

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
June 27, 2016**

1. 2017 Budget: Council input on policy and programs

Hagener described the budgeting process. The budget will represent the City Council goals as well as the City's various plans and its goals. Starr suggested adding climate change to be a regional endeavor. We need to start thinking and talking about this. Hagener provided information concerning projects and activities that are currently in process and that will take place in the future. Lake suggested that we need permission from Clallam Transit to install antenna on top of the building so that we may have radio communications. The SRO program runs through 2017. The City is required to fund the position an additional year. Grant funding runs out in first quarter 2017.

Discussion completed 5:39 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr, Wendall Lorenzen

CHANGES TO THE AGENDA

CEREMONIAL

REPORTS

Committee, Board and Liaison

T. Miller participated in a land use webinar and reported on the various topics that were covered. T. Miller attended the North Olympic Peninsula Research Conservation and Development meeting where they discussed what the panel would like to see in the economic development packet. He also attended the public meetings conducted by David Garlington on traffic improvements. It was very well received. Lake noted that there is tsunami readiness training tomorrow at the Port Angeles City Council chambers. Starr attended the PRTPO meeting which included a tour of Kitsap County projects. Manchester just built a park that incorporates stormwater treatment into the park. It is a water feature that spirals into the ground. There is a large grassy area

where they hold community events. Outside of the park is a cement wall that has lighting built into the wall that is diffused. They toured the newest transit center that is a park-n-ride. They also toured a bridge replacement project in Silverdale. Starr also attended the CTS board meeting.

Leonard-Ray attended the City Arts Advisory Commission meeting. We are still working on getting a contractor to install the Centennial tiles. First Friday is this weekend with a reception from 5-7 for "All Things Purple." This is also the kick off for "Keying Around."

Presiding Officer

Smith attended the CTS meeting followed by the maintenance and activities with CTS. CTS is looking at other sources of fuel. Last week he attended the AWC Conference in Everett.

City Manager

Bush reported on the Transforming Local Government Conference he attended in St. Paul and the AWC Conference. Barbara Hanna reported the current kiosks for the ODT are designed to resemble the granary. New signs have been developed to be placed on the west end of the City. They are working on two additional signs for each end that will describe what is coming up in the City. Garlington reported the East Fir Street project had been moved up in priority in the Capital Improvement Program. Upon reconsideration, he would like to move it back to its original slot which is two years out. The project has not yet been funded. There are other higher priorities that need to be completed which includes acquiring rights-of-way for the trail. That will be included in the CIP that will be brought forward at the next meeting. Irvin added that the Park & Recreation Board has approved a motion to request the CIP incorporate an additional \$39,000 in the 2017 budget for pickleball courts at Carrie Blake Park. Staff will continue to bring the CIP forward with no recommended additional increase.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Jan Rogatz stated she has been here one year. She is from Chicago. She knows there will be a meeting on the Legacy Ridge development in the future.

Bush stated the Legacy Ridge development may come to Council in the future and it is quasi-judicial. There will be public meetings and hearings before the Planning Commission and City Council. There is an upcoming meeting with the developers. Sometime in the fall there may be a public hearing. You may not consider any comments concerning this development until heard during the public hearing. Nelson-Gross stated that the Council has been briefed on their role in a quasi-judicial matter. They cannot talk to the public about the development. If you do talk to them, you run the risk of invalidating their opinion in the future.

Tom Crumley representing Dan Abbott and the Lavender Farmers and Julie Ingram co-owner of Lavender Farm, stated they have deeded property to the Olympic Discovery Trail.

The Tour de Lavender is a large bike race occurring here every year with over 300 riders. Their inaugural year was held during the Centennial. They presented an inaugural jersey to the City on behalf of the Lavender Farmers.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS

CONSENT AGENDA

2. Approve/Acknowledge
 - a. City Council Meeting Minutes - June 13, 2016
 - b. Claim Voucher Recap Dated 6/27/16 Total Payments \$772,709.05
 - c. Resolution R2016-17 Authorizing RCO Application for Washington Wildlife and Recreation Program for Carrie Blake Community Park
 - d. Resolution R2016-18 Authorizing Application for Youth Athletic Facilities Grant for Little League Fields at Dr. Standard Park

Consent agenda was unanimously approved.

UNFINISHED BUSINESS

3. Pavement Rehab Update

Garlington provided background on how roads have been evaluated. Each road was assigned an index. There are some streets that have become very bad. If we use the scientific methods of analysis, we will never get to those roads so we have diverted some funds to get to those roads. He explained the Pavement Condition Index Comparison. Over the next 5 years, with a constant \$500,000 investment every year, we will continue to decline. How much it will take to maintain PCI of 70 will be included in a future discussion. He presented the West Fir Street construction scope. Streets slated to be paved in 2016 include West First between 5th and 9th; Klahn Place, and North 7th Avenue because of the water main break near West Alder loop. This will go to bid soon. We are putting together another transportation project for pedestrian improvements for sidewalks on Blake and Brown. Being proactive on the ADA program is a requirement for many grant applications. We will present you with an ADA program in the near future. We are looking at additional paving on Brown Road. It is a complicated puzzle to find roads necessary for paving where utility work will not need to be completed. Garlington stated this is coming in late because of the parking lot project and the Dungeness Cup. There will still be good weather to complete projects. We are using the West Fir corridor for grant purposes.

4. Approve Guy Cole Scope of Work

Irvin stated that the Dept. of Enterprise Services has conducted initial research. Management fees are included. The scope of work includes a dropped ceiling with interior lighting, HVAC, replacement of windows and doors, kitchen remodel, new flooring, new metal roof, new painting and window treatments. A general contractor would evaluate HVAC to determine proper replacement. Ken Hays has agreed to develop specs to be included in the RFP. We would like to have a general contractor on board by September and have work completed by March 2017. A priorities list will be developed for future phases.

Starr asked if we thought this scope would be completely covered by the available funds. Irvin stated it will be determined once we receive bids.

MOTION to approve the scope of work for the Guy Cole revitalization project as presented by Ted Miller; seconded by Pam Leonard-Ray. Carried Unanimously.

NEW BUSINESS

5. Ratify Contract with Cline Irrigation District for City Maintenance Services

Garlington stated this was an emergency request received from irrigators on the east side where silt and gravel has collected in a fish screen structure. They came to the City and asked if we could take the VAC truck out to suck out rest of sediment. This is a one-time, short contract. The screens were successfully cleared and water is again flowing. The work has been completed. We are now asking for ratification of the contract.

T. Miller stated this is the type of proactive thing we should be doing. We want reciprocity. Does the City of Port Angeles have a VAC truck? Garlington is unsure.

MOTION to ratify the contract dated June 16, 2016 between the City of Sequim and Cline Irrigation District for maintenance of a fish screen located at 1053 Taylor Cutoff Road by Pam Leonard-Ray; seconded by Ted Miller. Carried Unanimously.

6. Approve MOA with Sequim Prairie Tri-Irrigation District

Garlington stated we previously had a contract with Sequim Prairie Tri-Irrigation Association. It is in the City's interest that the irrigation ditches function correctly and minimize impacts to the City. This MOA allows the City to work with the association to clear out irrigation ditches and clear vegetation on City rights-of-way. This is a good opportunity to partner with someone who has a large impact on the City. This is a one-year contract with automatic renewal. The intent is to talk with Highland Irrigation District to develop a similar agreement.

MOTION to authorize the City Manager to sign the MOA with Sequim Prairie Tri-Irrigation Association for general maintenance, with terms including fees for requested services by Candace Pratt; seconded by Ted Miller. Carried Unanimously.

7. Approve Resolution R2016-19 in Support of Dungeness Off-Stream Reservoir Grant Application

Garlington stated the City is a stakeholder that stands to benefit from the construction and operation of a large water storage reservoir south of the City limits. Water would be stored in the reservoir during wetter seasons. The water is then used for commercial agricultural interests during the lowest water flow in the Dungeness. This is also the time when salmon are flowing upstream. This application is for a \$4 million grant for design and property acquisition. This will encourage DOE to fund this grant application. Every partner is being asked for a letter of support. The grant is due June 30. We are not obligating anything other than staff time. Garlington clarified that Port Angeles does not have interest.

MOTION to approve Resolution R2016-19 which urges Washington Department of Ecology to fund property acquisition and design of the Dungeness Off-Stream Reservoir by Ted Miller; seconded by Pam Leonard-Ray. Carried Unanimously.

GOOD OF THE ORDER

Starr thanked staff for an improvement of the electronic version of the Council packet. It makes it very easy to maneuver through the packet. Starr attended League of Women Voters Youth Empowerment Project. It was very successful. Leonard-Ray stated it was a great way to hear from marginalized populations. Many in Sequim would benefit from something like this. Mayor Smith represented the City at a ribbon cutting at the Hurricane Veterinary Clinic.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION - Property Acquisition / Potential Litigation

Mayor Smith announced an executive session for property acquisition and potential litigation. The meeting recessed to executive session for 10 minutes to discuss property acquisition at 7:00 pm. Action is anticipated.

Reconvened at 7:10 pm.

Bush indicated he will explore options.

MOTION to authorize the City Manager to enter into discussions on property acquisition by Candace Pratt; seconded by Pam Leonard-Ray. Carried Unanimously.

An executive session was announced for potential litigation to last approximately 10 minutes. No action is anticipated. Council went into executive session at 7:15 p.m.

Meeting reconvened at 7:28 p.m.

The meeting unanimously adjourned at 7:30 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on July 11, 2016.