

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
NOVEMBER 14, 2016**

1. City Manager Compensation

Bush explained that there was discussion about setting up a more defined system for non-represented employees and pay ranges. Does Council agree with the comparables? Do you want to direct staff to set a pay range for the City Manager going forward?

Susanne Connelly and Connie Anderson provided background information on the salary data.

Lake would like to consider budget as criteria moving forward. He would like to see budget figures for the comparable cities. Miller agrees that budget should be a criteria. He thinks there should be a pay range for senior staff. City Manager is different. It should depend on their level of experience. Lake would also like to see years of experience for City Managers in the comps. They would also like to see net benefit cost for that job. Smith doesn't want to be put in the position to have people say the City Manager received a larger increase than someone else. Lake doesn't like the step concept.

2. Proposed Legislative Agenda

Bush provided information on the legislative priorities for the City. Pratt suggested pushing for a change in the rules for purple pipe. Purple pipe is how reuse water is distributed throughout the City. The rules state it has to go through purple pipe that is 12' away from our regular water pipes. However, the sewer and water pipes can be right together. Lake agrees.

Bush stated this comes back to Council for action on the 28th. We are trying to line up legislators to come here on December 12. We will take these to Olympia in February for City Action Days. There is discussion with local agencies in the County to collaborate on what is important to each agency and develop a short list of items.

Starr stated she would like to add school funding. Should we prioritize this list? Lake would also like to add school funding to the list. Emily Straling feels that school funding is important. Opioids legislation also needs to be pushed hard. It is a big issue in this region.

Funding McCleary and creating a simple majority requirement for school funding will be added to the list. Bush added that he struggles with requiring schools to pass levies to maintain.

Five minute break at 5:52.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr. Emily Straling student liaison.

MOTION to excuse John Miller and Pamela Leonard-Ray who are ill made by Pratt; second by Starr. **Carried Unanimously.**

CHANGES TO THE AGENDA

Pratt would like to remove Guy Cole from the Consent Agenda.

CEREMONIAL

REPORTS

Committee, Board and Liaison

Starr reported on the CTS budget workshop that she attended and on the Sister City Association monthly meeting. Leonard-Ray reported on her travels to Japan. Pratt reported on the Youth Summit.

Presiding Officer

Smith reported he attended the opening of the YMCA. There were many families attending the Y. He was glad to see them there.

City Manager

Matt Klontz stated Wednesday we will celebrate our first Arbor Day celebration at Zwicker Trail. Five fruit trees will be planted. A ceremony takes place at noon. In the future it will actually be on Arbor Day.

Klontz stated that Friday is when the TIB announces recipients for grant funding. He is optimistic we will obtain funding for the West Fir Street improvements. \$3.8 million requested to construct all the street improvements. We have applied for loans for the utility improvements. We will find out later this year about those loans. This is a two-year project that we hope to begin late 2017.

Nelson-Gross reported that the voters approved banning of fireworks. We will bring something to Council on November 28 that will prohibit all fireworks being discharged in the City but will still allows sales. A public hearing is not required as there was a vote that was clear.

Student Liaison Report

Emily reported that Sequim teams have gone to playoffs and to state. The opening of the YMCA has really helped their swim team. Their food drive has ended and was successful. The Winter Wishes assembly is coming up on December 15. Winter Wishes raises money to provide gifts for students in need. There are a lot of students in need.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

INFORMATION/COUNCIL QUESTIONS INVITED

3. Healthy Families Third Quarter Report

PUBLIC HEARINGS (Legislative)

4. Ordinance 2016-10 Plat Vacation/Alterations (con't from 10/10/2016)

Mayor Smith read the rules and opened the public hearing at 6:13 pm. This is a continuation of the October 10 public hearing.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:23 p.m.

MOTION to approve Ordinance No. 2016-010 repealing sections SMC 17.21.060 and 17.24.170 and adopting a new SMC Chapter 17.25 regarding vacation and alteration of binding site plans and subdivisions by Ted Miller; seconded by Bob Lake. **Carried Unanimously.**

5. 2017 Budgets

Mayor Smith opened the public hearing at 6:25 p.m.

Hagener provided history on the budget process. She outlined the budget principles and goals. Budget highlights include 1% property increase; reallocate staff and "shared staffing" concept; maintain or build on reserves; economic improvements; adjust utility rates and fees according to the rate study; increased capital projects.

Mayor Smith called for speakers. There was no response.

a. City of Sequim Budget - Ordinance No. 2016-14

MOTION to continue the public hearing for Ordinance No. 2016-014 adopting the 2017 budget as presented in Exhibits A and B to the City Council meeting of November 28, 2016 by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

b. Transportation Benefit District - Ordinance No. TBD2016- 01

Mayor Smith opened the public hearing.

Hagener outlined the proposed projects for 2017. There is \$255,000 allocated in total projects from the TBD.

T. Miller suggested compiling all projects that have been completed by the TBD for the last 10 years.

Mayor Smith asked for speakers. There was no response.

MOTION to continue the public hearing until November 28, 2016 for adoption of Ordinance TBD2016-001 adopting the 2017 TBD budget by Bob Lake; seconded by Ted Miller. **Carried Unanimously.**

6. Revenue Sources

a. Property Tax Levy - Resolution No. R2016-25

Mayor Smith opened the public hearing.

Connie Anderson reported that the assessed values have gone up. The assessed value is evaluated every 6 years. She explained how property tax is calculated. The levy rate in the City will decrease from 1.64 to 1.56.

Mayor Smith called for speakers. There was no response.

MOTION to continue the public hearing on Resolution R2016-25 to the City Council meeting of November 28, 2016 for final action by Ted Miller; seconded by Candace Pratt. **Carried Unanimously.**

b. 2017 Rates and Fees - Ordinance No. 2016-12

Mayor Smith opened the public hearing at 7:10 p.m.

Hagener explained that rates and fees are adjusted and explained some of the changes. Not all rates and fees will cover costs. Rates are adjusted annually by 2%. A 2% water rate increase is recommended for 2017. No rate increase is recommended for sewer. Structural changes will be implemented for 2017 that will result in a 4% increase in revenues.

Mayor Smith asked for speakers. There was no response.

MOTION to continue the public hearing until November 28, 2016 on Ordinance No. 2016-012 amending 2017 rates and fees by Bob Lake; seconded by Genaveve Starr. **Carried Unanimously.**

CONSENT AGENDA

7. Approve/Acknowledge
 - a. City Council Meeting Minutes - October 24, 2016
 - b. Claim Voucher Recap Dated 11/14/16 Total Payments \$592,158.48

MOTION to approve CONSENT AGENDA as amended (removed c. Guy Cole) by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

c. Approve Guy Cole Bid Award

Klontz stated there were four bids for the Guy Cole remodel. He had proposed to install a metal roof. We had an asphalt roof as an alternate. Hoch Construction was low bid at \$361,528.59. Add 10% contingency. \$397,681.45 total contract.

Pratt presented an alternative motion and numbers. She proposes installing an asphalt roof instead of metal. This would allow for upgrades to the kitchen.

Irvin stated a kitchen remodel would cost approximately \$100-\$150,000 based on what we would like to see. We would see a big difference with the roughly \$65,000 that would be available by reducing the roofing costs.

Irvin added that we have been carrying over funds from prior years. There is \$69,000 that was allocated to improve the classrooms. This money could be used to fund the kitchen. The kitchen and classrooms would be rebid.

MOTION to approve Award of the Guy Cole remodel phase 1 project to Hoch Construction, using bid item Schedule C for asphalt roofing shingles and authorize the City Manager to enter into a contract in the amount of \$337,873 and further authorize an additional 10% of the contract amount for a City-held construction contingency by Candace Pratt; seconded by Bob Lake. **Carried Unanimously.**

8. Resolution TBD-R-2016-02 Adopting Interlocal Agreement with Association of Washington Cities Risk Management Service Agency

Hagener explained that the annual charge is \$1,200 and is the minimum amount that can be charged. The City pays based upon the value of insured property, the number of worker and volunteer hours worked and our claims history.

MOTION to approve Resolution TBD R2016-02 approving the Interlocal Agreement between the TBD and AWC RMSA by Candace Pratt; seconded by Bob Lake. **Carried Unanimously.**

NEW BUSINESS

10. Resolution No. R2016-28 Adopting Interlocal Agreement with Association of Washington Cities Risk Management Service Agency

MOTION to approve Resolution R2016-28 approving the Interlocal Agreement between the City of Sequim and AWC RMSA by Ted Miller; seconded by Bob Lake. **Carried Unanimously.**

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION

UNFINISHED BUSINESS

9. Resolution No. R2016-27 Protesting the FCC Regulations Limiting Local Jurisdiction Regulatory Capabilities

Bush is thinking about a federal agenda. This would be one of the items on that agenda.

Nelson-Gross explained that this is brought forth upon Council's request.

MOTION to approve Resolution R2016-27 protesting FCC regulations limiting local jurisdiction regulatory capabilities by Genaveve Starr; seconded by Ted Miller. **Carried Unanimously.**

GOOD OF THE ORDER

Lake is a tax aid volunteer and will be training in 2 weeks. He will miss the next meeting.

Pratt stated there is a Thanksgiving dinner at the Boys & Girls Club on November 24.

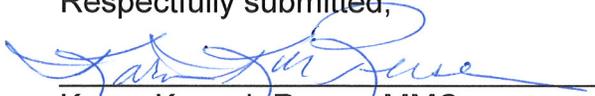
T. Miller there is a homelessness task force Wednesday. He will try to attend.

Smith stated 2 members from each City attends the CTS meeting and the County. Concern was expressed concerning the Elwha Bridge. The County does not consider

512 as a viable alternate. There are 3 years of construction planned around Lake Crescent. There is a concern that people will not come to the Peninsula because of the perception that all areas of the Peninsula are affected.

ADJOURNMENT at 7:50 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on November 28, 2016.