

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM TRANSIT CENTER  
190 WEST CEDAR STREET  
SEQUIM, WA**

**MAY 13, 2013**

**6:00 P.M. REGULAR COUNCIL MEETING**

Mayor Hays called the meeting to order.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Ken Hays, Ted Miller, Candace Pratt, and Genaveve Starr.

**MOTION** to excuse Dennis Smith who is on vacation made by Miller; second by Dubois. **Carried Unanimously.**

**INTRODUCTIONS & CORRESPONDENCE**

Kuznek-Reese introduced a memo from Chris Hugo regarding a Similar Use Determination for Olympic Ambulance. The City Council can make comments through May 28, 2013.

**CEREMONIAL**

Transit Employee Appreciation Day

Mayor Hays read and presented a proclamation to Terry Weed, General Manager of Clallam Transit, proclaiming May 30, 2013 as Transit Employee Appreciation Day.

**REPORTS**

**COMMITTEE, BOARD AND LIAISON SUMMARY**

**PRESIDING OFFICER REPORT**

**CITY MANAGER REPORT**

Burkett stated 5 Council members toured city halls last week. Council members reported on likes/dislikes from other cities.

Burkett reported that he and Ken Hays attended the EDC meeting today. Grant applications submitted by the City are not looking promising for funding. We also plan to submit to the County for Opportunity Fund. The applications are for the Guy Cole project and street improvements around Burrowes property. The advisory board had a special meeting to consider a proposal from the Port. We will bring the proposals to Council on May 20 for a resolution blessing these applications. We continue to emphasize the County has provided \$10.5 million of Opportunity Fund money with commitments for another \$22 million. Sequim has received nothing.

**PUBLIC COMMENTS** *(Please limit comments to 3 minutes)*

R.E.Hall (Barney) commented about fire hydrant safety issues. Staff will review the information.

Don Hall thanked the City and Chamber and those involved in the Irrigation Festival and logging show.

Phil Castell, President of the Chamber, stated that the Chamber values and appreciates the City and Council. Official comments from the Chamber can only be made by him and Shelli Robb Kahler. Communication from anyone else is personal comments. He asked that Councilors contact them personally with any concerns.

Cynthia Martin commented on the work of the First Teacher program. The support they receive from the City has been very important.

Barney Hall commented on tree roots that are a problem for fire trucks.

**INFORMATION/COUNCIL QUESTIONS INVITED**

1. Senior Center 1<sup>st</sup> Quarter Report
2. Parenting Matters 1<sup>st</sup> Quarter Report
3. Chamber of Commerce 1<sup>st</sup> Quarter Report

**PUBLIC HEARINGS**

Water System Master Plan – Continued to May 28, 2013

Sewer System Master Plan – Continued to May 28, 2013

**CONSENT AGENDA**

4. Approve/Acknowledge
  - a. City Council Meeting Minutes – April 22, 2013
  - b. Claim Voucher recap dated 5/13/13 total payments \$344,208.11

**MOTION** to approve as presented made by Miller; second by Dubois. **Carried Unanimously.**

## **UNFINISHED BUSINESS**

### 5. Approval of new Information Technology Position

Konkel explained the need for a new position in the Information Technology area and how it will be funded.

**MOTION** to approve the position of Technician I for the Information Technology function of the Administrative Services Department effective July 1, 2013 at Range 14 of the Non-Uniformed bargaining group agreement made by Erichsen; second by Miller. **Carried Unanimously.**

### 6. Approval of Limited-Term Water Resource Position

This is a position that will sunset at the end of 2015. This money is included in the budget and will not affect the General Fund. This position will displace at least \$50,000 in consultant costs.

**MOTION** to approve the creation of a Limited Term Water Resources Employee for fiscal years 2013-2015 and place in the salary and wage schedule the same as the Public Works Management Analyst effective June 1, 2013, and to have the City Manager return with necessary mid-year budget amendments to reflect this change made by Dubois; second by Pratt. **Carried Unanimously.**

### 7. Solid Waste Resolution

Approval of this resolution helps Port Angeles' eligibility for assistance in the bluff stabilization and helps keep a rate increase lower.

**MOTION** to adopt Resolution No. R-2013-08 to adopt and approve an amendment to the Clallam County Comprehensive Solid Waste Management Plan Update 2006 made by Pratt; second by Dubois. **Carried Unanimously.**

### 8. Road Easement Acquisition

This is for an easement along the south side of Carrie Blake Park. The Blake family will receive one sewer and one water hookup for one single-family residence. The value is \$13,050. It is a benefit to the City and to the landowner. The cost of the future GFCs will be apportioned between roads (General Fund), the sewer fund, water fund and possibly a future storm water utility fund.

**MOTION** to approve the purchase and sale agreement, authorize the City Manager or his designee to sign it and any necessary closing documents and License Agreement and waive the three touch rule made by Miller; second by Dubois. **Carried Unanimously.**

9. Ratify Ordinance 2013-005 Amending Water and Sewer General Facility Charges

The City Council approved this ordinance on April 22. The adopting motion included changes to the sewer code but did not include the same amendment to the water section. It is believed it was the Council's intent to make those changes to both water and sewer.

**MOTION** to ratify that the changes should also have been made to section 13.72.025 when Ordinance No. 2013-005 was adopted on April 22, 2013 made by Miller; second by Pratt. **Carried Unanimously.**

**NEW BUSINESS**

10. Temporary Wholesale Water Agreement with Clallam County PUD for Eagle Crest Subdivision

This subdivision needs more water pressure. Our system does not have the ability to provide that water pressure. This will allow the developer to apply for additional building permits and utilize the water line they constructed.

**MOTION** to approve the Temporary Wholesale Water Agreement between Clallam County PUD District 1, authorize the City Manager to sign the agreement and the City Council waive the three touch approval processes made by Miller; second by Dubois. **Carried Unanimously.**

**GOOD OF THE ORDER**

Pratt stated we included money for Volunteers Hospice. They have not accepted the money. That sum has not been used. She would like to see that money distributed to the other grant recipients according to the formula that was used. Options will be brought back to the Council.

Mayor Hays stated that several Councilmembers have received emails concerning community participation. He would like to discuss this issue at a Council meeting.

Kuznek-Reese reported on the sponsorships that have been received for the street dance.

**PUBLIC COMMENTS** *(Please limit comments to 3 minutes each)*

**EXECUTIVE SESSION** Mayor Hays announced an executive session for pending litigation. It is expected to last 15 minutes and action is anticipated. The meeting recessed at 8:25 p.m. and reconvened at 8:40 p.m.

**MOTION** to authorize the City Attorney to settle the New Cingular Wireless PCS, LLC vs. City of Bothell, et al. King County Cause Number 12-2-15031-1-SEA case for the amount of \$2,003 made by Pratt; second by Dubois. **Carried Unanimously.**

**NEXT MEETING DATE**

Mayor Hays announced the next meeting dates of May 20, 2013 (6:00 p.m.) and May 28, 2013 (5:00 p.m.)

**ADJOURNMENT**

**MOTION** to adjourn at 8:40 p.m. made by Miller; second by Dubois. **Carried**  
**Unanimously.**

Respectfully submitted,

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Karen Kuznek-Reese, MMC  
City Clerk

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Ken Hays  
Mayor

Minutes approved at a regular Council meeting held on May 28, 2013.