

CITY OF SEQUIM
PARKS AND RECREATION ADVISORY BOARD
MINUTES
NOVEMBER 12th 2013

1. CALL TO ORDER: 6:31 pm by Allan Goff, Chair
2. ROLL CALL: Allan Goff, Chair; Patsy Mattingley, Roger Fell, Liisa Fagerland Maria Sebolt, Don Hall, Miles Carignan. Staff Present: Jeff Edwards.
3. Approval of minutes. October meeting minutes were approved.
4. Correspondences. Patsy circulated the articles listed below:
 - Friendship garden financial boost speech
 - Animals being darted in parks
 - Adopt a planting program expanded
5. Unfinished and Continuing Business.
 - a. Park Activities and Maintenance:
 - Trail paved & added near Brownfield Road
 - 2 new hosts at Carrie Blake
 - o Kay Dill at the cell tower
 - o Jerry and Cecilia Fryrear
 - Reuse park's water is down and restrooms are closed. Portable restrooms are available until repairs are complete.
 - Liisa will be reviewing the new path on 3rd street for any safety concerns.
 - Jeff announced a group is interested in renovations for Guy Cole.
 - o Don introduced an idea for possible small incremental donations to Guy Cole. This would allow for repairs by section, as opposed to an entire one time renovation.
 - City Hall has new offices being built.
 - Pan D'Amore's business is going great.
 - b. Pacific Trails Coalition.
 - Meeting held last month on October 23. Main items discussed were.
 - o Appreciation of signage improvements on Fir St.
 - o A Scout project at Rhodefer and E. Washington. Map Kiosk.
 - o Proposed trail head and sign standards for ODT.
 - o Branding for signage in Sequim.
 - o ODT trailhead location for Carrie Blake.
 - o Additional map kiosk locations throughout Sequim.
 - o Use of stencil and paint to mark key turns along ODT.
 - o Handouts showing alternate routes through Sequim.
 - o Use of Q codes on maps.
 - o Possibility of businesses paying to be included on the map handout.
 - o Need for improved trail parking on Whitefeather Way.

- Allan asked Liisa to review possible safety issues relating to the new trail as it crosses Brownfield Rd.

c. Master Plan

- Jeff passed around a Carrie Blake improvement presentation that will be emailed to all board members.
- Meeting is being set up by Jeff Edwards with Paul, Alan, and Sissi to further discuss the improvements plan.

d. Public Relations- Patsy

- There is a meeting coming up with Barbara Hanna to discuss monthly paper presentation in the city announcements.

e. Gerhardt Park Planning – Lead (Jeff)

- Maintenance work is still steady out at the park.
- Boy scouts are working on trails
- Church group working on other improvements

f. Action items

- Action items
 - o Liisa – Sign holder reserved signs for shelter
 - o The board was advised that the City will be charging an Administration fee of approximately \$62.50 on top of any reservation charges made for city parks.
 - Roger moved to dispute the excessive administration charges that will be added onto the parks reservations. Maria seconded the move. The board agreed unanimously.

6. New Business.

a. Allan requested an update to the parks board member roster, request will be made to Bobbie.

- Roger is waiting for the Okay to place plants and pots at Centennial Place Park.

b. 2014 Budget – Jeff

- Carrie Blake entrance relocation design has been added, but money is needed to fund the project.
 - o Restroom Upgrades. Painting
- Gerhardt Property was given \$25,000 for upgrades.
- Reader boards updates for parks.
- Limited capital money has been granted for next year's budget.
- Operations budget has not changed.

c. S. 7th Ave and Happy Valley Park proposal

- Housing development beginning out in the area and a park has been proposed for the area.

- Board will follow up to gather more information.
 - o Allan will contact Chris with the city.
 - d. Hotdog vender is interested in sales for games out at the Reuse Park.
 - Don moved to allow vendors and Patsy second the move. Board agreed unanimously
7. Good of the Order – Nothing noted
8. ADJOURNMENT: It was moved by Don and Seconded by Patsy.

NEXT MEETING: December 10.

Respectfully submitted by
Miles Carignan