

22
11/21/06

**PENINSULA COMMUNICATIONS (PENCOM)
DISPATCH AND COMPUTER RECORDS SERVICE
AGREEMENT
AMENDMENT 1**

THIS AMENDMENT is made and entered into by and between the City of Port Angeles, (hereinafter referred to as "the City"), and Clallam County, City of Sequim, Clallam County Rural Fire Protection Districts 2, 3 4 and 5, Lower Elwha Klallam Tribe, Quileute Tribe, and National Park Service (hereinafter referred to collectively as "Members" and individually as "Member").

In consideration of the benefits to be derived and the performances to be given, the parties agree as follows:

1. The members previously entered into an Interlocal agreement titled the "Peninsula Communications (Pencom) Dispatch And Computer Records Service Agreement" (the Agreement). The Agreement is incorporated herein by this reference, and as amended herein, the Agreement is confirmed and ratified.
2. This amendment amends Section X COMPUTER SERVICES of the Agreement.
3. Section X COMPUTER SERVICES is amended by adding a new subsection, Subsection E, which shall read as follows:

E. A Public Safety Network (hereinafter referred to as "PSN") is a cooperative network designed to ensure interconnectivity of public safety communication resources and is intended to provide a secure, reliable, and efficient environment for the purpose of providing public safety technology services for all members. The Members hereby agree to design, develop, install, operate, maintain, repair, and replace as necessary the PSN. The PSN will provide connectivity between member users and software applications provided under this agreement, while maintaining secure access to services provided by each agency.

1. PUBLIC SAFETY NETWORK COMMITTEE.

- a.** A Public Safety Network Committee (hereinafter referred to as the "Committee") hereby is established to recommend operating procedures and policies for the Public Safety Network.
- b. Voting**
The Committee shall be comprised of an Information Technology (IT) representative from each Member and an IT representative of the PenCom dispatch center. All Committee members shall have one vote. Decisions by the Committee shall be reached by a simple majority vote. A quorum for the

transaction of business will be established when at least 51% of the Committee representatives are present.

- c. **COMMITTEE MEMBERS.** The committee members specified in this Amendment are considered to be essential to ensure coordination and communications between the parties and the work being performed hereunder. Any party, after written notice to all other parties, may designate another person to act in his/her place, in an emergency. A person acting under this emergency provision shall be allowed to do so for a maximum of 90 days. After 90 days, the Member agency shall appoint a new PSN committee member to replace the original committee member. All committee members shall have the skill and knowledge to intelligently address the issues and duties of the committee. Committee members will be designated in Attachment C.
- d. The Committee shall have the duties to:
1. Make written recommendations for the operation of the Public Safety Network (PSN) in accordance with accepted industry standards.
 2. Keep records of all meetings and publish the minutes of each meeting to each committee member within 10 days of each meeting. Meetings shall be conducted in accordance with Robert's Rules of Order. At the first official meeting of the PSN, the members shall appoint a chairman for a term of 2 years. The official duties of the chairman will be to schedule meetings, set each meeting agenda, notify members of meetings, conduct all official correspondence for the PSN committee, assure representation before the PENCOM Advisory Board, and other duties as assigned by the committee to conduct committee business.
 3. Recommend additional services that may be provided to Members if such services cannot be provided by individual members. Such added services shall not be in conflict with or a duplication of existing services. Technology is to be evaluated for its efficiency, cost effectiveness and compatibility with member agency policies and practices.
 4. Provide budget information for inclusion in the PenCom annual budget process and to affected agencies.
 5. Define PSN resources owned by PenCom and those available as dedicated PSN resources provided by Members.
 6. Recommend policies for any change to or upgrade to the network, a PenCom owned PSN resource, or a dedicated PSN resource provided by Members.
 7. Recommend PSN system update and upgrade priorities.

1. PUBLIC SAFETY NETWORK POLICIES.

Prior to ~~July 1, 2006~~^{July 1, 2007}, the Committee shall, at a minimum, determine the following policy decisions for the operation of the Public Safety Network and recommend such policies to the PenCom Advisory Board for adoption. PSN policies shall meet or exceed and not conflict with existing member agencies' policies. These PSN policies will be developed in cooperation with member agencies. If adopted by the PenCom Advisory Board, these policies shall be included in Public Safety Network Policies:

- a. Overall System Design and Implementation: Describes the basic design, system/network additions, and application methodology;
- b. Network Administration: Describes a group of network management functions that (a) provide support services, (b) ensure that the network is used efficiently, and (c) ensure prescribed quality of service objectives are met;
- c. Technical Requirements: Addresses topics such as the number of people who will use the system and where they are located, the numbers and types of transactions that will need to be processed, and the types of technology components that need to interact;
- d. Security Requirements: Describes types and levels of protection necessary for equipment, data, information, applications, and facilities;
- e. Member Responsibilities: Describes the member agency investment, asset ownership model, cost recovery, end-user requirements, and personnel commitment; and
- f. Disaster Planning and Recover: Describes disaster planning, response, mitigation and recovery from natural or man-made catastrophic events.

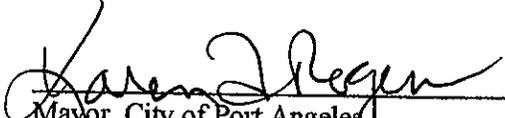
3. ATTACHMENTS.

1. Attachment A – Diagram of Public Safety Network.
2. Attachment B – PSN Cost Estimate.
3. Attachment C – Committee Members.

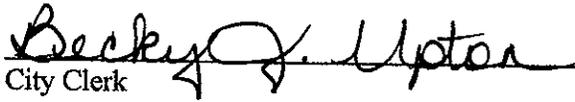
SUBSCRIBED by the appropriate officers who are duly authorized to execute this Amendment 1 on behalf of the governing bodies of the below-named governmental entities.

CITY OF PORT ANGELES:

Dated this 19th day of December, 2006



Mayor, City of Port Angeles



City Clerk

APPROVED AS TO FORM


City Attorney

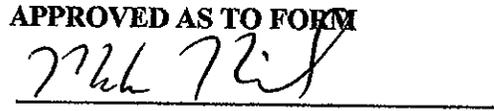
CLALLAM COUNTY:

Dated this 21st day of November, 2006



Chair, Clallam County Board of Commissioners

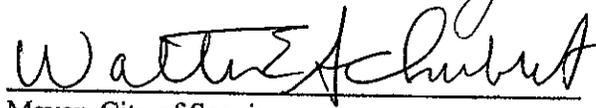
Clerk of the Board

APPROVED AS TO FORM


Deputy Prosecutor

CITY OF SEQUIM:

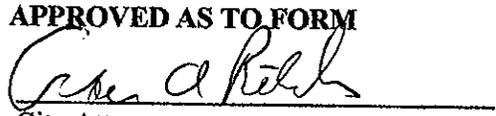
Dated this 23rd day of August, 2006



Mayor, City of Sequim



City Clerk

APPROVED AS TO FORM


City Attorney

CLALLAM COUNTY RURAL FIRE PROTECTION DISTRICT 2:

Dated this 5th day of September, 2006

Richard E. Huff
Commissioner

Joseph R. [Signature]
Commissioner

Tom [Signature]
Commissioner

APPROVED AS TO FORM

Attorney for the District

CLALLAM COUNTY RURAL FIRE PROTECTION DISTRICT 3:

Dated this 15th day of September, 2006

Walter [Signature]
Commissioner

Richard [Signature]
Commissioner

APPROVED AS TO FORM

Attorney for the District

Commissioner

CLALLAM COUNTY RURAL FIRE PROTECTION DISTRICT 4:

Dated this 27th day of September, 2006

George [Signature]
Commissioner

Marcus B. Pacheco
Commissioner

Harold [Signature]
Commissioner

Donna Kay Buck
Commissioner

Mary E. Bower
Commissioner

APPROVED AS TO FORM

Attorney for the District

CLALLAM COUNTY RURAL FIRE PROTECTION DISTRICT 5:

Dated this 18 day of Sept, 2006



Commissioner



Commissioner

APPROVED AS TO FORM

Commissioner

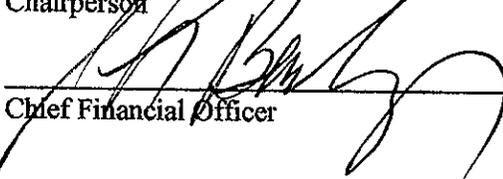
Attorney for the District

LOWER ELWHA KLALLAM TRIBE:

Dated this 7th day of December, 2006



Chairperson



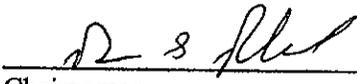
Chief Financial Officer

APPROVED AS TO FORM

Tribal Attorney

QUILEUTE TRIBE:

Dated this 8th day of DECEMBER, 2006



Chairperson

Chief Financial Officer

APPROVED AS TO FORM

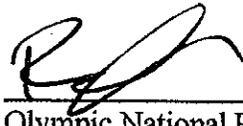
Tribal Attorney

NATIONAL PARK SERVICE:

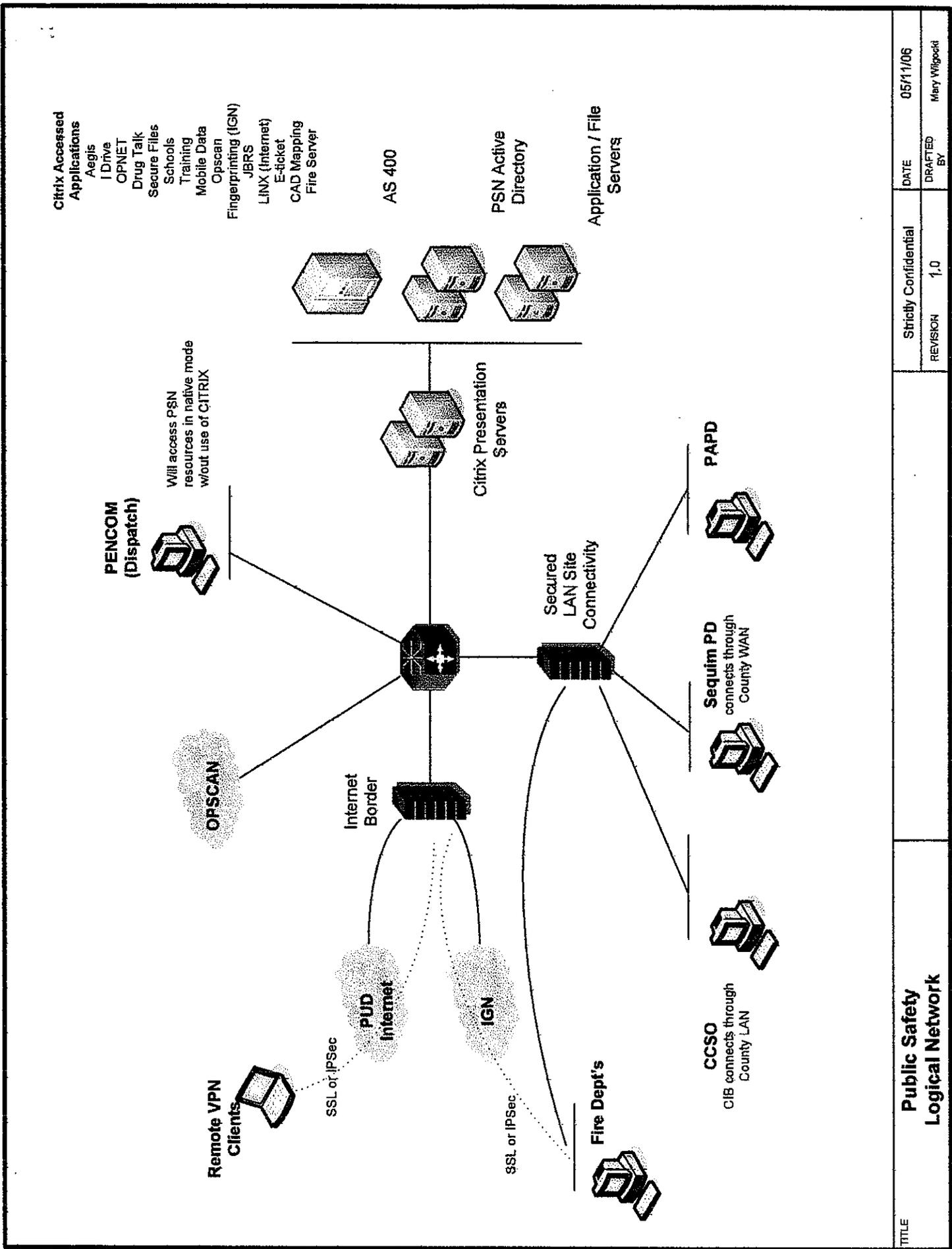
Dated this 4th day of DECEMBER, 2006



Superintendent
National Park Service



Olympic National Park
Contracting Officer



TITLE	Public Safety Logical Network	Strictly Confidential	DATE	05/11/06
REVISION	1,0	DRAFTED BY	Mary Wilgcock	

PENCOM AGREEMENT
AMENDMENT 1
Attachment B – Public Safety Network Costs

Capital Costs for Build Out of Network – to be completed by December 31, 2006:

• Right! Systems Proof of Concept	\$ 8,280
• CITRIX solution software & hardware	30,500
• Domain controllers (incl. Win2K3)	7,000
• Consulting & contingencies (Right! Systems & Northpoint Consulting)	<u>9,000</u>
○ Total	\$ 54,780

The costs identified above include the design for resiliency/redundancy. Expenditures for 2006 will be paid from the .1% emergency communications sales and excise tax collected by Clallam County and set aside for PenCom capital expenditures. These costs are budgeted for 2006 as base costs for the mobile data project.

On-Going Annual Costs for Operations and Maintenance of the Public Safety Network:

\$2000.00 - \$3000.00 is estimated for continuing operation and maintenance of the system annually. Yearly costs will be calculated as part of PenCom's annual budget request for operations.

PENCOM
Public Safety Network
Attachment C

The following agency technology staffs have been participating in the PSN development. After the PENCOM amendment is completed the PENCOM Advisory Board will appoint the formal committee.

INTERIM PSN TECHNICAL COMMITTEE

Sequim

Mike Frame – IT

Steven Rose – IT

Gary Smith – IT

Sheri Crain – Sequim Police Department

Port Angeles

Gary Brooks – IT

Jim Harper – IT

Elizabeth Strait – IT

Keith Bogues – Port Angeles Fire Department

Clallam County

Dan Flynn – IT

Greg Helwick – IT

Jeff Christopher – IT

Eric Baker – IT

Alice Hoffman – Clallam County Sheriff's Office

Mary Wilgocki – IT Public Safety

PENCOM

Naomi Riggins – Communication Manager