

# City of Sequim, Washington

## Resolution No. R-2014-21

### A Resolution by the City of Sequim Establishing Criteria for Contracts for Human Services and Allocating Funding

The City Council of the City of Sequim, Washington, does hereby resolve as follows:

**WHEREAS**, the City of Sequim cannot provide certain Health and Human Services directly but believe that such services are essential to the overall health and well-being of the greater community;  
and

**WHEREAS**, the City of Sequim can provide such essential services to the community through contracts with established social and human service organizations; and

**WHEREAS**, funding to support the poor or infirm is authorized by state law and constitution;  
and

**WHEREAS**, the City may render local social, cultural, recreational, educational, governmental, or corporate services which include social and human services pursuant to RCW 35A.11.020, and

**WHEREAS**, the need exists for clear criteria and guidelines for contractual services, and

**WHEREAS**, the City Council of Sequim may determine, after considering the other budget needs of the City, the total amount of such human services funding which may be allocated in the City Budget.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEQUIM, WASHINGTON:**

The total amount for contracted health and human services shall be set in the City's Annual Budget.

The criteria for contracts for such services are established as follows:

- A. The contract shall specify the deliverables.
- B. The contract shall specify the criteria for selecting clients to whom such services are delivered.
- C. The contract shall provide a method for verification of services and for accounting of finances provided by the City.
- D. The contract shall provide that services shall not be paid for until after delivery and shall specify the payment intervals, e.g. monthly, quarterly.

The criteria for selection of needed human services for contracts are established as follows:

1. Grants should fund programs that primarily serve residents within the Sequim City limits.
2. These programs should focus on:
  - a. vulnerable populations including early childhood development (0-4 years of age), youth and seniors;
  - b. essential medical and dental care access for the uninsured;
  - c. mental health services for school-age children and adults;
  - d. youth and senior development activities which include education, life skills, intellectually stimulating activities, physical exercise/recreational activities, and social connections;
3. A minimum level of funding per contract should be provided so that each contractor will be allocated funds that will provide a positive financial impact to services for Sequim citizens.
4. These funds will be used for the poor or infirm, including those with disabilities, infirmities and/or illnesses and to help prevent or reduce disabilities, infirmities and illnesses, and for social, cultural, recreational, and educational services.

Services, contract vendors and contract percentages for 2015-2017 are:

1. 30% Entity: Dungeness Valley Health and Wellness Clinic
  - 1a Services to be provided: Medical and Dental services for indigent or infirm City of Sequim residents who are otherwise unable to obtain such services.
2. 15% Entity: Healthy Families
  - 2a Services to be provided: Domestic assault and sexual assault victim assistance and child abuse prevention services to poor or infirm City of Sequim residents.
3. 27% Entity: Boys and Girls Club
  - 3a Services to be provided: Youth activity and development programs and services to residents of the City of Sequim.
4. 9% Entity: Sequim Senior Center
  - 4a Services to be provided: Senior activity and development programs and services to poor or infirm residents of the City of Sequim.
5. 7% Entity: Parenting Matters
  - 5a Services to be provided: \_\_\_\_ First Teacher newsletter subscriptions and \_\_\_\_ hours of First Teacher Room services to poor or infirm residents of the City of Sequim.
6. 5% Entity: Peninsula Behavioral Health
  - 6a Services to be provided: Mental health services for poor or infirm school-age children and adults who are residents of the City of Sequim.

7. 7% Entity: Serenity House of Clallam County

7a Services to be provided: Assistance to families and individuals experiencing homelessness, facing homelessness and other housing assistance services to residents of the City of Sequim.

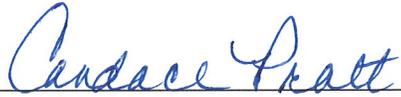
Total: 100% of the Human Services budgeted.

**BE IT FURTHER RESOLVED** that:

A. The City Manager is hereby authorized to have contracts prepared meeting the above criteria and to enter into said contracts with the above entities, and

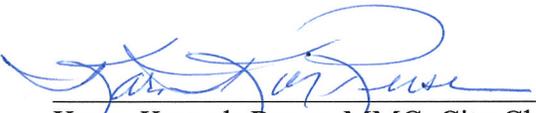
B. The City Manager will prepare contracts with a three (3) year commitment to each funded organization, dependent upon the adopted Annual City Budget for Human Services.

Adopted by Sequim City Council this \_\_\_\_ day of October, 2014.

  
\_\_\_\_\_  
Candace Pratt, Mayor

ATTEST:

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Karen Kuznek-Reese, MMC, City Clerk

  
\_\_\_\_\_  
Craig A Ritchie, City Attorney