

**PARKS, ARBOR & RECREATION BOARD
ACTION MINUTES**

Date: December 5, 2016

Time: 6:30 P.M.

Next Meeting Date: January 3, 2017

Topic	Recommendation/Action	Follow-up (if needed) & By Whom
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<p>Members Present: Susan Smith, Patsy Mattingley, Chair, Maria Seabolt, Stu Hemstreet, Roger Fell, Jen Carr Members Absent: Miles Carignan Staff Present: Joe Irvin City Council Liaison: Bob Lake – Excused Absence Others: Charlie Pugh</p>		
Roll Call		
Approval of minutes	Approval of the October 3, 2016 Minutes.	Motion by Susan, 2 nd by Jen
Correspondence		
6a, 6b, 6c	<p>6a. Joe provided an overview of the park operations and volunteer programs.</p> <p>6b. Joe provided an overview of park planning activities.</p> <p>6c. Stu Hemstreet provided an overview of the landscape plan for Carrie Blake Park.</p>	<p>6a. The board discussed the idea of hosting a Tree Day or Tree Planting within the City’s Right-of-Ways.</p> <p>6b. The board discussed their vision for the future of Gerhardt Park and agreed that they should continue the discussion as part of the Master Planning effort for Gerhardt Park.</p> <p>6c. The board asked that the landscaping include some deciduous trees that spread to a 10-foot diameter. Specifically, they would like to see liquid amber and vine maple.</p>

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7a, 7b, 7c	<p>7a. Strategic Planning – Setting Priorities</p> <p>7b. Set 2017 calendar.</p>	<p>7a. The board was assigned homework to come up with priorities for the city’s park system and specifically to develop ideas to make parks more of a focal point.</p> <p>7b. The board chose to meet 1/3, 2/6, 3/6, 4/3, 5/1, 6/5, 8/7, 9/5, 10/2, 11/6, 12/4</p>
8. Good of Order	Patsy informed the board that she will most likely be leaving the board near the end of 2017.	