

**CITY OF SEQUIM
CITY COUNCIL/TRANSPORTATION BENEFIT DISTRICT MINUTES
SEQUIM TRANSIT CENTER
190 WEST CEDAR STREET
SEQUIM, WA**

NOVEMBER 12, 2013

6:00 P.M. REGULAR COUNCIL MEETING

Mayor Hays called the meeting to order.

PLEDGE OF ALLEGIANCE

ROLL CALL

Deputy Clerk Usselman called roll. Council members present: Laura Dubois, Erik Erichsen, Ken Hays, Ted Miller, Candace Pratt, Dennis Smith and Genaveve Starr.

INTRODUCTIONS & CORRESPONDENCE

CEREMONIAL

Mayor Hays presented the AWC Certificate of Municipal Leadership to Councilor Pratt. Pratt stated she is grateful for the opportunity to attend these educational classes.

REPORTS

COMMITTEE, BOARD AND LIAISON SUMMARY

Pratt attended the Homelessness Task Force meeting and stated that Pam Tietz has accepted a job as Housing Director in Spokane. She also attended the KSQM reception.

Dubois participated in discussions at the utility rate structure meeting.

PRESIDING OFFICER REPORT

Hays attended the KSQM dedication at the tower site. He received and read a letter from the Sequim Brownie Troop requesting more playground equipment for older children. He visited with the Brownies today and said he would mention this to Council and hand off the ideas to Jeff Edwards for the Parks Board.

CITY MANAGER REPORT

Burkett said he and the Mayor represented the City at the Boys & Girls Club auction where they

raised \$200,000. The club has a tremendous mission and role in the community.

Burkett also showed photos of the new path on Third Avenue.

He commented about the joint meeting with the Planning Commission and issues related to the UGA. Cities want large urban growth boundaries so that they can have more control about what is around their city. It may be feasible to make the UGA smaller but we would need agreements with the County Commissioners. We would need an amendment to the SERP agreement, and also agree that the county wouldn't allow urban levels of development around the UGA. We would need to have more control within the UGA. It will take more collaboration. Pratt suggested we may need a group of elected officials to communicate on this. She sees a joint group from all three cities in the county, the elected commissioner in our area and the planning director at the county. The staffs of the three cities and county would create an agenda and this would be to communicate our needs and desires to the county. Pratt suggested the subcommittee of the council to meet every other month.

Dubois feels it would be great to have the communication open and should be for all items related to the Comp Plan. Miller feels it is a good idea and volunteered to be on the committee.

Burkett stated Hugo will put some thoughts together about the charge of this group and its purpose and we can begin exploring it with the county and other cities.

Erichsen has no objection but feels it is more appropriate to not make these decisions now but wait for the retreat and have a more in-depth discussion among the group.

PUBLIC COMMENTS *(Please limit comments to 3 minutes)*

Don Hall, 912 E. Oak Street, is the liaison with Council from the Parks Board and will bring the comments by the Mayor to the meeting tonight. As a community member he thanked Candace Pratt for achieving her certification and he thanked the Mayor for his work.

INFORMATION/COUNCIL QUESTIONS INVITED

1. Shipley Center (Senior Center) Third Quarter Report
2. Visitor Information Center Third Quarter Report

PUBLIC HEARINGS (Legislative)

3. 2014 Budget Revenue Sources (City of Sequim and Transportation Benefit District(TBD))
 - a. Ordinance No. 2013-015 2014 Fee Ordinance
 - b. Resolution No. R-2013-18 Property Tax Levy

Mayor Hays read the public hearing rules for all three public hearings.

Public hearings opened at 6:18 p.m.

Konkel stated the fee ordinance includes the 4% on the expenditure side of the utility rates but does not include the recommendation of the 4% adjustment on the revenue side for the rates. You will need to address that as an amendment to the ordinance.

A revised fee ordinance was provided. Burkett said he felt there was a consensus to do structural changes to our rates. These changes would provide more equity. We would have a better relationship between how much water and sewer service a customer uses and what they pay. There are historical practices that are out of balance. Another advantage is that Council could put an emphasis on conservation so there is incentive to use less water. If there was a rate structure change, it would reduce an across-the-board rate for all users. We don't have enough time now to provide information to those customers that would be negatively affected. It was suggested we approve the across the board rate increase for 2014 and take the next several months to work with customers that would be affected to give them time to work with it and budget for it.

The handout approves a 4% across the board increase. He recommends using the revised ordinance at the November 25 meeting for Council to have a public hearing and make a decision on the final budget adoption.

Konkel said the second public hearing is for a proposed 1% property tax levy. It is nominal and less than 30-40% of the CPI for the year. It amounts to about \$13,000 on an annual basis with a \$4-5 per year increase for an average single-family household.

Public Comment: None on any public hearing matters.

MOTION to continue the Public Hearing on Ordinance 2013-015 Amending 2014 Rates and Fees until November 25, 2013 and including Amendment A by Dubois; second by Pratt. **Unanimously approved.**

MOTION to continue the public hearing for Resolution R-2013-018 to the City Council meeting of November 25, 2013 by Smith; second by Pratt. **Unanimously approved.**

4. First Reading Ordinance No. 2013-016 adopting 2014 City of Sequim budget

Konkel stated there have been no substantial changes since the last review of the 2014 budget. There was a change in the 2014 salary and wage schedule. The salary range was changed for the position of Communications and Marketing Director. The title of Ordinance 2013-016 was read by Konkel.

Public Comment: None.

MOTION to continue the public hearing and second reading of Ordinance 2013-016, adopting the 2014 Budget as presented in Exhibit A: 2014 Budget Summary to the City

Council meeting of November 25, 2013 by Miller; second by Pratt. **Unanimously approved.**

5. First Reading Ordinance No. TBD2013-001 adopting 2014 TBD budget

Burkett stated this is the budget as previously reviewed. Konkel read Ordinance Number TBD 2013-001 title.

Public Comment: None.

MOTION to continue the Public Hearing to November 25, 2013 for adoption of Ordinance Number TBD 2013-001 and the 2014 TBD Budget by Miller; second by Pratt. **Unanimously approved.**

CONSENT AGENDA

6. Approve/Acknowledge
 - a. City Council Meeting Minutes – October 28, 2013
 - b. Claim Voucher Recap dated 11/12/13 total payments \$795,885.34

MOTION to approve the Consent Agenda as read made by Dubois; second by Pratt. **Unanimously approved.**

TBD BUSINESS

7. 2013 ADA Sidewalk Improvements (North 7th) and Transfer for Pavement Rehabilitation Project

Burkett stated this is a proposed transfer of funds for a project previously approved by Council.

MOTION to approve and pay the City of Sequim \$113,665 for the North 7th Avenue ADA Enhancements and fund the transfer of \$154,732.18 to help pay for the Pavement Rehabilitation project by Pratt; second by Miller. **Unanimously approved.**

UNFINISHED BUSINESS None

NEW BUSINESS None

GOOD OF THE ORDER

Pratt stated she will attend an AWC meeting called Rural Pathways to Prosperity at the Tribal Center.

Hays commented on the new trail in Gerhardt Park and is excited about what a great park this will be. Hays said the Boy Scout troop is going to focus on community service in the future.

Burkett commented there may be a brief special meeting on December 16 regarding the aerobic digester project that is financed through the trust fund. In order to make the deadline for funding it will be important to award the contract on the 16th. This will save the City over \$7,000 over the next several years. The meeting could be scheduled during the day.

PUBLIC COMMENTS *(Please limit comments to 3 minutes each)*

Hugo stated Sequim 120 is back in session. The first meeting is scheduled November 23 at the Transit Center; the next are December 6 and 7 downtown. There will be different activities at each meeting. Tomorrow night is a meeting of the Comp Plan Steering Committee.

EXECUTIVE SESSION

City Attorney Ritchie announced an executive session to discuss contract performance evaluation with a potential of litigation dependent upon how it is done. Council will adjourn to executive session for 15 minutes.

Recess at 6:47 p.m. At 7:03 p.m. Ritchie announced the executive session will last five more minutes. At 7:08 p.m. he announced another five minutes will be required.

Meeting resumed at 7:13 pm.

Mayor Hays stated there will be no action taken.

NEXT MEETING DATE

Mayor Hays announced the next meeting dates of November 25, 2013 (6:00 p.m.) and December 9, 2013 (6:00 p.m.)

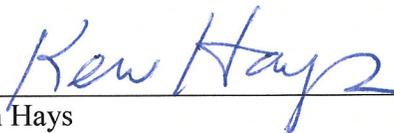
ADJOURNMENT

Meeting adjourned at 7:14 pm.

Respectfully submitted,



Bobbie Usselman, MMC
Deputy City Clerk



Ken Hays
Mayor

Minutes approved at a regular council meeting held on November 25, 2013.