

**CITY OF SEQUIM
CITY COUNCIL
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

MARCH 11, 2013

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Hays called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Deputy Clerk Usselman called roll. Council members present: Laura Dubois, Erik Erichsen, Ken Hays, Ted Miller, Candace Pratt, Dennis Smith and Genaveve Starr.

INTRODUCTIONS & CORRESPONDENCE

CEREMONIAL

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Erichsen attended the LTAC meeting. The Lavender Growers are planning a Tour de Lavender bicycle event and have requested a grant for \$1,000 that will be approved.

Pratt attended a wonderful public works tour. She attended a small group meeting with the Superintendent of Schools, Kelly Shea. He is reaching out to meet with members of the community. It is refreshing.

Smith attended the Peninsula Responders Emergency Program. There was a presentation by Commander Craig O'Brien in the Coast Guard who was in New Orleans when Hurricane Katrina hit; he shared his experiences of what worked and didn't work. A grant for hand held radios that had been contributed to by Chief Dickinson has come through and the radios are being programmed and distributed. It will enhance the communications of law enforcement on the Peninsula.

Dubois attended the Peninsula Development District followed by North Olympic Resource Conservation District. Both groups are reviewing their bylaws. RC&D lost their funding about 1-1/2 years ago but have hired a staff person with their remaining assets to seek grants. Part of her future salary will be administering the grants. PDD is having similar problems. The federal funding is in doubt. They are looking at the bylaws to see what would happen if they lose their

funding to see how they will operate on their own.

Starr also attended the public works tour with Paul Haines and it was informative. She also met with Kelly Shea and had a good discussion.

Miller expressed his appreciation for the new superintendent. He will be meeting with him in April.

PRESIDING OFFICER REPORT

CITY MANAGER REPORT

PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

Don Hall, 912 E. Oak Street, said September is Heart and Health Month. One of the reasons he moved to Sequim was that he got involved in health in the City and health is important here.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS - None

CONSENT AGENDA

1. Approve/Acknowledge
 - a. City Council Meeting Minutes – February 25, 2013
 - b. Claim Voucher Recap dated 3/11/13 total payments 632,205.54

Pratt stated she would like to amend the minutes and asked to remove item 1a from the Consent Agenda.

MOTION by Pratt to amend the minutes as presented; second by Starr. **Unanimously approved.**

MOTION to approve Consent Agenda as amended; second by Miller. **Unanimously approved.**

UNFINISHED BUSINESS

2. Ordinance No. 2013-004 amending SMC 8.xx related to Hazardous Activities

Ritchie stated the code amendment earlier this year amended temporary activities regulations. The purpose of the ordinance is to clarify the former 18.68.040(I) while, at the same time clearly moving it from Title 18 to Title 8. That is the only change being made.

Miller confirmed this is only on City-owned property or buildings.

MOTION to adopt Ordinance No. 2013-004 clarifying the moving of SMC 18.68.040(I) to Title 8 and clarifying certain language therein and waive the three touch rule made by Pratt; second by Miller. **Unanimously approved.**

NEW BUSINESS

3. Adopted 2013-2014 Council Goals

Burkett gave a brief overview of the Council retreat indicating Council created revised priorities.

MOTION to approve the 2013-2014 Council Priorities as presented by Miller; second by Dubois. **Unanimously approved.**

4. Approve purchase of vehicle for Public Works Department

Haines said there is a request to approve a vehicle not included in the 2013 budget. The budget process ends before the winter season and we found our plan for ice and snow control didn't work. If ordered, the equipment will be here prior to the next season. The vehicle is \$44,225 plus tax totaling \$48,028.35.

The vehicle fleet has aged as shown on the public works vehicle inventory. We have been in a process to replace and eliminate equipment within the budget. He described using the state bid program to purchase the vehicle. The vehicle will have multiple uses in summer and winter. The budget allows adequate reserve dollars to purchase the unit.

Miller commented on the old age of the majority of our vehicles and asked if we will be needing to replace many units at the same time. Haines said vehicles with a diesel engine have a long life. We have a highly skilled mechanic and a respectable staff that takes care of their vehicles. Our equipment has usable life with that attitude. We do have equipment that needs to be replaced including the vactor which will be about \$400,000.

Dubois asked if the purchase for this would put it below our minimum of our reserve. Konkel said the equipment reserve fund is funded on an annual basis and this year was funded at half. It does make the amount lower but we will have over \$450,000 in the fund allocated.

MOTION to approve the purchase of one Ford Super Duty F450XL 16,500# GVWR Regular Cab & Chassis (4WD) at the Washington State bid contract price of \$44,225.00 plus up to an additional 8.6% in sales taxes for a total of \$48,028.35 made by Dubois; second by Miller. **Unanimously approved.**

5. Award Contract to Gray & Osborne for Pavement Rehabilitation

Garlington said in 2013 we are funding a pavement rehabilitation of various streets within the City. He corrected the description of the three projects: W. Maple between 3rd and 4th, W. Prairie between 5th and 7th and 3rd and South 3rd between Hwy 101 and Hemlock. He reviewed reconstruction vs. chip seals and medium overlays cost differences. These projects were selected so the PCI would not drop below 70. It would cost more to improve a road below 70. Our goal is to rehabilitate roads before they drop below that level. Gray & Osborne has submitted a proposal for the design at \$42,720.

Miller is concerned about transparency concerning why these three streets were chosen. Dubois said she has been advocating for the section of Prairie between 5th and Sequim. She was disappointed it wasn't that section and knows it will require more funds. Because Prairie is not an arterial and doesn't qualify for federal grants, it will have to wait.

Garlington described the process for selecting where to repair and how it might allow for possible receipt of grant money. We have applied for a grant that would include working on Prairie Street between Sequim and 2nd.

Dubois said Prairie does get a lot of traffic from Sequim to 7th on the south side of Washington since it is a through street.

Hays asked how we gauge the increase of PCI after the chip seal process and how much time does it buy us. Garlington said depending on the amount of traffic and wear it would buy 7-8 years.

There was brief discussion concerning budget for the repairs. Garlington said we have additional TBD and utility money spread to other projects, and grant money that we have not yet received.

Dubois asked if we know if distribution of the 10 cents tax is based on gasoline or by population. Burkett said it traditionally is allocated based on population.

MOTION to direct the City Manager to enter into a contract with Gray & Osborne, Inc. for design and construction change order support for the 2013 pavement rehabilitation projects in an amount not to exceed \$42,720 made by Dubois; second by Miller.
Unanimously approved.

GOOD OF THE ORDER

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

EXECUTIVE SESSION - Property Acquisition (action expected); Potential Litigation

Hays announced the executive session at 6:47 p.m. for 20 minutes and action is anticipated. At 7:08 p.m. City Attorney Ritchie announced they will need an additional 6 minutes. At 7:14 p.m.

Ritchie announced they will need 5 more minutes. Resumed at 7:22 p.m.

MOTION to authorize the City Manager to sign the Purchase & Sale Agreement with earnest money provision made by Pratt; second by Dubois.

Burkett stated we have the opportunity to purchase the Gull property from Gull Industries. This is about an 8,700 sf piece of property at the main intersection of town on the northeast corner of Washington and Sequim Avenue. The City plans for it are not yet determined. There are several options: use it for a public space; in the future doing modifications of the intersection requiring additional right of way; make it available for resale if someone has a development plan Council thinks is a fit at the important intersection. We think it is a good price at \$215,000. In the past the owners wanted \$300,000. One key issue is doing the due diligence of environmental review level 1 and level 2 to know what we are buying and that we are not buying a liability. We will be back to Council after that is done to see if we want to proceed with the purchase.

Vote: **Unanimously approved.**

NEXT MEETING DATE

Mayor Hays announced the next meeting dates of March 25, 2013 at 5:00 PM and April 8, 2013 at 6:00 PM.

ADJOURNMENT

MOTION to adjourn at 7:26 p.m. made by Miller; second by Pratt. **Carried Unanimously.**

Respectfully submitted,



Bobbie Usselman, MMC
Deputy City Clerk



Ken Hays
Mayor

Minutes approved at a regular Council meeting held on March 25, 2013.