

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM, WA  
OCTOBER 24, 2016**

Admin. Services Director Hagener reported that the A/V system has not been working as expected. Chris Wright of Jaymarc is attending tonight's meeting to see if he can fix the issues we are having. We will have a presentation first to see what issues are happening.

**2. Small Business Development Center**

Duane Fladland, State Director of the SBDC, stated they are an accredited member of the America's Small Business Development Center with 29 advisors statewide. They meet with clients one-on-one to guide them through the process of making the most informed business decisions they can. They have access to databases that many businesses are not aware of. He provided information on the services they provide and their successes.

Kevin Hoult shared information concerning some of the local businesses they have helped.

Christina Norman, who has been one of their clients, provided information concerning assistance she received from the SBDC. The SBDC is supported by the federal government. People can learn of them through the statewide website, North Peninsula Business Development Center. Representatives attend chamber meetings and will attend the business expo or referrals. He explained how they work with the EDC. They teach people how to work on their business, not in their business.

Consensus was to have staff make a presentation to provide more information.

**1. Jaymarc Audio Training**

Chris provided information concerning the adjustments that have been made and how to use the microphones.

Mayor Smith called for a five minute break at 5:50.

**PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr, Emily Straling

## **CHANGES TO THE AGENDA**

## **CEREMONIAL**

## **REPORTS**

### **Committee, Board and Liaison**

Lake participated in the EOC at the Transit Center. He provided information concerning the activities. Sequim and Forks were the only 2 cities that participated.

T. Miller provided information on the October 11 town hall meeting on Alzheimer's.

Starr provided information on the CTS board meeting. A public meeting on the budget is being scheduled. CTS will hire an accountant.

Leonard-Ray visited Japan with the Sister City Association. She explained the value of the program.

### **Presiding Officer**

Mayor Smith reported on the October Planning Commission meeting. He provided information on the discussion at CTS concerning electric busses or reconfiguring busses to reduce fossil fuel.

### **City Manager**

Garlington displayed the LEED plaque that was received today.

Irvin provided information on the EOC activation on October 15. It started about 3:30. He reported on the damage to the Johnson Creek trestle.

Rally in the Alley took place on October 15. Colleen Robinson reported Waste Management donated over \$2,000 in kind for the dumpsters. A senior intern provided information concerning the event. 8.28 tons of garbage was collected. Over 83 volunteers and many organizations participated.

Emily Straling provided information on the hunger drive taking place at the school. Their goal is to collect 12,000 pounds of food to Boo Hunger Away. Haunted Hallways occurred on October 29. Winter Wishes assembly is on December 15.

**PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.**

Joseph Fulop lives on 5th Street. He requests that a crosswalk be installed on Spruce Street so people can feel safer crossing.

**INFORMATION/COUNCIL QUESTIONS INVITED**

- 3. Third Quarter Human Services Reports
  - a. Parenting Matters
  - b. Boys & Girls Club
  - c. Dungeness Valley Health & Wellness Clinic

Leonard-Ray responded to a question from Bob Lake that the clinic refers people to a local insurance agency that provides information concerning insurance. Lake asked the success rate for getting people signed up for insurance. Pam indicated there is no tracking on that.

**PUBLIC HEARINGS (Legislative)**

- 4. Ordinance No. 2016-18 Establishing SMC 12.25 Protection and Preservation of Public Trees in Parks and Rights-of-Way (Tree City Designation)

Mayor Smith read the rules that will apply to this evening's public hearings. The public hearing was opened at 6:30.

Irvin stated the City would like to become a tree city. This ordinance relates to protection and preservation of public trees in rights of way. This was discussed with the Park Board. They, along with the Planning Commission, have endorsed it unanimously.

T. Miller was concerned about not making a distinction between pine and non-pine trees.

Mayor Smith asked for speakers. Hearing no response the public hearing was closed at 6:33 p.m.

**MOTION** to approve Ordinance No. 2016-18 adopting a new municipal code chapter 12.25, which establishes a public tree care ordinance by Bob Lake; seconded by Candace Pratt. **Carried Unanimously.**

- 5. WCF (WiFi) Moratorium Extension

The public hearing was opened at 6:35 p.m.

Nelson-Gross advised that the moratorium expires tomorrow. The ordinances do not go into effect until 5 days after passage. The moratorium is for a period not to exceed 28 days. The FCC places parameters on local jurisdictions. When you adopt the ordinance, the moratorium will be repealed once the ordinance becomes effective.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:40 p.m.

**MOTION** to approve Resolution R2016-26 adopting Findings of Fact and Ordinance No. 2016-17 extending an immediate moratorium on the acceptance of applications for land use permits for new wireless communication support towers and declaring an emergency by Ted Miller; seconded by Candace Pratt. **Carried Unanimously.**

#### 6. Ordinance No. 2016-15 Wireless Communication Facilities

Starr feels we have the responsibility to protect the health of our citizens. We cannot reject these towers. She proposes a resolution of protest.

Nelson-Gross stated that can be added into the legislative history file.

T. Miller supports the resolution. There is nothing we can do about the laws that currently stand. We don't appreciate our ability to protect our citizens being preempted.

Lake supports it also. He would like to be able to look at the best science and regulate.

Pratt agrees. She doesn't believe the FCC is keeping up with current science.

Smith supports this as well. The County Commissioners passed a resolution previously stating the cities are required to regulate.

Nelson-Gross will have a draft for the November 14 meeting.

Mayor Smith opened the public hearing at 6:45 p.m.

Nelson-Gross stated that council directed staff to draft a resolution of protest limiting local agencies regulations. Local agencies are limited in what they can regulate. Staff researched obtaining an RF meter. If a jurisdiction has concerns about a particular site, the FCC recommends hiring a qualified radio professional that can make the appropriate determinations. The FCC would review the information. The staff recommends following that avenue.

Hugo provided information concerning the various zones in the City that are included in the proposed ordinance. There are 4 zones where these facilities can be located and he reviewed the applicable requirements. All other zones require a Conditional Use Permit and must meet various requirements.

Starr feels children are at greater risk because they absorb radiation more readily. Can we indicate that towers not be placed near children?

Nelson-Gross responded that she does not feel we can regulate that. Hugo provided information where towers may be placed in the future. Nelson-Gross added that applicants are required to show there are coverage gaps when they are locating in a specific area. There are some existing towers and some are going out into the county. If these structures fill the need and do not leave any gaps in coverage, we might be able to avoid the issue because there won't be any coverage gaps. Hugo added that this will be revisited when we go through the zoning code. This matrix will be kept current to make all the standards associated with the new zones.

Darlene Schanfeld appreciates the sensitivity to this important issue. She was the recipient of a film showing actions in California. That information was provided to the County planning commission. These poles are dangerous. She suggests we start talking to Derek Kilmer and our senators and have them force the FCC to take some action. This is a serious health issue and congress needs to revisit this.

Mayor Smith asked for additional speakers. Hearing no response, the public hearing was closed at 7:20 p.m.

Straling added that the brain isn't fully developed until your 20s. She agrees with passing the no protest resolution.

**MOTION** to approve Ordinance No. 2016-016 Wireless Communications Facilities that adds new SMC Chapters 18.61 and 18.61A and amends existing Chapters 18.20, 18.44, 18.56 and 18.57 and repeals Ordinance No. 2016-017 upon its effective date by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

## **CONSENT AGENDA**

7. Approve/Acknowledge
  - a. City Council Meeting Minutes - October 10, 2016
  - b. Claim Voucher Recap Dated 10/24/16 Total Payments \$639,692.23
  - c. Approve City Invoice to Transportation Benefit District for 3rd Quarter 2016 Safety & Maintenance Services

**MOTION** to approve CONSENT AGENDA by Genaveve Starr; seconded by Candace Pratt. **Carried Unanimously.**

## **UNFINISHED BUSINESS**

8. **3rd Quarter Financial Reports - City and Transportation Benefit District**

Hagener provided information concerning the 3rd quarter financials. All funds are doing well. There are no concerns. Lodging Tax and REET are doing well. Hagener

responded to Lake's questions about how the TBD monies are used. The City bills the TBD on a quarterly basis for the allowed expenses.

9. [Presentation of 2017 City of Sequim and Transportation Benefit District Budget - Public Works and Capital Projects](#)

Hagener provided an overview of the Public Works and Capital Projects budgets. There are some personnel shifts that will be made in 2017. She explained the structural changes that have been made to the utility rates. This results in a 2% increase in water rates and 0% in sewer.

10. [Ordinance No. 2016-16 Amending SMC 2.62 Park, Arbor and Recreation Board](#)

Irvin stated this is an additional requirement for the Tree City ordinance.

**MOTION** to approve Ordinance No. 2016-017 amending Sequim Municipal Code Chapter 2.62 establishing the Parks, Arbor and Recreation Board by Bob Lake; seconded by Genaveve Starr. **Carried Unanimously.**

## **NEW BUSINESS**

11. [Approve Cooperative Agreement with Washington Department of Natural Resources](#)

Garlington stated that the Department of Natural Resources looks for cities that are participating in the Tree City Program. They then provide an urban forestry group which is a Western Washington conservation program to come to cities and provide assistance. They protect water quality through vegetation. We are applying to become a Tree City. This group will start in our parks. This will help open up park spaces and plant native vegetation.

**MOTION** to approve and authorize the Mayor to enter into a Cooperative Agreement with the Department of Natural Resources to receive the services of a SoundCorps urban forestry crew by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

## **GOOD OF THE ORDER**

Pratt stated that the front doors are too heavy. She continually hears from the public. Pratt asked how many have done a ride along with the police department. She encourages all Councilors to do so.

Mayor Smith reported that the YMCA opened today. Next Sunday at 1pm will be its grand opening with tours. They will be in full operation on October 31.

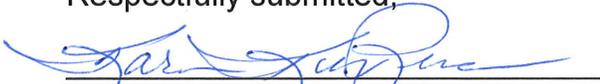
**PUBLIC COMMENTS (Please limit comments to 3 minutes each)**

A resident suggested placing positions on the name tags so people know who everyone is.

**NEXT MEETING DATES of November 14, 2016 (5:00 p.m.) and November 28, 2016 (6:00 p.m.)**

**ADJOURNMENT at 8:15 p.m.**

Respectfully submitted,



Karen Kuznek-Reese, MMC  
City Clerk



Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on November 14, 2016.