

**CITY OF SEQUIM
PARKS AND RECREATION ADVISORY BOARD
MINUTES, May 21, 2013**

Location: Public Works Conference Room, 615 N. 5th Avenue, Sequim WA

1. CALL TO ORDER: 6:34 pm by Allan Goff, Chairman
2. ROLL CALL: Allan Goff, Chair; Liisa Fagerlund, vice-chair; Patsy Mattingley, Don Hall, Maria Seabolt. Excused: Roger Fell, Miles Carnigan. Council liaison: Mayor Ken Hayes. Staff present: Jeff Edwards. Visitor: Stu Hemstreet, Olympic Peninsula Demonstration Garden.
3. Approval of Minutes. Minutes of the April 2013 meeting were approved.
4. Correspondence. Patsy circulated a number of newspaper articles relating to parks.
5. Unfinished and Continuing Business

Board Membership – Council action. The request by the Parks Board to have an equal number of members from City and County was discussed extensively at the Council meeting. Council felt that City members should have a stronger voice. The mayor wanted to understand the thinking of the Parks Board regarding what problem the proposed change was intended to address. Board members noted that the original problem was having a quorum at meetings and therefore the Board had requested an additional member, either city or county, who could step in when required to make a quorum. Instead Council had increased the size of the Board which made achieving a quorum more difficult. **It was decided that Jeff Edwards would prepare a request to the City Council to revert to 7 members.** Ken Hayes discussed ways of increasing interest in becoming a Parks Board member. It was agreed that we need to raise awareness of parks, suggest activities people can do in the parks, perhaps create a brochure. Patsy showed display boards that she has developed highlighting City of Sequim and east Clallam County parks. Further discussion included looking forward to creating a parks metro district.

Master Plan Update. Stu Hemstreet described the genesis of the project which grew out of the need to make a master plan for the Olympic Peninsula Demonstration Garden (OPDG). City staff suggested that they expand the scope to make a master plan for the entire park so that they could see what space could be used for OPDG. Stu Hemstreet presented proposals for features in Carrie Blake and Water Reuse Parks, including changes in parking, access, and enlarging the pond in its current location.

Peninsula Trails Coalition. Liisa Fagerlund reported that the PTC annual meeting featured the new superintendent of Olympic National Park, Sarah Creechbaum, and

Clallam County Roads Supervisor, Rich James, both giving very positive presentations on expansion of the Olympic Discovery Trail (ODT) near Lake Crescent and beyond to the west. She also noted that the Transportation Plan will recommend Fir Street as the route of the ODT through Sequim and **that a public meeting will be announced for community input.**

Park activities/maintenance. Jeff Edwards mentioned that the new park docent is walking around the park, talking to people and giving directions as needed. The city wants to replace the landscaping along Blake Ave. with grass which is easier to maintain in good condition. The caterpillar problem will be addressed. Three donated benches are to be installed, existing benches will be weed whacked and pressure washed. Patsy mentioned an accident on steps at the James Cener; Jeff said they will be painted to call attention to the step. Don Hall mentioned that 15 arborvitae are dead; they will be removed and replaced with a path and some trees.

Public relations. It was proposed to give each kid in Sequim a bulb to plant to publicize parks. **After July 4, Patsy will take the display boards mentioned above to the *Sequim Gazette* to see if their interest can be stimulated.**

6. New Business. In view of the late hour, it was decided to move new business items to next month's agenda.

7. Good of the Order. None was proposed.

8. ADJOURNMENT: It was moved by Don Hall and seconded by Liisa Fagerlund that the meeting be adjourned. It was adjourned at 8:20 pm by Allan Goff.

NEXT MEETING: June 11, 2013 in the Public Works Conference Room.

Respectfully submitted, Liisa Fagerlund