

**CITY OF SEQUIM
PARK AND RECREATION BOARD
MINUTES, Oct. 8, 2013**

Location: Public Works Conference Room, Sequim WA

1. CALL TO ORDER: 6:36 pm by Allan Goff, Chairman
2. ROLL CALL: Allan Goff, Chairman; Liisa Fagerlund, vice-chairman; Patsy Mattingley, Roger Fell, Don Hall. Excused: Miles Carignan. Absent: Maria Seabolt, Erik Erichsen, Council Representative. Staff present: Jeff Edwards.
3. Approval of Minutes of September 10, 2013.
4. Correspondence. Patsy circulated a number of newspaper articles relating to parks, including Day of Volunteers, Gull lot naming and leasing to Pane d'Amore, Carrie Blake Park voted 1st place as best local park and finalist for best place for a kid's birthday.
5. Unfinished and Continuing Business
 - a. Park Activities and Maintenance:
 - Jeff was on medical leave for 3 weeks
 - Background check being carried out on prospective park hosts, a couple to be located in spot by the cell tower.
 - Discussion of experience of having homeless people spending time in the park
 - Driveway to James Center has a narrow asphalt strip down the middle of the gravel driveway which is a potential safety issue for drivers
 - Sounders are coming for a demonstration day
 - b. Peninsula Trails Coalition. Liisa circulated a proposal to install map kiosks and other wayfinding aids for users of the Olympic Discovery Trail in Sequim. **Parks Board voted to support the proposal and designated Liisa to work with David Garlington and the City to carry out the proposed action. She was requested to report monthly.**
 - c. Fees. Jeff Edwards submitted a proposed list of fees for park premises. Liisa moved and Patsy seconded to support these fees for 2014. **Metal sign holder will be mounted at the picnic shelter to designate when the space is reserved.**
 - d. Gerhardt Park – Volunteer Day of Service. Jeff reported that the park looked good after the clean up by volunteers and urged Park Board members to go by and look at the results. More cleanup will be needed before it is ready for a park host which should be in 2014.

- e. Guy Cole Center renovation update. With no partner for development there is no money to spend on the center.
- f. Dog Show – Hurricane Kennel Club. The club wants to use the softball fields for the show. They have previously used the Blake field and have approval only through 2014.
- g. Follow up from September minutes. Request for a tent for the Dog Park is being handled. Paul Haines will follow up with Sissi Bruch and her student to work on a parks master plan. Sissy and Stu are doing a park plan for Carrie Blake, not a master plan.

6. NEW BUSINESS

- a. Centennial Place. Roger and Allan met with Barbara Hanna. Roger proposed trees for the dark pots that Barbara Hanna wishes to add to the place. Barbara is working on a plan, including facilities for the Sequim Open Air Market to begin in May 2014.
- b. Parks Board members decided on the following goals for 2014: Parks Master Plan update; Olympic Discovery Trail signage and kiosk; Centennial Place development; and Youth Outreach.
- c. Public Relations. Patsy will work on a flyer/insert on Parks for the utilities newsletter.

5. GOOD OF THE ORDER. None

6. ADJOURNMENT: At 7:53 pm it was moved and seconded that the meeting be adjourned.

Next Meeting: November 12, 2013, Public Works Conference Room

Respectfully submitted, Liisa Fagerlund