

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM TRANSIT CENTER  
190 WEST CEDAR STREET  
SEQUIM, WA**

**APRIL 11, 2011**

**6:00 P.M. REGULAR COUNCIL MEETING**

Mayor Hays called the meeting to order.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Clerk Kuznek-Reese called roll. Council members present: Erik Erichsen, Don Hall, Ken Hays, Susan Lorenzen, Ted Miller.

**MOTION** to excuse Laura Dubois who is on vacation made by Lorenzen; second by Hall. **Carried Unanimously.**

Bill Huizinga arrived at 6:05 p.m.

City Staff present: City Manager Steve Burkett, Admin. Service Director Karen Goschen, Clerk Karen Kuznek-Reese, Interim Planning Director Chris Hugo, Public Works Director Paul Haines, and City Attorney Craig Ritchie.

**INTRODUCTIONS & CORRESPONDENCE**

**CEREMONIAL**

Proclamation – Sexual Assault Awareness Month

Mayor Hays read and presented a proclamation to Becca Korby of Healthy Families. She also thanked the Council for 2011 funding.

Steve Burkett announced this is Joe Irvin's last Council meeting. The Mayor presented a plaque to him thanking him for his years of service to the City.

**REPORTS**

**COMMITTEE, BOARD AND LIAISON SUMMARY**

### Homeless Task Force

Miller reported that he attended the April 7 homeless task force meeting. There were 318 people who signed in with Homeless Connect plus a number of others who didn't sign in. There was \$3,000 in total expenses; \$2,000 was contributed by sponsors and \$1,000 came from the County. Next year the County will not provide funding. 2-1-1 funding is still in jeopardy. Many homeless people use this as their source for information. Section 8 housing has been cut at the federal level. Volunteers in Medicine is surviving with their reduced funding.

### Planning Commission

Hall attended the Planning Commission meeting on April 5. Burkett attended and thanked Joe for the job he has done. Chris Hugo talked about the Comp Plan. There are four candidates for Planning Commission vacancies.

### Lodging Tax Advisory Committee

Erichsen stated there was an LTAC meeting today and asked Barbara Hanna to provide information on the meeting. Hanna reported she gave an update on City projects. She is working on a brochure to use in place of the travel planner. They also discussed merchants' group projects; they discussed a travel and leisure show this summer. LTAC felt it would be a good thing for Sequim to attend to promote the Lavender Festival. They discussed LTAC appointments. They currently have 4 applications for 2 open positions. Erichsen and Miller will interview candidates and make a recommendation to the City Council.

### PRESIDING OFFICER REPORT

Mayor Hays reported he went with Steve Burkett, Chris Hugo, and Joe Irvin to meet with the downtown plan consultants. He was impressed with their responsiveness.

### CITY MANAGER REPORT

Burkett stated the target is to have the downtown plan back to the City by the end of this week. It will then go through review with the Planning Commission and then to Council.

Burkett reported he sent an email to Council updating on the pedestrian crossing at Priest and Brackett. We will be gathering traffic/pedestrian counts as well as other data to help make the situation safe. Annual spring cleanup is this weekend. Residents need to take the coupon and 2 cans of food for the food bank and can drop off trash for free.

He acknowledged Mike Brandt's attendance at the Council meeting.

We received a check today in the amount of \$70,000 from the cell tower settlement. Karen Goschen stated that retail sales is 66% of our sales tax and is tracking with 2009 and 2010 as well as wholesale and food sales. Construction is half of what it was in 2009 and 2010. The real

estate and building industries have not yet recovered. There is a number of large retail projects that we will see completed in 2011. Sales tax from Ross was not included in the budget.

**PUBLIC COMMENTS** *(Please limit comments to 3 minutes)*

Scott Nagel, executive director of Sequim Lavender Farmers' Association, stated that moving to Carrie Blake Park is a great opportunity for the Lavender Farm Faire. He recently attended a lavender forum in Australia. He learned that we are world famous. The faire has over 20 sponsors and more than 110 booths. Evening concerts will take place Friday and Saturday night; Northwest Raptor Center will be there with birds of prey, Mike's Bikes will do bike corral, they are working with Master Gardeners and Shiso City friendship garden. Busses will park at the reuse site entrance at the long sidewalk north from the park. Busses load there and will go north on Blake. The Blake family lot and church space will be used for parking. A shuttle bus will run as well. There will be no parking at Carrie Blake Park. That area will be used for vendors.

Vickie Maples, Chamber of Commerce, introduced Shelli Robb-Kohler, the new executive director. Shelli looks forward to working with everyone.

Mary Bell has seen the coupon. She said people are only allowed one dump load. She feels it needs to be a free dump and people shouldn't be charged. Haines clarified that non-hazardous waste material can be brought to the site. We will not accept woody debris or yard waste. We are not in a position to accept pollutants.

Haines stated people can bring one load without a charge. Spring cleanup has been reduced to 2 days, Friday and Saturday. Multiple properties will have multiple coupons. After that there is a \$10 charge; double axles or trailers are \$25. We anticipate this year's cost at \$5,000. We do not want to encourage people to save up during the year to have a major haul to the City shops during the spring.

Izumi and Owen Blake, 1412 Towne Road, are organizers for Japan relief efforts. They visited family in Japan when the earthquake and tsunami hit. They want to help and thanked the City for their support and donation of Guy Cole. It's great to see the community come together for this. 100% of the proceeds go to the Japanese Red Cross. They want to raise awareness of what the people of Japan are going through. Over 50 businesses have donated. On April 23 there will be an all-ages dance with \$5 suggested donation at the door; April 24 will be silent auction and various local musicians performing throughout the day. The silent auction runs until 4pm; they will make slide shows of Japan and will have donation boxes for the Japanese Red Cross and for the animal rescue. There is no recent Japanese news but reality is still devastating.

**INFORMATION/COUNCIL QUESTIONS INVITED**

1. Critical Areas Ordinance discussion and direction

Kristina Nelson-Gross stated they have been conducting public outreach. We have been researching science, alternatives and what other jurisdictions are doing. She would like to repeal

Title 18.70 and incorporated wetlands into 18.80 and rename it Critical Areas. Buffer averaging would continue to be allowed. We are in the process of doing a field study of wetlands down to 1,000 square feet. It should be completed within 120 days.

There was discussion concerning the wetland on the property owned by Sequim Senior Center. The City does not regulate wetlands smaller than 10,000 square feet. DOE is recommending that we regulate category 4 less than 10,000 square feet.

Miller suggested distinguishing between residential/non residential zones.

The proposed exemptions are category IV less than 10,000 square feet; it can also apply to Category III wetlands less than 2,500 square feet (which is also exempted in current code.) The consultant will rate wetlands on public property and private property if a private property owner gives permission to have their wetland rated. A private property owner may opt to obtain their own study.

We want to provide enough flexibility for a property owner to develop property and relocate Bell Creek.

Nelson-Gross addressed possible code changes such as removing landfill language; hydrogeologic report requirements, and performance standards.

The timeline will depend on the wetland study and results.

## **PUBLIC HEARINGS**

### **CONSENT AGENDA**

2. Approve/Acknowledge
  - a. City Council Meeting Minutes – March 28, 2011
  - b. Claim Voucher recap dated 4/11/11 total payments \$329,519.84

**MOTION** to approve the Consent Agenda as presented made by Hall; second by Miller.  
**Carried Unanimously.**

### **UNFINISHED BUSINESS**

3. Resolution No. R-2011-04 ICMA Deferred Comp

Ritchie explained that these documents are necessary to implement the increase in the City Manager's salary following his performance review.

**MOTION** to approve the proposed Resolution No. R-2011-04 creating a 401 plan number 106226 with ICMA and authorize the Mayor to sign the resolution and the Mayor and/or the Administrative Services Director sign the accompanying documents made by

Miller; second by Lorenzen. Carried Unanimously.

#### NEW BUSINESS

##### 4. Multi-family low income discount and report on single-family discount

The Council previously adopted a low income discount for utilities. We do not believe we will be able to implement one that applies to multi-family units.

Ritchie explained that the problem with using the single-family system for multi-family is the plumbing and metering is different. In a multi-family there is usually one meter for the entire facility. It is not the tenant that pays the utility bill. The tenant pays the utility as part of the rent. If we provide a rebate on the utility bill, we could require the landlord reduces the rental amount. In low income housing there is already a subsidized rent based upon utilities. We will look into other ways that we could subsidize identified tenants if it does not re-subsidize what is already subsidized. It is his recommendation that we not implement a subsidy for multi-family residences at this time.

Miller expressed concern about providing subsidy to single family and not multi family. We need to be fair to everyone equally.

This will be discussed again at budget time.

##### 5. Discuss Music & Movie in the Park and funding

Hall thinks we should use money we have and get donation boxes. Miller would like to use lodging tax. He doesn't feel we should use sewer funds. The program should be funded by those who enjoy the program, with lodging tax and donation boxes.

Huizinga stated it is an outstanding program. We have money set aside in contingencies. People will donate if they know there is a need. Install donation boxes. Go with the regular schedule and provide funding.

Hays feels it is important to fund the program. We need to be thankful that private donors have supported over the years.

Burkett indicate we will come back to Council with a recommendation for funding.

Hays reported that he and Laura Dubois have talked with OTA about a movie partnership. OTA would like to show regular movies. Sharon DelaBarre, chairman of OTA, stated the League of Women Voters showed a movie in the OTA gathering hall. They have a large projection screen and the hall seats a little over 100. They are considering having a movie night at OTA, one each month and nothing that would compete with theaters. OTA does plan to move forward with the movies. They would like to partner with the City. OTA would provide the facility and the film company would guarantee the lowest rental fee for the daily licensing. The fee is based against

ticket revenue. They would not charge an admission price, only donations.

Burkett added that we don't anticipate generating any revenue. The primary purpose is to provide cultural opportunities in the community.

There was Council consensus to proceed with the possible partnership with OTA.

6. **Appoint committee to interview Planning Commission and Design Review Board applicants**

Following discussion, it was agreed that the committee would consist of 3 Council members which includes the Council liaison (Don Hall), the Mayor, and Councilor Bill Huizinga. The Planning Director and Planning Commission chair will be there to answer any questions but will not have a vote or make a recommendation. This committee will also interview Design Review Board applicants.

**GOOD OF THE ORDER**

Erichsen stated there is not a comma after one nation, under God. It should all be said together.

Lorenzen reminded everyone filing deadline for PDC is April 15.

**PUBLIC COMMENTS** *(Please limit comments to 3 minutes each)*

Ron Fairclough, 153 W Spruce, owns property next to City Hall. It is giving him a great deal of stress and he doesn't know what to do with his property. He had a conversation with Paul McHugh in 2001 about the City purchasing his property and allowing Fairclough to remain there for some time. He still does not know what to do with his property. He is wondering why the City isn't purchasing the properties in the area. He would appreciate it if you would speed along what you're going to do with City Hall.

**EXECUTIVE SESSION** An executive session was announced for real estate acquisition and potential litigation – Boss Construction. It is expected to last 20 minutes and action is anticipated. The meeting recessed at 8:30. At 8:50 it was announced to last an additional 10 minutes. The meeting was reconvened at 9:00 a.m.

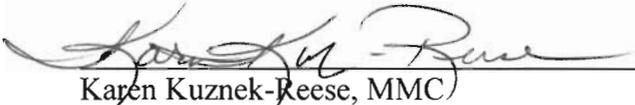
**NEXT MEETING DATE**

Mayor Hays announced the next meeting dates of April 25, 2011 (5:00 p.m.) and May 9, 2011 (6:00 p.m.)

**ADJOURNMENT**

**MOTION** to adjourn at 9:05 p.m. made by Lorenzen; second by Miller. **Carried**  
**Unanimously.**

Respectfully submitted,



Karen Kuznek-Reese, MMC  
City Clerk



Ken Hays  
Mayor

Minutes approved at a regular Council meeting held on April 25, 2011.