

**CITY OF SEQUIM
CITY COUNCIL SPECIAL MEETING MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

SEPTEMBER 30, 2013

5:00 P.M. STUDY SESSION

Mayor Hays called the meeting to order.

Council members present: Laura Dubois, Erik Erichsen, Ken Hays, Candace Pratt, Dennis Smith and Genaveve Starr.

MOTION to excuse Ted Miller who is on vacation made by Erichsen; second by Dubois.
Carried Unanimously.

City Staff present: City Attorney Ritchie, City Clerk Kuznek-Reese, City Manager Burkett, Admin. Services Director Konkel, Finance staff Anderson and Hagener, Public Works Director Haines, Public Works staff VanAusdle, Marketing Director Hanna, DCD Director Hugo, IT Manager Rose

Burkett reported on felony diversion. Felony arrests are not being prosecuted. Court costs are increasing. It is a big concern that people are committing felonies and not being prosecuted because the county says they don't have the money. Port Angeles and Sequim have proposed to use our prosecutors to prosecute felonies if the county would cover jail and court costs. We will continue to work on this issue. He is meeting with Port Angeles City Manager to discuss this as well as the solid waste issues.

Burkett reported on the City Manager's conference he attended.

The City has received a COPS grant for \$125,000 over 3 years for the school resource officer. The City and School District will split the required match.

Budget Presentation

Burkett provided an overview of the City-wide 2014 proposed budget. The budget is scheduled for adoption on November 25. He suggested any questions or comments be sent in advance by email.

The City will begin paying on debt service in 2014 for the new civic center. We will also continue to pay rent for City offices. Construction of the new civic center will provide one-time revenues in sales tax.

There was discussion concerning the \$1.9 million in street projects. This money also includes approximately \$900,000 in potential grants. If we don't receive grant funding, the projects will not happen.

In December the finance staff will move to Suite 17. The Police Department will also move some staff to Suite 17. City attorney, marketing and other city hall staff will move to the building at Spruce and Sequim. Projected move in date for the new civic center is summer of 2015.

Key issues that will require a final City Council decision include whether to increase the property tax levy by the allowed 1%; impose proposed water and sewer rate increases including General Facility Charges; and approve proposed Capital Projects.

There was discussion concerning the structure of utility rates and civic center financing.

There is \$5,000 included in the 2014 budget for the EDC. The EDC has requested an additional \$5,000.

ADJOURNMENT

Meeting adjourned at 6:53 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Ken Hays
Mayor

Minutes approved at a regular Council meeting held on October 14, 2013.