

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

MAY 23, 2011

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Pro Tem Dubois called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Don Hall, Bill Huizinga, Ted Miller.

MOTION to excuse Ken Hays who had a family commitment and to excuse Susan Lorenzen for this meeting and the last meeting due to a family illness made by Miller; second by Hall. **Carried Unanimously.**

INTRODUCTIONS & CORRESPONDENCE

Susan Sorensen, Board Member of Sequim Aquatic Recreation Center (SARC), introduced Taylor McDonald, the new executive director of SARC.

CEREMONIAL

Mayor Pro Tem Dubois read and presented a Certificate of Recognition to Fred Wilson in recognition of 15 years of service with the City of Sequim and congratulated him on his retirement.

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Clallam County Economic Development Council (EDC)

Huizinga reported the EDC is coordinating approximately \$1 million in funds which are available for bridge financing.

Lodging Tax Advisory Committee (LTAC)

Erichsen reported that he and Ted Miller interviewed candidates for the LTAC. They recommend the appointments of Shelli Robb-Kahler and Diane Schostak which is on the Consent Agenda for approval.

Planning Commission

Hall reported that he attended the Planning Commission meeting on May 10 where there was a presentation on the preliminary draft of the downtown plan.

PRESIDING OFFICER REPORT

Dubois reported that she and Hall attended the Clallam Transit System (CTS) employee appreciation breakfast. She also attended the CTS meeting which was held in Sekiu. They reviewed vision, mission and goals. They will soon start early review of 2012 budget.

Dubois attended the Solid Waste Advisory Committee meeting and they discussed a proposal for recycling construction materials.

CITY MANAGER REPORT

Burkett reported he was one of the speakers at the annual meeting of the League of Women Voters. He would like to add update on changes at the state legislature related to medical marijuana to tonight's agenda.

Burkett reported on the irrigation pipeline repair on Fir Street at Sequim Avenue on May 15 and Kids' Fishing Day on May 21.

PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

Susan Sorensen, 214 Roberson, as chair of the Clallam County Parks & Rec District #1, stated at the May meeting of the SARC board Burkett discussed a mail out survey that will be sent to city/county residents. Its purpose is to focus on a needs analysis for parks and programs. She requests that the raw and analyzed data be published. There was also discussion of a metro park district depending on the results of the analysis. It could go to the voters in February 2012. SARC commissioners are not sure how this would impact the residents or SARC. SARC would like more information from the city concerning the district. SARC looks forward to working with the city on whatever is best for the residents.

Elaine Burton, the Vintage, thanked WalMart. Blacktop has been placed at the edge of the sidewalk. She has walked for the last 2 months and has observed a lot of "California stops" between Priest and Brackett. She wears her vest every time she walks. She thanked WalMart for cleaning up the streets on each side of Brackett. It is important to get this issue solved. There are walk signs but they are not close enough to the intersection. Cars don't acknowledge it until they get to WalMart. When she wears the vest, people give her a wide berth on Brackett

but it is not the same on Priest Road.

Andy Miller, the Vintage Apartments, thanked the city for putting up the crosswalk signs on Priest Road. They help but they still need white or yellow crossing sign. He asked if there are any future plans for widening Brackett Road. If not, he would like permission to rent equipment and put in a 5' strip so people can walk on that road.

INFORMATION/COUNCIL QUESTIONS INVITED None.

PUBLIC HEARINGS None.

CONSENT AGENDA

1. Approve/Acknowledge
 - a. City Council Meeting Minutes – May 9, 2011
 - b. Claim Voucher recap dated 5/23/11 total payments \$516,365.19
2. Lodging Tax Advisory Committee Appointments

MOTION to approve the Consent Agenda as presented made by Hall; second by Erichsen. **Carried Unanimously.**

UNFINISHED BUSINESS

3. Report on Council priorities

Burkett reviewed the status of the council goals. City Hall/Police Department complex sites are still being evaluated; the citizen survey is key to evaluating needs for a parks and rec district; work is being done with Sequim Speaks; the comp plan is underway; renewable energy has 3 phases with an ordinance coming to Council on June 27; annexation of 104 acres of Battelle property which will wait until there is information on the contract with Battelle and Department of Energy; the downtown plan may be on the Council agenda for June 13; the transportation master plan is delayed because of funding. At the next meeting we will provide options for funding the plan. Building and land use permitting process may require code amendments to make sure it is written in a clear way and we need to make sure good processes are established. The DRB is in the process of proposing revisions to design standards.

There was discussion concerning the Priest/Brackett issues. Haines advised of methods used to warn of pedestrians. Cameras have been installed and we are counting cars and people. The city continues to work with WalMart in making a safer location. They are anxious to help and are interested in providing money instead of building something. He estimates it will cost \$70,000 to build an interim pathway on Brackett. The intersection does not meet the legal requirements for a 4-way stop. He is reviewing various options.

4. Portable sign ordinance update

Ritchie reported work is being done on a sign ordinance that is constitutional. A draft will be

included on the agenda for June 27. This will be scheduled for a study session on June 13.

Dubois would like to let the public know that stapling signs to utility poles is illegal. Linemen are injured when they climb the poles and hit staples.

5. Review final draft of citizen surveys

Hanna indicated the Park Board has reviewed the parks survey. They felt the survey was too much slanted to focus on a Park District and not a City parks department. We are guaranteed 300 responses from City residents on the Customer Satisfaction Survey. The Park Survey will be distributed to 300 city residents and 300 from outside city limits but within Sequim School District. The Park Board felt out-of-city residents should be asked whether they are willing to pay for services. The Park Board felt age groups should be broken down more specifically over the age of 65.

6. Comprehensive Plan Steering Committee

Hugo outlined the proposed plan update program and the steering committee membership.

Burkett proposed the steering committee consist of 10 members to include 3 council members, 2 Planning Commissioners and 5 public at large. These positions will be advertised.

MOTION that the City Council proceed to establish the Comprehensive Plan Update Steering Committee and direct the Planning Department to proceed with the update work program as presented to Council and 3 of the 5 public at large positions shall be city residents made by Miller; second by Hall. **Carried Unanimously.**

Mayor Hays, Miller, Erichsen, Huizinga and Hall volunteered to serve on the steering committee.

NEW BUSINESS

7. Ordinance No. 2011-013 Impact Fee Reduction

Burkett indicated that some feel there is no new construction because of the City's impact fees. There are currently 2,547 approved lots available in the City. This is a proposal to temporarily reduce the impact fees for single-family homes for transportation and parks.

Some Councilors would like to see a public hearing on this issue. Erichsen feels this is political posturing and it should be tabled until 2016.

8. Park Board Interviews

Kuznek-Reese announced that when board terms expire or there is a resignation we advertise for applications.

There are two City terms expiring at the end of June for the Park Advisory Board. There are 4 applicants, 2 of which are current members who are interested in renewing their terms.

Consensus to have Ken Hays, Laura Dubois, Don Hall and Jeff Edwards serve on the interview panel.

9. Legislative Update

Ritchie provided an update on the medical marijuana law. The Department of Health website indicates the law does not allow dispensaries. A provider can provide to only one patient and one patient can only have one provider. A bill passed saying the state will certify dispensaries and make sure they are licensed. He provided information concerning what other cities have adopted.

There was further discussion and it was agreed the city would do nothing at this time.

GOOD OF THE ORDER

Dubois attended Military Day at the museum. It was a nice presentation.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

Ron Fairclough, 153 W Spruce, feels that steering committee members need to have lived in the area for a long period of time.

EXECUTIVE SESSION

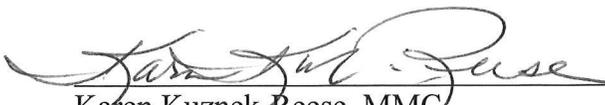
NEXT MEETING DATE

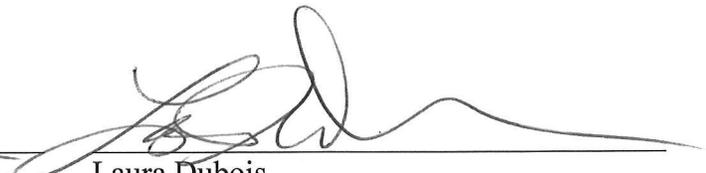
Mayor Pro Tem Dubois announced the next meeting dates of June 6, 2011 at 5:00 p.m. a joint meeting with the Jamestown S’Klallam Tribe at the Tribal Center, and June 13, 2011 at 6:00 p.m.

ADJOURNMENT

MOTION to adjourn at 8:05 p.m. made by Hall; second by Erichsen. **Carried**
unanimously.

Respectfully submitted,


Karen Kuznek-Reese, MMC
City Clerk


Laura Dubois
Mayor Pro Tem

Minutes approved at a regular council meeting held on June 13, 2011.