Each member provided a bio. Deon invited everyone to the kick off dinner on March 26.

REPORTS

Committee, Board and Liaison

Starr reported that she volunteered at the Homeless Connect event on March 4 along with Karen Kuznek-Reese. Over 300 people received services. The organizers worked for 6 months to develop the program. She attended the Sister City meeting on March 10. They are working on a plan to be in the Irrigation Festival parade. They also discussed possible upgrades to the Friendship Garden. Starr reported that she attended the Clallam Transit awards dinner.

Miller reported on the Finance Committee meeting of March 3.

Lake attended the PREP meeting where they discussed search and rescue in Clallam County.

Presiding Officer

Mayor Smith reported on the Planning Commission meeting of March 1 that he attended as well as the SARC and YMCA meeting. It was one of the most positive meetings he has attended.

City Manager

3. Department of Enterprise Services / Guy Cole Update Youth Council Liaison

Irvin reported on the Guy Cole Convention Center and the report he provided to Council earlier today. He has been working with Washington Department of Enterprise Services and TRANE who are offering a performance contracting program. They can perform an audit and identify what improvements we can make to make the building more energy efficient. An interagency agreement will come back at a later date. Lisa Steele, energy engineer with DES, provided information on their program. Public agencies have saved considerably with the use of their services. They provide a free preliminary audit which is a high level of audit. They look at improvements that can be made that save money and pay for themselves over time. Matt Emlen with TRANE stated they help customers improve the performance of their facilities. He explained potential improvements. Irvin stated that maximum construction costs will be determined with an investment-grade audit. He provided history on the grant received from the Department of Commerce to upgrade Guy Cole. Bush explained how public agencies have used the DES program. Irvin stated the audit will give us the ability to select what improvements we would like to make. The audit needs to be performed.

Irvin also reported on the meeting with the Haller Board. We received a grant for \$140,294 from the Foundation. This money is the last money needed to fund the road improvements at the reuse site. We received \$34,000 today from Sequim Family Advocates (SFA) for this project.

MOTION to accept funds from Haller Foundation and SFA for the water reuse demonstration site access improvements made by T. Miller; second by Pratt. Carried Unanimously.

PUBLIC COMMENTS:

INFORMATION/COUNCIL QUESTIONS INVITED

4. 2015 Year-End Report & Tourism Enhancement Fund Recap Sequim Dungeness Valley Chamber of Commerce

PUBLIC HEARINGS (Legislative)

5. Ordinance No. 2016-002 Amending SMC 18.24.140 Relating to Fences (Continued from 2/8/16)

Mayor Smith read the rules for the public hearing. The public hearing was opened at 6:35 p.m.

Hugo presented proposed changes for the fencing requirements. There was discussion as to whether this would apply to residences as well and whether there will be an increased cost to residential areas. Mayor Smith asked for speakers. Hearing no response, the public hearing closed at 6:45 p.m.

MOTION to approve Ordinance No. 2016-002 amending SMC 18.24.140 relating to fences at sport facilities, parks and playgrounds within the City, as proposed by City staff and recommended by the Planning Commission made by Starr; second by Pratt.

Ritchie suggested an amendment to the motion. He then suggested that Exhibit A should be changed to the new Exhibit "A", which is attached hereto.

Amendment to the motion to include Exhibit A identified above made by Starr; second by Pratt.

T. Miller indicated he will vote against the motion. This is the first presentation tonight. It is not that urgent and waiting won't hurt. He is opposed to deciding tonight. Starr and Pratt agreed to remove the motion and amendment.

MOTION to table until March 28 made by T. Miller; second by Leonard-Ray. Carried Unanimously.

CONSENT AGENDA

6. Approve/Acknowledge
 - a. City Council Meeting Minutes - February 22, 2016
 - b. Claim Voucher Recap Dated 3/14/16 Total Payments \$674,455.28
 - c. Addendum to Pasturage License Agreement
 - d. Addendum to Greenhouse Lease with Sequim School District
 - e. Approve Resolution R2016-03 Adopting Council Rules

MOTION to accept the Consent Agenda as presented made by Pratt; second by T. Miller. Carried Unanimously.

UNFINISHED BUSINESS

7. Council Goals Update

Irvin provided an update on the Council goals for 2015-2016. Improvements to the downtown neighborhoods will extend beyond 2016. Bush added that we have made progress on the County-wide Planning Policies. This will run out through 2017. Guy Cole funding plan for improvements should be completed by the end of 2016. There was \$95,000 in the budget for improvements. \$27,000 has been used. The Metropolitan Parks District should be continued as a goal beyond 2016. We are continuing to engage in conversations with all stakeholders. We will continue these discussions and expand partners. This will come back to Council in September. Developing a street funding strategy should be completed by the end of 2016. We need to define the unmet need and how to fill the gap. Renewal of the TBD is a key part. Chris Hugo has presented the work plan for completing an update of the development regulations. This goal will be complete by the end of 2017. Hugo explained Phase I and Phase II development regulation amendments.

8. Resolution No. R2016-06 Supporting "Ready Set Go 5-2-1-0"

This is brought forward as part of the Healthy Communities Coalition to help educate the community about healthier behaviors that have the biggest impact on youth in our community.

Dr. Monica Dixon indicated this program started in Portland, Maine as a way to combat childhood obesity. It has now spread to 36 different states. She explained how this program has grown over the years and throughout the state. They intend to offer a community resource at healthysequim.org. This website will provide information for recipes and local promotions.

Mark Ozias provided information on and benefits of the Sequim Dungeness Valley Healthy Communities Coalition.

MOTION to approve Resolution No. R2016-02 declaring support for Ready, Set, Go! 5-2-1-0 as a county-wide initiative to combat childhood obesity by promoting access to healthy foods and physical activity made by T. Miller; second by Leonard-Ray.

Amendment to the motion to leave out "childhood" in the title made by Lake; second by Leonard-Ray. Carried Unanimously.

Lorenzen expressed his support for this resolution. He hopes to study Sports Medicine and Nutrition in the future. This will help our community.

Vote on the Motion. Carried Unanimously.

NEW BUSINESS

9. Purchase of Dump Truck/Snow Plow

Garlington stated our current vehicle is a 1997 F350 with 230,000+ miles. It will be kept around until it requires excessive maintenance. The budget includes \$90,000 to purchase a vehicle and necessary equipment. He explained the problems with the current vehicle as well as the features and benefits of the new vehicle and snow plow. This purchase comes to about \$89,000 plus registration and license. The total price is around \$91,000.

MOTION to approve purchase of one Ford F559 4WD truck with additional equipment for snow ice removal for a total cost, including tax, of \$89,339.96, excluding licensing and registration costs made by T. Miller; second by Pratt. Carried Unanimously.

GOOD OF THE ORDER

Pratt indicated the City has been approached to adopt a resolution about the John Wayne Trail. There was discussion about the importance of this trail to the region. There was consensus to proceed with preparation of a resolution.

Smith reminded everyone of Coffee with the Mayor on Thursday.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION - Potential Litigation

Mayor Smith announced that there will be an executive session regarding potential litigation. It is anticipated to last 15 minutes and action is anticipated. Recess at 7:30 to executive session. The meeting reconvened at 7:45 p.m.

MOTION to authorize the City Manager to enter into an agreement with Clallam Park and Recreation District No. 1 to advance funds to the City Water and Sewer

Utility funds to pay outstanding and continuing utility billings after shut-off for the SARC facility for a period not to exceed September 30, 2016, and providing for appropriate security from the Clallam Park and Recreation District No. 1 made by Pratt; second by Leonard-Ray. Carried Unanimously.

Mayor Smith announced the next meeting dates of March 28, 2016 (6:00 p.m.), April 7 and 8, 2016 (Council Retreat), and April 11, 2016 (5:00 p.m.)

ADJOURNMENT

Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on April 11, 2016.

18.24.140 Fences.

A. Standards.

1. Fences shall be constructed of wood, wrought iron, brick, stone, ~~or~~ concrete masonry unit (CMU). ~~Smooth-faced CMU shall have a veneer finish visible to the public.~~ or chain link or similar mesh fabric if coated with vinyl or a powder paint coating in a dark, earth-based tone and attached to posts made of wood, stone, or other masonry materials, except as provided in 2. and 3.
2. ~~Mesh fencing shall be allowed only when coated with vinyl or a powder paint coating in a dark, earth-based tone, and attached to posts made of wood, stone, or other masonry materials as allowed herein, and be restricted to industrial and storage type properties.~~ In the PF zone, chain link / mesh fences that define playfields, ball diamonds, sport courts and similar play and athletic facilities may also be constructed with steel posts / supports that are finished to match the coated / painted fence fabric.
3. In areas not visible from any city right-of-way or community space, standard, galvanized chain link fencing including steel posts and rails is permitted, and shall be landscaped.