On-Line Bills and Payment

Here are basic instructions for accessing your bills and/or making payments electronically:

1) Go to the City's website; http://www.sequimwa.gov/
2) Click on the "Utility Invoice & Pay" link, and then click on "View or Pay your Bill".

The next page looks like this:

You'll need to register if you wish to use any of the following features:

A. View your bills on-line
B. Go Paperless (receive your monthly bills electronically).
C. Establish an 'on-line' payment method (check or credit card)
D. Enroll in Auto-Pay, which is processed the 25th of each month.

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Enter either your account number OR name and click the Submit button. The screen will now look something like this:

Check the box next to your account number, and then click either of the "Register with Selected Invoice" buttons.

You can now go to the "My Profile" tab to select your Method of Payment, enroll in Auto-Pay, and/or elect to go Paperless.

You will receive confirmation emails which <u>DO</u> require you to "<u>Complete Registration</u>".

<u>Please Note</u>:
When signing back in to your account, you will need to enter the "Secure Code" which is not case-sensitive.