

**PARKS, ARBOR & RECREATION BOARD  
ACTION MINUTES**

**Date:** October 3, 2016

**Time:** 6:30 P.M.

**Next Meeting Date:** December 5, 2016

<b>Topic</b>	<b>Recommendation/Action</b>	<b>Follow-up (if needed) &amp; By Whom</b>
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<p><b>Members Present:</b> Susan Smith, Patsy Mattingley, Chair, Maria Seabolt, Stu Hemstreet, Roger Fell  <b>Members Absent:</b> Miles Carignan, Jen Carr  <b>Staff Present:</b> Joe Irvin  <b>City Council Liaison:</b> Bob Lake  <b>Others:</b> Tim Stanford, Paul West and Mark Simpson</p>		
<b>Roll Call</b>		
Approval of minutes	Continued	
Correspondence	The board reviewed recent newspaper articles about activities and projects in Sequim area parks.	
6a, 6b	<p>6a. Joe provided an overview of the park operations and volunteer programs.</p> <p>6b. The board did not decide on a date for the retreat at this meeting.</p>	
7a, 7b, 7c	<p>7a. The board expressed the desire to receive park planning project updates.</p> <p>7b. The board approved the Tree City Ordinance.</p> <p>7c. The board approved the Skatepark Concept Plan with phases after discussion with the skate park users.</p>	7a. Joe is to update the board on park planning items monthly.