

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

JUNE 13, 2011

5:00 P.M. STUDY SESSION

Sign Ordinance

Ritchie discussed portable signs and associated issues. Council members were in favor of kiosks. Hall would like to know the minimum number of directional signs the realtors feel they need. Miller likes only allowing signs with property owner permission and feels all signs on rights of way should be prohibited.

Ritchie recommends a permitting process for blood drives, book sales, etc. Dubois questioned how to handle garage sale signs in storage units. He recommends different regulations for different zones.

Councilors will provide input to the City Attorney by Thursday.

Mayor Hays called for a five-minute recess at 6:05. The meeting resumed at 6:13 p.m.

6:13 P.M. REGULAR COUNCIL MEETING

Mayor Hays called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Don Hall, Ken Hays, Bill Huizinga, Ted Miller.

MOTION to excuse Susan Lorenzen made by Dubois; second by Erichsen.
Carried Unanimously.

City Staff present: City Manager Steve Burkett, Clerk Karen Kuznek-Reese, Planning Director Chris Hugo, Public Works Director Paul Haines, City Attorney Craig Ritchie, Police Chief Bill Dickinson, Communications/Tourism Manager Barbara Hanna, Public Works Office Manager Jeff Edwards.

INTRODUCTIONS & CORRESPONDENCE None

CEREMONIAL

Korean War Remembrance Day Proclamation

Mayor Hays read and presented a proclamation to members of Korean War Veterans Association, Olympic Peninsula, Chapter #310, proclaiming June 25, 2011 as Korean War Remembrance Day. This is the only organization in the State of Washington. They have been invited to Olympia for the Remembrance Day festivities.

Sequim High School Fast Pitch Team Certificate of Recognition

Mayor Hays read and presented a Certificate of Recognition to the Sequim High School Fast Pitch Team.

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Miller reported the Homeless Task Force met on June 2. Cigarette addiction among the homeless is a critical issue. As of June 30, there is no longer any program to help cigarette addiction. There is a 40% reduction in homelessness funding in 2012. He would like to have a study session to discuss a Sequim homelessness program.

Hall attended the June 7 Planning Commission meeting where they discussed the downtown plan.

Dubois reported CTS has a hedge on fuel. She also attended the Peninsula Development subcommittee meetings to rewrite their comprehensive plan. That should be approved at the June 23 meeting and she will be unavailable. She would like one of the other Councilors to attend.

PRESIDING OFFICER REPORT

Mayor Hays attended the Chamber board meeting. He will be attending the AWC Conference next week.

Council had a special meeting last week with the Jamestown S'Klallam Tribe. It was agreed to meet on an annual basis. Staff will look at more formal ways to work together.

CITY MANAGER REPORT

Burkett reported the Mayor and Ron Allen will co-author an article in the AWC magazine in July. The construction began last week on the playfields at the water reuse site. At the next meeting a recommendation will be brought forward for naming the playfields.

PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

INFORMATION/COUNCIL QUESTIONS INVITED

1. 2011 Budget Amendments

Burkett responded to Miller's question concerning a budget amendment of \$26,000 for the downtown plan.

2. Travel Policy

PUBLIC HEARINGS (Legislative)

3. Similar Use Determination for Unlisted Uses

Hugo explained this amendment is brought forward because of a few issues. An application has been received for a proposed use in the downtown that was not listed as an approved use. It is similar to other retail uses and should be allowed. Under the current code, it would be considered a major conditional use permit requiring a public hearing. There is also a provision in the code that only allows one zoning code amendment per year. In addition to dealing with the similar use issue, he is also proposing text amendments to remove the prohibitions limiting zoning code amendments to once per year.

Mayor Hays opened the public hearing at 6:40 p.m.

Hugo stated he is also proposing deletion of the R-V zone. R-V is an overlay allowing 12-24 dwelling units per acre. When this zone was created, it was in anticipation of a downtown subarea plan. The zoning was proposed before the plan was done. There is a new proposed zoning for the downtown so the R-V has no validity to the code.

Hugo stated wine tasting in the downtown core is considered an unlisted use and the code indicated this shall be reviewed and processed as a major conditional use. A major conditional use requires a public hearing, is onerous, takes several months, and is not necessary. These issues can be handled much more efficiently and with less burden to the applicant. He proposes this type of determination be made administratively, the determination be guided by measurable objectives and take all the separate statements from each zone classification and put them in unlisted uses in SMC 18.20.015.

Miller suggested that "director" be defined in Title 18 as it is in Title 20.

Public Comment:

Ron Fairclough, 153 W Spruce, read two books on zoning. Both are proponents to opening up zoning. They indicate manufacturing can be done in any location in the city. We should be looking at ways to open things up. No reason why we can't have people living above stores and manufacturing things.

The public hearing was closed at 6:53 p.m.

MOTION to adopt Ordinance 2011-012 amending Chapters 18.20 and 18.88 SMC relating to Unlisted Uses, time restrictions on code amendments, and deletion of the R-V zone classification as recommended by the Planning Commission made by Hall; second by Dubois.

Erichsen expressed concern about going from a major use to the Planning Director making a decision without input from any other body. This is a big jump and there was probably a reason for this requirement.

Miller agrees with the first two but not sure about the major conditional use issue. Huizinga agrees with Miller and Erichsen. He would like to see more clarity concerning this issue.

Burkett explained this is because there was an application for a wine tasting in a commercial zone which wasn't included in the list. Burkett suggests this come back on June 27 and we will address some concerns that have been raised tonight.

Huizinga would also like to see the Planning Commission minutes. Miller suggested compromise if an applicant has a request denied, he has the right to appeal. No one else does. Can we give other parties the right to appeal a decision by the Planning Director? Ritchie explained the difficulty is notice. If you don't know something is being processed, you won't watch it. We could include something in the ordinance requiring that notice of a pending application could be sent to various entities or individuals.

MOTION to table to the June 27 council meeting made by Miller; second by Huizinga. Aye by Hays, Dubois, Huizinga, Erichsen, Miller. Nay by Hall. **Motion Carries.**

Downtown Plan was moved to June 27, 2011.

CONSENT AGENDA

4. Approve/Acknowledge
 - a. City Council Meeting Minutes – May 23, 2011
 - b. Claim Voucher recap dated 6/13/11 total payments \$633,272.34
 - c. Bell Street Water Line Latecomers Agreement

- d. WRF Project – Additional Work – Allform Welding, Inc.
- e. National Flag Day – June 14, 2011

MOTION to approve the Consent Agenda as presented made by Hall; second by Dubois. **Carried Unanimously.**

UNFINISHED BUSINESS

5. Update on Transportation Master Plan funding

Burkett stated the Transportation Master Plan funding was going to come from the Transportation Benefit District. The TBD Board decided to use the funds elsewhere.

Haines explained this is a one-time expense proposal. This could be funded from reserves because of one-time revenue we've received. Legislative authorization was recently received allowing the use of REET 2 money for operations. It is anticipated this is a two-budget time period. This plan needs to support the Comp Plan update. It is recommended the expenses be split 70/30 with 70% from the General Fund supported in 2011 by REET2 funds. These funds will also be used in 2012. We will ask the TBD Board to support providing the other 30%. If the TBD board does not pursue it, we will look at one time revenue or reserves to complete the study in 2012

MOTION to authorize the City Manager to proceed with the recruitment of a transportation consultant to update the City of Sequim's Transportation Master Plan based on the funding recommendation in the June 13, 2011 staff report made by Dubois; second by Hall.

There was discussion as to whether this should come before the Comp Plan Update. Burkett stated the Comp Plan will be done concurrently with the Transportation Master Plan. The current Comp Plan envisioned a more robust growth rate. Adjustments will be made in the Comp Plan. The transportation plan will provide input to the Comp Plan.

Vote on the motion. **Carried Unanimously.**

6. Update on potential partnership with Olympic Theatre Arts

Mayor Hays indicated there have been discussions with OTA concerning a monthly movie night. This would help support the City's Music & Movies in the Park as well as OTA activities. This helps test the idea and demonstrate the need and desirability of a movie theater in the downtown area. Burkett added that this will be evaluated in six months.

Erichsen asked how we measure success. Mayor Hays responded it will depend on if we break even and if people attend the event. Burkett stated if Council approves this partnership, we will bring back an agreement with OTA for approval. This is just

authorizing the next step in the process. There are many restrictions in this proposal.

MOTION to authorize staff to work with Olympic Theatre Arts to implement a 12-month movie night partnership made by Hall; second by Huizinga. Aye by Hays, Dubois, Hall, Huizinga, Miller. Erichsen abstains. **Motion Carries.**

NEW BUSINESS

GOOD OF THE ORDER

Hall encouraged everyone with flags to get their flags out tomorrow for National Flag Day.

Mayor Hays stated scouts are working on a community garden. They will be out asking for money.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

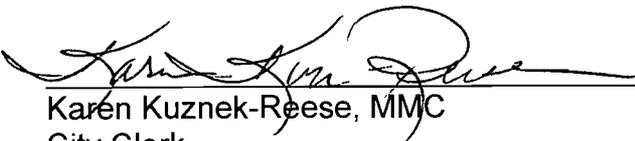
EXECUTIVE SESSION Mayor Hays announced an executive session for potential litigation and contract negotiations for price. It is anticipated to last 15 minutes and no action is anticipated. The meeting recessed at 7:50. Following a short break, the meeting reconvened at 8:10 p.m.

NEXT MEETING DATE Mayor Hays announced the next meeting dates of June 27, 2011 at 5:00 p.m. and July 11, 2011 at 6:00 p.m.

ADJOURNMENT

MOTION to adjourn at 8:10 p.m. made by Miller; second by Hall. **Carried Unanimously.**

Respectfully submitted,


Karen Kuznek-Reese, MMC
City Clerk


Ken Hays
Mayor

Minutes approved at a regular Council meeting held on June 27, 2011.