

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
APRIL 25, 2016**

STUDY SESSION

1. Tour of Emergency Operations Center, Transit Center, 190 West Cedar, and Final Briefing

Staff provided an overview of the various stations that are set up for the Emergency Operations Center at the transit center.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr, and Youth Council Liaison Wendall Lorenzen

CHANGES TO THE AGENDA

CEREMONIAL

Mayor Smith announced Ken Hays was unable to attend this meeting. This presentation will be rescheduled.

REPORTS

Committee, Board and Liaison

Starr reported on the PRTPO meeting she attended as well as the Clallam Transit System board meeting.

Shiso City meeting was postponed to next week. Laura Dubois is organizing the Irrigation Parade activities for the Shiso group.

Starr also attended the 15th Anniversary of the Dungeness Valley Health & Wellness Clinic. The clinic is doing a great job for the community.

Leonard-Ray reported on Arts Advisory Commission meeting. They are progressing with a concept for an artistic design with Sequim logo for the council chambers. The call for artists has gone out for "Keying Around." Bids have been received for placing Centennial tiles around the water fountain. Tiles are not weatherproof and need to be placed inside.

Leonard-Ray reported on the launch held at the civic center on Saturday for Healthy Communities Coalition. It was well attended.

Presiding Officer

Mayor Smith reported that he attended the CTS board meeting. The state had planned to do work on 101 along Lake Crescent. They are now developing a different plan.

Smith was asked to throw out the first pitch for Sequim Little League. It was a well attended event.

Smith also attended the practice of the US Women's Rugby Team.

City Manager

Irvin provided information concerning the Transportation Benefit District. A TBD was approved by the voters in 2009. The Council serves as the board of the TBD.

There were 233 loads brought in for the Spring Cleanup Event on April 15 and 16. Miller commented people have asked to have this twice per year. Irvin responded this will be considered along with holding a "Rally in the Alley."

Public Works staff is looking to apply for a Tree City USA designation. The Park & Rec Board could assume the required duties. He explained the requirements of the program.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Charlie Pugh provided an update on Pickleball activities. There is a women's tournament on May 7 at the Boys & Girls Club.

INFORMATION/COUNCIL QUESTIONS INVITED

2. 1st Quarter Reports:
 - a. Boys & Girls Club
 - b. Parenting Matters
 - c. Shipley Center Survey Results

PUBLIC HEARINGS

CONSENT AGENDA

3. **Approve/Acknowledge**
 - a. City Council Team Building Minutes - April 7, 2016
 - b. City Council Retreat Minutes - April 8, 2016
 - c. City Council Meeting Minutes - April 11, 2016
 - d. Claim Voucher Recap Dated 4/25/16 Total Payments \$572,262.42
 - e. Approve City Invoices to TBD for AWC Risk Management Assessment and Legal Notice

f. Approve City invoice to TBD for 1st Quarter 2016 Safety and Maintenance

MOTION to approve Consent Agenda made by Lake; second by Pratt. Carried Unanimously.

UNFINISHED BUSINESS

4. First Quarter Financials City of Sequim and Transportation Benefit District

Hagener provided an update on the financial condition of the City and the TBD. The budget is a plan that is developed in the prior year. The year started better financially than expected. Revenues were \$90K over budget for the first quarter.

There was discussion of how the water line break on 7th Avenue will affect the budget. The budget will be affected in the General/Street fund because of necessary repairs. The water fund not be minimally affected. T. Miller suggested paying the expenses out of the Water fund since the repairs were required due to a water issue. This will be discussed.

Garlington explained the Washington street signal interconnect projects to make improvements to Washington/Sequim intersection as well as signalization at others.

Hagener provided a calendar for development of the 2017 budget.

Stormwater is over budget because there were street sweeper expenses in January. These were large, one time purchases at the beginning of the year that were expected later in the year. This is a timing difference. Financial statements are audited on an annual basis. There was discussion about liquor revenues.

5. Neighborhood Revitalization Update

A neighborhood survey was completed to inventory infrastructure and housing stock. Target areas were established. Work is being done now to provide improvements to a house in the target area.

Cyndi Hueth, Habitat for Humanity, presented an award to Mayor Smith for the 2015 Outstanding Volunteer Group of the Year.

Hueth reported they have started their first neighborhood revitalization project on Maple Street. It is their hope to have more homeowners come forward.

6. Adopt Ordinance 2016-02 Extending the Wi-fi Moratorium

Ritchie explained that additional time is necessary to develop an ordinance that fits the City of Sequim. Approval of this ordinance will extend the moratorium for 6 months. We are looking at the federal requirements for siting cell towers. Tests need to be completed to show that they meet those requirements. We will make sure the radiation issues are properly dealt with.

There was discussion about making sure they meet the TLV standard.

MOTION to approve Ordinance 2016-02 imposing and extending an immediate moratorium on the acceptance of applications for land use permits for new wireless communication support towers in residential zones and declaring an emergency made by Pam Leonard-Ray; seconded by Ted Miller. Carried Unanimously.

7. Approve Letter of Support for YMCA

The YMCA of the US requires an official application from the Olympic Peninsula Association to charter a new branch. They have asked for a letter of support from the Sequim City Council.

MOTION to authorize the Mayor to sign the Letter of Support confirming the City of Sequim's commitment in supporting the long term success of the new YMCA branch on the Olympic Peninsula. Made by Ted Miller; seconded by Pam Leonard-Ray. Carried Unanimously.

8. Approve Letter of Support for Port of Port Angeles' Small Community Air Service Development Program (SCASDP) grant application

This was a request from the Port of Port Angeles in support of their grant application in the amount of \$200,000. There are some concerns about the City's level of commitment. There was discussion about supporting the use of one mode of transportation over another.

This will be revised and come back in 2 weeks.

NEW BUSINESS

9. Adopt Resolution R2016-12 Providing for Human Services Emergency Funding

Ritchie explained this is to allow non-governmental agencies to donate to the City and to establish an emergency services fund. The police officers would then be able to assist with emergency situations. This will be done on a trial basis. T. Miller thinks staff and the PD deserve thanks for this. It is above and beyond the call of duty.

The churches wanted to make sure that people aren't going from church to church and obtaining funds. Pratt feels it would be prudent for the City to contribute (\$5,000) to this fund. This is a good beginning.

MOTION to approve Resolution R2016-12 establishing a Human Services Emergency Fund and policies for implementation on a trial basis by Candace Pratt; seconded by Ted Miller. Carried Unanimously.

GOOD OF THE ORDER

Pratt stated tomorrow's chamber lunch includes a representative from the Burke Museum who will speak on the Sequim Mastodon. It is a good presentation.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION - Evaluate Qualifications of Applicant; Potential Litigation; Status of Labor Contracts

Mayor Smith announced an executive session for potential litigation, labor contracts and applicant qualifications evaluation. Action will be taken. It is anticipated to last 30 minutes. The meeting recessed at 7:25 p.m.

The meeting reconvened at 7:51 p.m.

10. **Adopt Resolution R2016-11 Confirming the Appointment of City Attorney**

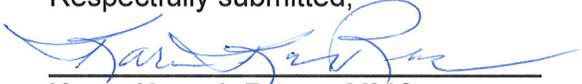
An executive session was held to evaluate the qualifications of the candidates. Upon reconvening,

MOTION to approve Resolution R2016-11 Confirming the Appointment of Kristina Nelson-Gross as City Attorney made by Ted Miller; seconded by Pam Leonard-Ray. Carried Unanimously.

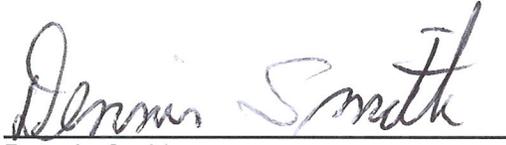
NEXT MEETING DATES were announced.

ADJOURNMENT at 7:55 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on May 9, 2016.