CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA

JUNE 24, 2013

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Hays called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Clerk Kuznek-Reese called roll. Council members present: Laura Dubois, Erik Erichsen, Ken Hays, Ted Miller, Candace Pratt, Dennis Smith and Genaveve Starr.

INTRODUCTIONS & CORRESPONDENCE

CEREMONIAL

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Smith attended Clallam Transit meeting last week. CTS will meet in Sequim on July 15 at 1pm to discuss Sequim needs.

Dubois attended a meeting of the Solid Waste Advisory Committee. They are updating the 6-year comp plan and worked on recycling.

Pratt attended Terry Weed's retirement party.

Starr attended the Sister City Association meeting. There were not enough students to send a delegation this year. They are looking into options for the Mayor to make a trip to Shiso City.

PRESIDING OFFICER REPORT

Mayor Hays reported on the chamber board meeting he attended. He reported that the Jamestown Tribe has backed out of the Guy Cole project. They will build a similar facility at the golf course. He will take a different path and bring something back after the Centennial.

Tomorrow is the first night of Music in the Park.

The old fashioned July 4th weekend starts with a picnic at the reuse site. A community photo will be taken at 2 pm. There will be a Street Dance of the Century on July 5. AGlazing Art studio will be there, a community photo will be taken at 5:30 pm. We will close down the Washington/Sequim intersection.

CITY MANAGER REPORT

Haines made a presentation today to the Opportunity Fund regarding the Guy Cole facility project and the key road improvements necessary to improve the Burrowes property. There is $1.5 million available. The board will recommend to the County Commissioners to continue to consider Guy Cole improvement as a long-term investment and not fund out of the current pool. They will recommend funding of the street improvements for the Burrowes property which will include a traffic signal at Sequim and Prairie. This goes to the County Commissioners on July 8.

Ritchie reported on the removal of the Gull sign.

PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

Emily Westcott stated that every year the City Council sponsors a flower basket. She reported on the clean up of the Greathouse Motel. She reported on the Air Affaire on Labor Day Weekend at the Sequim Valley Airport to celebrate the Centennial and 30-year anniversary for the airport.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS (Legislative)

1. Transportation Master Plan

Mayor Hays read the rules and opened the public hearing at 6:20 p.m.

Garlington stated this plan is mandated by state law and supports the comp plan. The Planning Commission unanimously recommended approval.

Dick Petit commended staff for using a technical advisory committee. He hopes the city will use this approach again.

Don Hall thanked Dick Petit for his comments.

Mayor Hays asked for additional speakers. Hearing no response the public hearing was closed at 6:29 p.m.

CONSENT AGENDA

2. Approve/Acknowledge
   a. City Council Meeting Minutes – June 10, 2013
   b. Claim Voucher recap dated 6/24/13 total payments $524,593.86

MOTION to approve the Consent Agenda as presented made by Pratt; second by Miller. **Carried Unanimously**.

UNFINISHED BUSINESS

3. Update on Shoreline Master Program

Dodge reported the DOE review began on February 6, 2013 and expired on March 11. DOE only received comments from the Department of Archaeology and Historic Preservation. The Jamestown Tribe has requested changes to Appendix C.

He reviewed the proposed changes. He has sent the summary of changes to DOE. He would like Council consensus on the changes. The City Council will conduct a public hearing for the plan on July 8. There were no concerns from the Council concerning the revisions. Dodge will contact DOE with the results of tonight's meeting.

4. Ordinance No. 2013-008 Proposed New Standards for Residential Accessory Structures (Garages)

Hugo explained the code as it now exists which allows a garage several times bigger than the house. He reviewed the proposed code changes. This matter will be brought to Council for a public hearing on July 8.

5. Ordinance No. 2013-010 amending code on Park Board membership

MOTION to adopt ordinance No. 2013-010 changing the number of Park Board members to seven and provide for non-voting members made by Miller; second by Dubois. **Carried Unanimously**.

6. Approve Change Order re West Sequim Bay Road Paving

This change order is the result of a 14" reuse water line being damaged and unusable when it was struck by a pavement grinder. The pipe was previously installed without adequate cover. It has been properly installed now.

MOTION to authorize an increase in the authorization for the 2012 bituminous surface treatment and pavement repair project of $44,445.19 made by Dubois; second by Pratt. **Carried Unanimously**.

7. Approve Gray & Osborne contract for design and engineering services for Digester upgrade

Haines stated the money for this project needs to be spent by next year. This contract is the first phase of the project. This will include the engineering of the plan. He will bring an equipment purchase soon. Staff recommends hiring G&O for the WRF not to exceed $69,600 and add a $10,000 contingency.

> **MOTION** to approve the engineering and design proposal from Gray & Osborne, Inc. for the WRF digester aeration improvements in the amount of $69,600 with an additional $10,000 of contingency approval by the City Manager made by Dubois; second by Pratt. **Carried Unanimously**.

NEW BUSINESS

8. Discussion concerning community participation

Hays feels it is important to be involved in community events. He would like to see the city sponsor a table at the Irrigation Festival kick-off event.

Ritchie suggests developing a resolution to support the Council's decision and why we are spending public money.

Pratt would also like to know when others are going to attend an event. It became expensive last year to attend all events.

Hays feels the Council should receive some financial support from the City to attend some events.

Dubois feels the volunteer appreciation dinner and the employee appreciation events are important to attend. They are internal events that should be supported.

Erichsen does not feel it appropriate to ask the ratepayers of the city to fund these events so we can attend. It is not an appropriate use of government funds.

Council will receive a calendar of events each year; sign up to receive chamber newsletter and e-notifications; and a clip board will be available by the Council mail boxes so Councilmembers can sign up if they are attending an event.

9. Bond ordinance No. 2013-009 – 1st reading

The bond ordinances set the parameters by which we issue debt. The second reading of the ordinance may include a higher dollar amount because of the volatility of the market.

Konkel stated this is the first reading of Ordinance No. 2013-09 relating to contracting indebtedness. It provides for the issuance, sale and delivery of not-to-exceed $10,000,000

aggregate principal amount of limited tax general obligation bonds to provide funds to pay a portion of the costs of a new city hall and public safety facility and to pay the costs of issuance and sale of the bonds; fixing or setting parameters with respect to certain terms and covenants of the bonds; appointing the city's designated representative to approve the final terms of the sale of the bonds and providing for other related matters.

> **MOTION** to approve the first reading of Ordinance No. 2013-09 relating to contracting indebtedness; providing for the issuance, sale and delivery of not to exceed $10,000,000 aggregate principal amount of limited tax general obligations and to schedule the ordinance for a second reading and public hearing for the regular meeting of the Sequim City Council on July 8, 2013 made by Dubois; second by Pratt. **Carried Unanimously**.

10. Resolution No. R-2013-13 Authorizing Performance of Certain Duties Related to Design-Build

Ritchie stated this will come back to Council for approval on July 8.

GOOD OF THE ORDER

Dubois added that she participated in the PRTPO bus tour of potential and future project sites in Clallam County.

Starr would like to see the Council chambers stay where they are rather than have additional space in the new building.

Pratt stated the garden tour is next Saturday, Petals and Pathways. There are 7 gardens participating. She has tickets available.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

EXECUTIVE SESSION Mayor Hays announced an executive session to discuss potential litigation. It is anticipated to last 10 minutes and action is anticipated.

Meeting recessed at 8:40. Reconvened at 8:55.

> **MOTION** that we agree with Serenity House to vacate the property by December 31, 2013 and waive rent for the remainder of the year and contribute $10,000 to their efforts to help with housing adjustments and shelter care necessary to accomplish the move made by Miller; second by Dubois. **Carried Unanimously**.

NEXT MEETING DATE

Mayor Hays announced the next meeting dates of July 8, 2013 at 5:00 p.m., July 15, 2013 special meeting at 5:00 p.m. and July 22, 2013 at 5:00 p.m.

ADJOURNMENT

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Karen Kuznek-Reese, MMC
City Clerk

Ken Hays
Mayor

Minutes approved at a regular Council meeting held on July 8, 2013.