

**CITY OF SEQUIM  
PARKS AND RECREATION ADVISORY BOARD  
MINUTES, April 9, 2013**

**Location: Public Works Conference Room, 615 N. 5<sup>th</sup> Avenue, Sequim, WA**

1. CALL TO ORDER: 6:28 p.m. by Allan Goff, Chairman
2. ROLL CALL: Allan Goff, Chairman; Liisa Fagerlund, Vice-Chairman; Patsy Mattingley; Miles Carignan, Roger Fell, Maria Seabolt. ABSENT: Don Hall. STAFF PRESENT: Jeff Edwards; Erik Ericksen, Council Representative. GUEST: Brenda Carpenter, Lacrosse League.
3. APPROVAL OF MINUTES: The March minutes were approved as corrected. Maria Seabolt was excused rather than absent in March.
4. CORRESPONDENCE: Several news articles were presented. The Poulsbo Park and Recreation Activity Guide was shown as an example of an active park department.
5. UNFINISHED AND CONTINUING BUSINESS:
  - a. Park Maintenance:
    - Mowing has backed up because of the weather. It takes two men six hours to get it done. The City is helping the School District buy a new mower which is helping the working relationship.
    - The RV pad by the cell tower is being finished with water, sewer, and power hookup. The docent is moving in two weeks. Still looking for a smaller RV for the front pad.
    - Large dogs are being rotated at the dog park. The middle part will be closed for two months to let grass recover. It needs mowing but the parks crew is behind.
    - Sprinkler maintenance is ongoing.
    - A new, part time janitor has been hired for 4 hours on Fridays and Saturdays. This will give seven day coverage. Cindy, the full time janitor, works Sundays – Thursdays.
    - Kirner Park looks good even though most of the crew time is spent at Carrie Blake and the Water Reuse areas. It is being well used, but people are letting their dogs off leash and not picking up messes.
    - Guy Cole remodel is on hold for the time being so nothing is being scheduled more than 45 days out. The most use is in the spring and summer.
    - The new leach line and pipe construction is making a mess, but the parking lot is clean and the work should be completed by mid-May.
  - b. Peninsula Trail Coalition Report: A strategic plan for extending the Olympic Discovery Trail is being written. Liisa went to the planning commission meeting

to hear the master plan. She pointed out to them the importance of connecting the ODT, parks, etc. Blue signs are up on Washington Street, Sequim Avenue, 7<sup>th</sup> Avenue, and Priest Rd. They are 6 or 7 feet high for safety.

c. Public Relations: An historic display of the parks is being done by Patsy for a table display at the 4<sup>th</sup> of July Town Picnic. Liisa will help put the display together. Ideas were discussed to get the community more involved and knowledgeable about the parks. A donation can for park funding was suggested. A treasure hunt, finding items in the park of historical or nature related things, was suggested as a good media event.

d. Master Plan Update: Nothing at this time.

e. March Action Items: Last month this committee asked to change the residence requirement from 5 City residents and 3 County residents to 4 City and 4 County with preference given to City applicants. This recommendation goes to Council on April 24<sup>th</sup>. Jeff will send the letter to Allan to see before he takes it to the Council.

6. New Business:

a. Park Staff Appreciation: Gary and Dustin should be given some sort of appreciation. A pat on the back from individuals would help. Ice cream on a hot day was also suggested. Jeff lets them know what the board says, but it is good for them to hear from us. A card or letter signed by all of us would be one idea. Ann Holgerson, at the front office in City Hall, is handling June Robinson Park so should be included.

b. Name the Park: Two people called after the article in the Peninsula Daily News. Both suggested “Eloise Kailin Park” as she helped get the Water Reuse Park for the City. She is 91 and still alive. Find more information on this.

c. More Youth Involvement in the Parks: No applications were received to be on the Park Board. We could get young people to design a park treasure hunt or have a kid’s day at each of the parks with food and activities. That would take man power. We can have kids plant flower bulb. Home Depot gives away left over bulbs. Or Arbor Day trees. September is a “day of service”. We could do “Sequim Students Bloom”.

d. Fee Schedule: Jeff will be gone for our May meeting but will bring the park fee schedule proposal in June. This should be on the agenda.

e. User Groups: The previous idea of having quarterly meetings with user groups is too much. An annual meeting at the transit center with all user groups in February or March 2014 was agreed upon.

7. Good of the Order: The Volunteer Appreciation Dinner will be on April 24, at 6 p.m. in Guy Cole. The board is urged to go.

Motion to adjourn at 7:59 p.m.

Respectfully submitted by Patsy Mattingley