

**CITY OF SEQUIM
PARKS AND RECREATION ADVISORY BOARD
MINUTES, March 12, 2013**

Location: Public Works Conference Room, 615 N. 5th Avenue, Sequim, WA

1. CALL TO ORDER: 6:36 p.m. by Allan Goff, Chairman
2. ROLL CALL: Allan Goff, Chairman; Liisa Fagerlund, Vice-Chairman; Patsy Mattingley; Don Hall; new member Miles Carignan, WA State Park Ranger.
EXCUSED: Roger Fell. ABSENT: Maria Seabolt. STAFF PRESENT: Jeff Edwards; Ken Hays, Council Representative. GUEST: Brenda Carpenter, Lacrosse League; Sissy Bruch, landscape designer.

Sissy Bruch, landscape designer and master gardener, and her partner Stu Hemstreet, have offered to assist Jeff with master plan ideas for Carrie Blake Park and the Water Reuse Site. It is all interconnected. Sissy is the planner and Stu is the plant expert. After meeting with all of the user groups of the park, Sissy and Stu are putting ideas together for this committee to look at and will have suggestions for next month's meeting.

3. APPROVAL OF MINUTES: The February minutes were approved as corrected. Miles Carnigan, Sequim Gazette, was removed as a visitor.
4. CORRESPONDENCE: Several news articles were presented regarding the water filtration system being installed in the Water Reuse Site. An article in the Gazette about parks was also presented to be discussed later.
5. UNFINISHED AND CONTINUING BUSINESS:
 - a. Park Maintenance:
 - Hired summer help has arrived. Dustin will again help Gary March through September. Another part time helper will be hired at a later date.
 - The 2nd RV docent site is being completed and docent David Kolbo, Jr. will be on site in mid-April for 11 months. A second person is still being sought for the Carrie Blake site.
 - Digging the dry wells on the west softball field is taking care of the water problem.
 - The play fields were mowed for the first time last week. The school district will mow with their larger mower for about \$300 per month or a trade of labor.
 - The fish pond overflowed due to an increase in pressure at the treatment plant. The problem has been corrected.
 - Rhodefer Road will be paved this summer.

- There has been no new vandalism at the Skate Park. The helmet box is out being painted. The kids are wearing helmets more frequently. The largest problem is loitering and those kids are causing concern.
 - 1800 small plants from the Clallam County Conservation District will be stored in back of the stage for several weeks until they can be planted. Irrigation is going in as the drought tolerant plants will need some water to start. CCCD will be buying all plants and materials according to the grant they are providing.
- b. Peninsula Trail Coalition Report: “Women on Wheels” will be taking care of the blackberries on Rhodifer this year and planting primroses. A strategic plan for extending the Olympic Discovery Trail is being written and they are trying to activate Jefferson County and get more community support on the West End. PTC is asking for feedback from the different jurisdiction on their website, www.olympicdiscoverytrail.org . There will be a major effort this summer by Sequim to put up more way finding signs and markings.
 - c. Master Plan Update: All current master plans are due in by May 1.
 - d. February Action Items: Last month this committee asked to change the residence requirement from 5 City residents and 3 County residents to 4 City and 4 County with preference given to City applicants. The Council needs to know why we want to make the change. What problem are we trying to solve? Parks are one of our most important resources and are used by more than just City residents. We have a problem with a quorum and City residents are not applying for openings on the board. We stand by our February motion. **Jeff will make a presentation to the City Council asking for the change.**
6. New Business:
- a. Public Relations: An article in the Sequim Gazette last month was packaged with an article about the Centennial. This was not deemed satisfactory. We feel this committee must be more proactive if we want our objective to be met. For a first article we would like to concentrate on the subject “What is a Park”. Jeff also had a story about dog sniffer (cadaver dogs) locating bodies in Pioneer Park for training. This was also felt to be an interesting story for the paper. “Non-traditional” parks should also be added to our list. **Patsy will get further history of the parks from the museum and talk with Michael Dashiell, Gazette Editor, about how to proceed.**
 - b. Renaming the Water Reuse Park: Jeff is checking with the Department of Ecology to see if that is possible.
 - c. Centennial Celebration: This committee is still planning on a display for the 4th of July. Pictures of old parks scenes and history will be obtained from the museum. They have copies of old news articles also.
7. Good of the Order: The City is finishing the purchase of the 30 foot strip of the Blake property between the Skate Park and the Methodist Church.

Respectfully submitted by Patsy Mattingley