

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
June 13, 2016**

Work Session

City Manager Bush introduced City Engineer Matt Klontz, Public Works (PW) Director David Garlington, and Sarah VanAusdle, PW Management Analyst, all of whom have worked on the CIP along with the Finance Department.

Klontz stated the Public Works and Finance Departments are currently preparing the (2017-2022) 6-year Capital Improvement Program (CIP). The CIP is both a scheduling and anticipated funding document that programs realistic improvements the City intends to make during a 6-year time period. The CIP does not appropriate funds or replace the Capital Facilities Element of the Comprehensive Plan; instead, it functions as a financial planning tool, guiding the actual appropriations that are made by the City Council through adoption of the annual budget. The CIP is to be updated annually as part of the City's budget process to reflect City Council goals and changes in the availability of funds and the anticipated schedule for planned improvements.

The CIP is one of the vital implementation tools that work in concert with the Comprehensive Plan's Capital Facilities/Utilities and Transportation Elements, and the City's Long Range Financial Plan to fulfill the goals and visions the Land Use Element of the Comprehensive Plan. The document is also used to validate the need for grant funds, state subsidized loans and other financial borrowing instruments needed to fund improvements. All of these policy actions must be coordinated and consistent with each other. While the Comprehensive Plan articulates the vision and goals for how Sequim will develop over the next 20 years, it is the CIP that makes the critical link between the City's physical planning policy and the financial resources needed to maintain or improve public services.

Sequim has five Capital Facilities Plans (CFP) which provide long-range policy guidance for the development of capital improvements over a 20-year horizon. They are: The Parks and Recreation Master Plan (2015), Transportation Master Plan (2013), General Sewer Master Plan (2013), Water System Comprehensive Plan (2013), and the Stormwater Master Plan (2016). Each CFP contains an inventory of existing publicly-owned capital facilities describing their locations and capacities; a forecast of schedule and costs for new or refurbished capital facilities; and the proposed locations and capacities of new or expanded capital facilities. Each CFP also recommends a strategy to finance those facilities with either public funds or through developer exactions.

The CIP was reviewed in detail for years 2017-2019 with Klontz commenting on areas where grants have been received or applications are being considered.

Garlington commented this CIP ties in with the long-range financial plan. If you have specific questions, please contact us.

Klontz stated we are evaluating timing plans for our signals on Washington Street. On Thursday, June 23, at 5:30 p.m., we are holding a public workshop to hear what some of the operational issues are regarding signals.

Lake thanked staff for getting grants and loans to stretch our dollars.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr, Wendall Lorenzen

CHANGES TO THE AGENDA

Due to public interest in #7, fireworks, it will be discussed prior to reports.

CEREMONIAL

A Certificate of Recognition was presented to Wendall Lorenzen for his service as Student Liaison to Council.

A Certificate of Recognition was presented to Thomas McCulloch for his Eagle Scout Project; 7 members of Boy Scout Troop #90 who assisted were included. A photo presentation was shown.

PUBLIC COMMENTS regarding Fireworks and Lanterns, Item 7

David Westman, 311 Eunice Street, pastors a church involved with fireworks sales for over 40 years. They want to work in cooperation with the City in this matter. It is disconcerting to come up with an agenda item and they were not informed it was discussed. He stated 25 years ago a shorter season was imposed.

T.Miller said this issue is for 2017 season, not this year.

Rev. Randy Hurlbut, 138 Atterberry Road, Sequim Valley Four Square Church, has sold fireworks for 14 years. The children's ministries appreciates raising the funds. He is a piro and loves the 4th of July. They promote safety in their sales. If we cannot sell, people will go to the tribes to buy unsafe fireworks. There will be bigger problems if you buy outside the City.

Sean Clift, 21 Elk Pass, pastors a Sequim youth group who sells fireworks. The funds are used to take kids to winter camp, retreats, 20-40 teens attend weekly. Youth are there because they want to be there. Half block has been active for years; the youth group reaches out to the kids who hang there. They did a mission trip to the Dominican Republic in the spring. The kids were able to go because of the fireworks stand sales.

Karen Gower, 910 N. G Street, Tacoma, has worked with clubs that sell fireworks for 47 years. The state fire marshal states the 2016 fire season in the northwest is expected to be a normal fire season. She said 80% or more of all fireworks that come to Washington State go to the reservations. Illegal fireworks are not available to non-profit organizations. Lacey banned fireworks and after the ban, fires increased. They educated people on use.

Anne Goetzman, 702 E. Alder, loves Sequim for 51 weeks out of the year. On fireworks week she is starting to water and prune her landscape. She has to prepare for the fireworks going off where she lives. She uses too much water and sits outside her house with her hose. She has no remedies for the fireworks sales. She'd like to contribute money to a large fireworks display.

John Butler, 302 Reservoir Road, suggests creating a committee to designate areas within the City limits that would be safe for people to use fireworks. Whenever you have the potential for someone to get hurt, it is best to do it in a controlled setting. He would like to see the stats for increases in fires. He suggests an independent or City study to get more viable information to help citizens to enjoy fireworks.

Ron Fairclough, 153 W. Spruce, was an fireworks lover as a young man. While looking at this you have people who want to ban fireworks and other who like to enjoy fireworks. He enjoys watching fireworks. Let's enjoy the 4th, and the best way it to have fireworks.

Deanna Anderson, 2147 Cays Road, said the 4th of July is important for her family. It is a time to be celebrated for independence and freedom. Her brother-in-law is in the military and will be home from duty in Turkey; it is a special time of year. They have a big party and fireworks. She has never left Sequim to buy fireworks on the reservations. What is legal is good enough for her.

Gabriele Simonson stated her parents sell fireworks through the church- she doesn't recall when they haven't. She would dress up as a firework and would dance on the sidewalk to bring people in to buy. It has made her break out of her shell and talk to people. If a customer comes in, she helps them. It is a big part of her life.

David Westman, 311 Eunice, has a copy of the Gazette article published after last year's fireworks season. There were only two fireworks related incidents responded to by the fire department last year. He was told both incidents were the results of unattended children using illegal fireworks.

Caleb Simonson has sold fireworks through the church for many years. He has had fun. He can't recall when it has resulted in anything wrong. He would light fireworks supervised as a kid. He is always teaching people to be as safe as they can be. At his age there are minors and people not of legal age buying illegal fireworks. He feels it is smarter to keep fireworks legal and let us buy them instead of buying them illegally.

Roxanne Butler, 302 Reservoir Road, is glad to hear about the safety issues addressed. People do have issues with the noise of fireworks. Service members, domestic animals, have issues with the noise. It can be terrifying in many ways. She appreciates the safety as it is important. Statistics can answer anything we want to say yes or no, too.

NEW BUSINESS

7. Fireworks Ordinance Discussion

Mayor Smith said the discussion tonight is whether we are going to enhance the code on fireworks and sky lanterns. If we took action tonight it would be in place for 2017.

Bush said, however, you do not have to take action tonight; we can call a special meeting next week if you want to take action.

T.Miller expressed his appreciation for those who spoke. The issue is whether you can set off the fireworks within the City of Sequim. There are no issues on the sale of fireworks. The issues are fire and safety, and the noise issue. We have more dogs in this City and it terrifies the animals.

Pratt loves fireworks, as do her kids. The noise has become difficult for many people. She appreciates that. She recommends the dates fireworks are allowed be reduced to July 3-5 instead of starting June 28 to July 5. With this change, people can go out-of-town during fireworks times.

Lake likes a controlled area where they would bring their fireworks to one of the parks during a certain timeframe. It seems better than shooting them off in the neighborhoods.

Leonard-Ray stated fireworks drive wildlife into the City - she recently had a deer in her yard. The noise affects many aspects in the City.

Starr doesn't like fireworks, but she doesn't want to tell citizens they can't use legal fireworks. Maybe reducing the amount of time is a good idea. She is not in favor of banning it.

Mayor Smith agrees with the folks trying to sell safe fireworks to raise funds. As long as we are living here, people cannot stop illegal fireworks. It would increase the workload

on the Police Department. He doesn't feel a ban on fireworks of any kind will work in Sequim.

Pratt likes the idea of educating citizens about the use of legal fireworks and where they can be purchased. Leonard-Ray does not want to ban the use in the City but would be willing to reduce the number of days in the City limits they can be used.

There was no clear direction from Council to take action. They can consider it over the next few months or year and can talk to their constituents.

REPORTS

Committee, Board and Liaison

Starr said the Shiso contingent will be here September 23-27. They are sending 10 students and 3 chaperones to Shiso. Jamestown S'Klallam Tribe has offered to transfer the children from the ferry to Sequim, and then from Sequim to the airport. There are applications from 5/5 boys/girls along with 3 chaperones, including Pam Leonard-Ray from Council.

Pratt said Tom McCullough was a student ambassador when she chaperoned.

Pratt stated at the LTAC meeting 3 grants were approved 1) Little League; 2) Boys & Girls Club for Lavender Shuttle; and 3) Lavender Growers Association for advertising.

T.Miller met with the North Olympic Peninsula Resource Conservation Group (NOPRCG). They finalized a survey for Clallam and Jefferson and planned how to handle it. Bylaw amendments were approved.

Presiding Officer

Mayor Smith attended the Planning Commission meeting. Focus groups will start meeting this week regarding the zoning code.

City Manager

Bush welcomed Kristina Nelson-Gross as City Attorney.

There was a prior question about the status of the Civic Center. Garlington stated we had some problems with the HVAC system. The LEED application was submitted this week and we have enough credit to get the LEED Silver. We are hoping to possibly get to a LEED Gold level. He will be working with Lydig regarding warranty items.

Chief Dickinson gave an update on the Cascadia Rising Exercise last week. He called it a wild success. We learned a lot of things we didn't know. We also found out that our EOC in the Transit Center works. We received favorable comments from the National Guard and evaluator. Some people said they would rather be in our EOC than some of

the others. We identified some needs. We had some ham radio operators come in and help. We are busy ordering what we don't have. We will improve on our training in several ways for our staff. We all need more training and will be sponsoring a class in September with staff from Texas A&M. Council is invited.

Bush thanked Garlington and Dickinson for getting us organized for our EOC. We will keep working on it.

Lorenzen advised graduation was Friday the 10th. The underclassmen are in school until the 15th. He met with Karen Kuznek-Reese and they discussed the plans some of the students would like to see, and feasibility of whether the City has control over.

Councilor Pratt left the meeting to catch a flight.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Jody Wilkinson, 732 Parrish Road, is the president of the Sequim Tennis Club. Scholarships were given to three Sequim and two Port Angeles students, although 23 applied. There is a tournament for doubles on the 25th at the high school with the proceeds going to the scholarship program.

Marc Connelly, 41 Pinehurst Loop, said we should be proud of mutual investment in the community. The Sequim Picklers appreciate the investment the City has made for pickleball, and other investments of staff time writing the parks master plan. We commend the staff for leadership and vision in adopting it. The investment in staff time seeking grants for infrastructures and for parks is important. The Carrie Blake Master Plan investment will be recognized over the future years. There is work to be done for the courts and he appreciates staff assistance in starting that work. You have made a great investment for the community.

Emily Westcott, 853 N. Oxford, is here for Council to sponsor a flower basket. Bob Lake will be in charge of collecting the funds. The high school students have made the flower baskets for 20 years; she sells them and the City waters them. She also works in the community with persons needing to perform community service. She has been using them to clean up messy areas of the City.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS (Legislative)

2. [Ordinance No. 2016-003 Adopting the 2015 International and Uniform Building Codes](#)

Mayor Smith read the rules for the public hearing; it opened at 7:26 p.m.

Building Official Ann Hall gave the staff report. The building codes change every 3 years. The state building code council has adopted the new code and the effective date is July 1. We are also adopting the 2015 Washington State Energy Code.

There is no state code language that requires strapping of above-ground gas tanks unless you are in a flood zone. The good news is Sequim can adopt or amend our code. We are working with the fire department to bring something back on this issue.

Public hearing closed at 7:30 p.m.

MOTION by T.Miller to adopt Ordinance No. 2016-003 relating to 2015 International and Uniform Building Codes; seconded by Lake. Carried Unanimously.

3. [Review Wifi Moratorium Extension Findings, and Adopt Findings of Ordinance No. 2016-02 Wifi/Cell Tower Moratorium Extension](#)

Mayor Smith stated the same public hearing rules apply. The public hearing open at 7:31 pm.

Nelson-Gross stated she wasn't here when Council adopted the moratorium but stated you also need to adopt findings. This will also extend the existing moratorium another 6 months. We are still working on this draft code and will need to do more research.

Lake encouraged them to look at health codes as to radiation. Nelson-Gross said federal law prohibits us regulating certain areas. We can regulate land use; location, and radio frequency can be tested to show they are in compliance with federal law. We do not know yet whether we can require additional testing.

This extension is for another 6 months and we would be hard-pressed not to provide an ordinance beyond this one.

Public hearing closed at 7:36 p.m.

MOTION by T.Miller to adopt Resolution 2016-14 as proposed; seconded by Leonard-Ray. Carried Unanimously.

CONSENT AGENDA

4. Approve/Acknowledge
 - a. City Council Meeting Minutes May 19, 2016
 - b. City Council Retreat Minutes May 23, 2016
 - c. Claim Voucher Recap Dated 6/13/16 Total Payments \$789,490.45
 - d. Reappointments to Park & Recreation Board
 - e. Reappointments to Lodging Tax Advisory Committee

T.Miller said he appreciates re-appointments to the boards.

Consent Agenda was unanimously approved.

TBD BUSINESS

UNFINISHED BUSINESS

5. Adopt Short and Long-Term Council Goals

Bush asked if any changes need to be made to the Council goals.

Starr suggested changing long term goal "increased higher education opportunities in Sequim" to "increase higher education..." or "investigate the potential of higher education opportunities." There was consensus to remove the "d" from increase.

Starr asked how would we increase higher education. Bush said it would be working with local high school and Peninsula College; it would need to be something we work on over time. She prefers "explore" not "increase".

Motion to approve goals as presenting changing "increased" to "increase" by Lake; second by Leonard-Ray.

Move to amend to state "short, mid and long-term goals" by T. Miller; second by Leonard Ray.

VOTE on amendment: Carried 6-0.

Bush said we will do more work on this and include the short-term goals in the budget.

VOTE on main motion: Carried 6-0.

6. Ratify Resolution R2016-13 Recognizing Craig Ritchie's Years of Service

MOTION to adopt and ratify Resolution R2016-13 Recognizing Craig Ritchie's Years of Service by Leonard-Ray; seconded by Starr. Carried 6-0.

GOOD OF THE ORDER

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

T.Miller stated he was impressed by the public comment and discussion on the fireworks issue.

Mayor Smith stated Pratt left a flier for the League of Women Voter's Youth Empowerment Project. Starr said it is important to have elected representatives there.

EXECUTIVE SESSION - Personnel/Contract Negotiations

Mayor Smith announced an Executive Session re Personnel/Contract Negotiations for 10 minutes. There will not be action taken. Meeting recessed at 7:50 p.m. The meeting resumed at 8:00 p.m.

NEXT MEETING DATES: June 27, 2016 (5:00 p.m.) and July 11, 2016 (5:00 p.m.)

ADJOURNMENT

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Roberta J. Usselman, MMC
Deputy City Clerk

Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on June 27, 2016.