

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
NOVEMBER 28, 2016**

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Dennis Smith, Ted Miller, John Miller, Candace Pratt, Genaveve Starr, student liaison Emily Straling

CHANGES TO THE AGENDA

Lake would like to add a discussion about letting the Transit Center host the tax aide training.

CEREMONIAL

1. Resolution R2016-30 Recognizing Chief Bill Dickinson

Mayor Smith read and presented a resolution to Chief Bill Dickinson.

Sheriff Benedict added words of appreciation for Chief Dickinson.

REPORTS

Committee, Board and Liaison

T. Miller reported on the affordable housing forum that was recently held at the Tribal Center.

Starr reported on the PRTPO meeting in Bremerton. There was no quorum. They did review 2017 legislative priorities and discussed their potential projects. She reported on the CTS Board Meeting of November 21. Final budget public hearing is set for December 19 at 1pm at the Transit Center. She attended the November 22 audit exit conference and all is good.

Lake reported he attended ICS300 training and he will write up a report to submit to the City. He attended the CERT exercise last weekend.

Leonard-Ray reported on the CAAC meeting. The group is planning for next year's Keying Around and fundraising.

Presiding Officer

City Manager

Bush announced that the Police Department has received accreditation. Chief Dickinson reported the PD had to meet 132 best practices standards. Deputy Chief Crain was spearheading this effort. He provided information on the steps required for accreditation. There are more than 300 agencies in the state and only 63 have received accreditation.

Chris Hugo presented the finalized Comp Plan to the Council. This plan includes graphics.

Matt Klontz provided information on the West Fir Street project that the City received TIB grant funding of \$3.1 million.

Student Liaison Report

Emily Straling reported she attended Santa/tree lighting/tractor parade. She attended the first basketball game on Wednesday; and Winter Wishes donations are due Thursday.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Joy Beaver thanked Council for the advisory vote on the fireworks ban. She hopes the Council will approve the ban.

Jonathan Simonson sells fireworks in the Walmart parking lot as a fundraiser. He was hoping for more information in the voters' pamphlet. It was not well represented. It is an important thing for families to be able to have fun and still have that tradition. They do sell safe and sane fireworks. There may be more problems with fireworks coming from the reservations. He hopes the council will modify the ordinance.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS (Legislative)

2. Final Hearing and Adopt
 - a. Ordinance No. 2016-014 Adopting the 2017 City of Sequim Budget

Mayor Smith read the rules for the public hearings. The public hearing was opened at 6:35 p.m.

Nelson-Gross added that this is a continuation from November 14.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:37 p.m.

MOTION to approve Ordinance No. 2016-014 adopting the 2017 budget as presented in Exhibits A and B by Ted Miller; seconded by Bob Lake. **Carried Unanimously.**

b. [Ordinance No. TBD2016-01 Adopting the 2017 Transportation Benefit District Budget](#)

This is a continuation from the public hearing on November 14, 2016.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:40 p.m.

MOTION to approve Ordinance No. TBD2016-001 adopting the 2017 TBD budget by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

c. [Resolution No. R2016-25 Property Tax Levy](#)

Mayor Smith announced this is a continuation from the November 14, 2016 public hearing.

Connie Anderson provided information on the fire district levy and emergency management.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:43 p.m.

MOTION to approve Resolution R2016-25 authorizing the 2016 regular property tax levy for collection in the year 2017 by Bob Lake; seconded by Ted Miller. **Carried Unanimously.**

d. [Ordinance No. 2016-012 Adopting the 2017 Rates and Fees](#)

Mayor Smith announced this is a continuation of the public hearing from November 14. Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:44 p.m.

MOTION to approve Ordinance No. 2016-012 amending 2017 rates and fees by Candace Pratt; seconded by Genaveve Starr. **Carried Unanimously.**

CONSENT AGENDA

3. Approve/Acknowledge
 - a. City Council Meeting Minutes - November 14, 2016
 - b. Claim Voucher Recap Dated 11/28/16 Total Payments \$492,578.55

MOTION to approve CONSENT AGENDA by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

UNFINISHED BUSINESS

4. Ordinance 2016-020 Amending Fireworks SMC Chapter 8

Bush stated this is a follow up to the advisory vote on the fireworks ban.

Nelson-Gross explained that this is brought forward based on the results of the advisory vote to allow sales of fireworks. It does prohibit the discharge of fireworks. She explained that the City provided the required advisory statement. Committees were appointed to develop the pro and con statements. There was no con statement presented. We will be requiring all vendors selling within the City in 2017 to provide information to the public that fireworks are prohibited from being discharged in the City beginning in 2018. She clarified that SMC 8.20.060 should say violation of sections 8.20.040 and 8.20.060.

T. Miller added this starts with the 2018 fireworks season.

MOTION to approve Ordinance No. 2016-020 amending Chapter 8.20 of the Sequim Municipal Code banning the discharge of fireworks and establishing criteria for allowing public displays by Ted Miller; seconded by Pam Leonard-Ray. **Carried Unanimously.**

5. Adopt Resolution R2016-29 Supporting 2017 Legislative Agenda

Bush added that this is ordering/tiering in some ways. Human services was moved to the top.

Pratt expressed concern about the length of the list. Bush stated that this is a reflection of our needs. This is a multi-year process.

Pratt suggested putting everything in bold that wouldn't cost the state anything but saves us. We could also list dollars if we have them available.

Starr suggested submitting top 3 or 5 to the City Manager. That way we could let our state reps know our top issues. Bush stated we could do that and assign Councilors to address those issues when we meet with them.

Starr suggested having the dinner with state reps for Sequim only and the night before. This will be an informal ranking for use when addressing legislators.

MOTION to approve Resolution R2016-29 adopting the 2017 Legislative Priorities for the City of Sequim by Ted Miller; seconded by Bob Lake. **Carried Unanimously.**

Pratt added that the legislators have very little information related to cities. There is a lot we can do to educate them on our local needs.

NEW BUSINESS

6. Approval of Water and Sewer SRF Loans for West Fir Street

Klontz explained we are now looking at how to fund the utility improvements. We have applied for low interest loans. The state agencies are asking for council approval authorizing Public Works to apply for these loans. He explained the benefits of having the low-interest loans such as the rate of return on our investments is higher than the interest rate on the loans.

Leonard-Ray expressed concern about having outstanding loans for many projects. It is important to know that the loans are concerning to her. Starr also expressed concern about debt accumulation.

T. Miller added that this is a special case where we are making money by taking out the loan.

MOTION to approve the application to the Department of Health and the Department of Ecology for the West Fir Street Water Improvements and the West Fir Street Sewer/Storm/Reclaimed Water Improvements loan funding by Bob Lake; seconded by Pam Leonard-Ray. **Carried Unanimously.**

7. Resolution No 2016-31 Confirming Regulatory Consistency

Hugo explained the need for the resolution. It reflects that the zoning and development regulations will match the Comp Plan. The state has tightened their requirements. This action will be on record with the state agencies showing that we are in alignment with our plans and regulations.

MOTION to approve Resolution R2016-31 Resolution of Regulatory Consistency as recommended by staff by Genaveve Starr; seconded by Ted Miller. **Carried Unanimously.**

8. Approve Clallam CoWorking Lease

Bush explained discussions have taken place with a group looking for temporary space for office or conference facilities. There is an opportunity for this to happen in Sequim by leasing the City's facility on North Sequim Avenue.

Irvin added they are looking at leasing portions of the building. Other portions would continue to be used by the City for storage. Total rent would be \$1,042.50 per month. That would include the City's quarterly leasehold excise tax. A change needs to be made to page 2 of the contract, #4 Rent, \$923.88 instead of \$908.64; leasehold excise states \$133.86 should be \$118.62 per month. Irvin added that utilities will be split 50/50.

Edward Unthank, cofounder of Clallam CoWorking, stated he has a remote company and works out of his home. They need a place for remote workers to come together. The lack of fiber is a concern but has been addressed as best as it can be.

MOTION to approve Authorize the City Manager to sign the proposed lease agreement with Clallam CoWorking, LLC adjusted for the leasehold excise tax by Ted Miller; seconded by Bob Lake. **Carried Unanimously.**

9. AWC Center for Quality Communities Scholarship

Kuznek-Reese explained that the City has participated in this scholarship program. The current requirement is for applicants to reside within the Sequim city limits. It is recommended to open the scholarships to students within the Clallam County boundaries of the Sequim School District.

Pam and Genaveve offered to be on the committee.

T. Miller expressed concern about the \$1,000 limit. He suggested decreasing the number of scholarships and increase the funding. Bush explained that these are established by AWC. We can provide them with that feedback.

MOTION to approve the City's participation in the AWC communities scholarship program, establish eligibility requirements that applicants must reside in the Clallam County boundaries of the Sequim School District, appoint council members Genaveve Starr and Pam Leonard-Ray to work with City staff to review applications and submit one nomination to AWC Center for Quality Communities by Candace Pratt; seconded by Pam Leonard-Ray. **Carried Unanimously.**

10. Tax Aid Discussion

Nelson-Gross suggested having a brief executive session to discuss Councilor Lake's request for Tax Aid discussion because potential Council action could have adverse effects on the City. Should Council take any action on this matter, it will be done in open session. Meeting recessed at 7:49 p.m. for 10 minutes.

At 8:00 it was announced that the session would last an additional 5 minutes. Meeting reconvened at 8:05. There was discussion about rental fee rates. Leonard-Ray added that the rental fee has been reduced to \$25/day. That is affordable even for a non-profit. She feels it may be waste of time to study this issue any further. T. Miller agrees. Bush added we will monitor the utilization of facilities as year goes along and analyze fees.

GOOD OF THE ORDER

Pratt would like to discuss the location of the Burkett room. She suggests re-naming the Community Room the Burkett room. She feels it is awkward to have a meeting room named after the prior City Manager who can't visit the room. T. Miller supports the issue. It would be more visible to the public. Leonard-Ray suggested Burkett Community Room. Smith asked that staff draft a resolution naming the community room as the Burkett Community Room. A resolution will be brought back to the next meeting.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION (RCW 42.30.110(1)(i)) - Litigation regarding judgment lien and proposed settlement. Estimated time needed - 15 minutes

It was announced that action is anticipated. Meeting recessed to executive session at 8:11 pm. Meeting reconvened at 8:26 p.m.

MOTION to direct the City Attorney to sign the Stipulated Limited Judgment as to the City of Sequim by Candace Pratt; seconded by Pam Leonard-Ray. **Carried Unanimously.**

NEXT MEETING DATE December 12, 2016 (5:00 p.m.); December 26, 2016 (Cancelled); January 9, 2017 (6:00 p.m.)

ADJOURNMENT at 8:28 p.m.

Respectfully submitted,


Karen Kuznek-Reese, MMC
City Clerk


Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on December 12, 2016.