

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

JULY 25, 2011

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Pro Tem Dubois called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Don Hall, Bill Huizinga, Ted Miller.

MOTION to excuse Ken Hays and Susan Lorenzen who are on vacation made by Miller; second by Hall. **Carries Unanimously.**

INTRODUCTIONS & CORRESPONDENCE

Mayor Pro Tem Dubois welcomed Port Angeles Councilor Cherie Kidd.

CEREMONIAL

REPORTS

Hall reported he attended the Planning Commission meeting of July 19. Jack Dodge was introduced as the new planner for the City. There was discussion of the TIP and the Shoreline Master Program update.

COMMITTEE, BOARD AND LIAISON SUMMARY

PRESIDING OFFICER REPORT

CITY MANAGER REPORT

Burkett showed slides of the Lavender Weekend and the canine agility course being constructed at the dog park. All the materials for the course are donated. Completion of the course is one of the projects on the list for the National Day of Service in September.

PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

Phillip Narlock stated it is his understanding the City Council has put recycling bins on property next door to him. He does not get peace with the recycling containers. He has made numerous complaints to the City, Police Department and Waste Management. He would like to have the container moved away from his front door.

Burkett responded that it is DM Disposal not the City Council who has located the bins. Staff will look at options.

Belinda LaPierre and Pam Leavitt will defer to Robin Auld.

Robin Auld, President of the Fairweather Homeowners Association, stated the City has not released the money left by the previous developer. There was an \$840,000 bond. Jerry Engler, the developer, installed infrastructure that was required. There were four areas that were not completed which included the final lift, burying the overhead wires, carrying utilities to Phase II and widening a section of Sequim Bay Road. A bike path and sidewalk were to be done, too. There would be plenty of money to complete all the areas if Bill Bullock had not previously released part of the money, if the bond had not been released illegally. SMC 17.64.020 says there should be no partial release of the bonds if the improvements are not completed. He and Paul Haines are arguing that the homeowners association should not be responsible. They (the homeowners' association) want the Council to vote to pave their interior streets.

Burkett indicated that these are private streets and this issue has been discussed with Council in executive session.

Haines stated that City staff is trying to work with all involved. There is not enough money to complete all the projects necessary. The City has been trying to capture the bond to use for public and private work. It is likely that this is not the only subdivision with this issue. They are trying to determine costs for public/private work. This is a complicated issue and there is more to discuss. We are working to find a solution.

Huizinga feels the City accepted a bond and finalized a plat and released the bond. The City should assume responsibility. He is not sure the homeowners association should be responsible for the completion.

Burkett stated the original developers are responsible for completing the work.

Haines is working with the bank who owns the property to complete the work. This should be discussed in executive session.

Erichsen does not feel the homeowners association should have to come to the City Council for resolution of this matter. This issue needs to be addressed immediately. It should be on an agenda very soon.

Renee Bleile defers to Robin Auld.

Auld stated the bond was written in 2006 for public and private improvements. When it was released by the City, it said this shall cover the 4 remaining improvements which included the interior private streets.

Cherie Kidd reported that the Department of Interior has again offered a \$250,000 grant to open Hurricane Ridge Road throughout the winter. The community has to raise and match \$75,000. The City of Port Angeles has offered \$25,000, Clallam County has offered \$25,000, PABA offered \$2,500 and we have until August 8 to raise the remaining funds. Citizens need to visit the park more often as well to increase the visitor numbers.

It was agreed to move the Hurricane Ridge Road funding issue following public comments.

Emily Westcott indicated the flower baskets have been installed. She is here to request sponsorships from the City. The money she raises is used for the flower baskets as well as Christmas decorations. Susan Lorenzen, Ken Hays and Steve Burkett have all sponsored a basket.

1. Hurricane Ridge Road funding

Hanna indicated that it will take time for people to realize the road is opened. There was an increase in tourism last year. Over 900 people stopped at the Visitor Center indicating they were going to the ridge. Hotels have indicated people stayed here but were happy when they discovered the road was open. The staff is proposing to contribute \$5,000 from the lodging tax fund.

This is not included in the budget. This would be taken from the reserve.

MOTION to contribute \$5,000 from the Lodging Tax Fund to support the required community funding to open the Hurricane Ridge Road seven days a week, weather permitting, during the winter months made by Hall; second by Huizinga. **Carried Unanimously.**

INFORMATION/COUNCIL QUESTIONS INVITED

2. Wall sign standards for regional commercial retail

Hugo described issues with signage for commercial retail. There are no standards in the code. This will be brought back to Council for further discussion.

Miller stated the code establishes maximum signage. He is outraged that the code wasn't followed and larger signs were allowed. He commended Hugo for bringing this forward.

Erichsen would like neon and "lit" signs to be addressed.

PUBLIC HEARINGS (Legislative)

3. 6-Year TIP and adoption of Resolution R-2011-07

Mayor Pro Tem Dubois read the rules for the public hearing. The public hearing was opened at 7:00 p.m.

Garlington explained the City is required to adopt this program each year. The deadline for submitting the TIP to the Department of Transportation is July 31. This is used for internal and regional planning purposes. It is important in obtaining grant funding. If a project is not on the TIP, it is not eligible for grant funding. The Planning Commission recommended approval of the plan and resolution.

Mayor Pro Tem Dubois asked for speakers. Hearing no response, the public hearing was closed at 7:03 p.m.

MOTION to adopt Resolution R-2011-07 approving the 2012-2017 6-year Transportation Improvement Program made by Huizinga; second by Miller. **Carried Unanimously.**

CONSENT AGENDA

4. Approve/Acknowledge
 - a. City Council Meeting Minutes – July 11, 2011
 - b. Claim Voucher recap dated 7/25/11 in the amount of \$703,091.91

MOTION to approve the Consent Agenda as presented made by Hall; second by Erichsen. **Carried Unanimously.**

UNFINISHED BUSINESS

5. Ordinance No. 2011-016 to adopt Downtown Plan and Land Use Regulations

Hugo explained Floor Area Ratio that is identified in the plan. He explained that there are also building height restrictions and parking requirements included in the plan. This is a 20-year plan.

Erichsen expressed concern over 4-story buildings. Hugo explained there are too many forces against that happening in his lifetime. Burkett agreed there are many forces against even one 4-story building in the downtown area.

There was concern expressed about the Seal Street issues. Hall would like a 7th bullet added that includes a portion of Mayor Hays' letter to Seal Street area property owners.

MOTION to adopt Ordinance 2011-016 approving the Downtown Plan as a sub area plan and element of the Comprehensive Plan and the Plan's Chapter V as a new Chapter 18.57 amending Title 18 SMC made by Hall; second by Miller.

Amendment to include language outlining the Council's intent to include adjacent property owners in discussions and planning of public improvement projects included in the downtown plan made by Hall; second by Huizinga.

Haines explained there are public-initiated and developer-initiated public improvements. City improvements come through the Council; developer does not. Hugo added that those projects identified in the plan are the City's responsibility and what is being discussed.

Vote on the amendment. **Carried unanimously.**

Vote on the main motion. Aye by Dubois, Huizinga, Hall, Miller. Nay by Erichsen. **Motion Carries.**

NEW BUSINESS

NEXT MEETING DATE

Mayor Pro Tem Dubois announced the next meeting date of August 8, 2011 is cancelled. The next meeting will be held August 22, 2011 at 5:00 p.m.

GOOD OF THE ORDER

Mayor Pro Tem Dubois indicated the Relay for Life is August 12-13 at the high school track. She encouraged everyone to register and participate.

Miller stated the Council has been receiving letters regarding the July 4 fireworks. He would like to have a study session to discuss this issue before the next July 4.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

Candace Pratt, 893 N Oxford Way, has been hearing comments about how bad the Lavender Festival was. It was confusing and difficult. It takes about a year to plan these events. She encouraged that planning begin now for next year.

Ron Fairclough commended Hugo on his demonstration. Every place he has lived turned into urban sprawl. He remembers when Safeway came to town. Sequim wasn't the same small town.

Burkett stated that staff is meeting internally regarding the Lavender Weekend. We will then meet with sponsors of the events and make plans and requirements for future events.

EXECUTIVE SESSION Mayor Pro Tem Dubois announced an executive session for property acquisition and potential litigation. It is anticipated to last 20 minutes and no action is anticipated.

Council recessed to executive session at 7:43 p.m. At 8:00 p.m. it was announced that the executive session would be extended 10 minutes.

The meeting reconvened at 8:10 p.m.

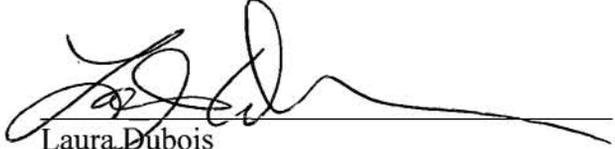
ADJOURNMENT

MOTION to adjourn at 8:10 p.m. made by Hall; second by Erichsen. **Carried Unanimously.**

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Laura Dubois
Mayor Pro Tem

Minutes approved at a regular council meeting held on August 22, 2011.