



2014 - 2015 Volunteer Program Report



Thomas McCulloch and Boy Scout Troop installing signage kiosk at Simdars and Washington Street

Job descriptions were developed and volunteer recruitment increased. The City was able to accomplish several projects in 2014 and 2015 through the generous commitment of our volunteers.

In 2014, the City increased efforts to track volunteers, their activities and their hours. There were trackable hours reported for 67 volunteers. This does **not** include those who participated from the Sunrise Rotary, Boy Scouts, Friends of the Garden, Friendship Garden, The Church of Jesus Christ of Latter-Day Saints for the National Day of Caring, nor or our numerous boards and commissions.

For 2014

We want to thank and recognize our 67+ City volunteers who donated nearly 5,000 trackable hours. Based on the value of a volunteer hour in Washington State of \$27.54, this equates to \$137,700 and our 22 VIPS who donated 3,716 hours which equates \$102,339

In 2015, the City had trackable hours for 73 volunteers. This does not include those who participated from the Rotary Club, Boy Scouts, Friends of the Garden, Friendship Garden, The Church of Jesus Christ of Latter-Day Saints for the National Day of Caring, the Sequim Education Association, the Police Reserves, nor our numerous boards and commissions.

For 2015

Thank you to the 73+ volunteers who donated 4,755 trackable hours which equates to \$130,966 and the 22 VIPS who donated 4,088 hours which equates to \$112,584!

OUR VOLUNTEERS ARE AWESOME!

Adopt A Spot/Street	
2014 hours – 98.25 hours	2015 hours – 166.75 hours
Kathy Godbe	Kathleen McCormick (fuchsia garden) 2.25
Troy Phipps	Doug Smith 30.5
Doug Smith	Erik Erichsen 36
Daniel Sueme	Dungeness Community Church (DCC) planting area at Washington and Dunlap Norma Wreggit, George Wreggit, Jenny Forberg, Kim Rosales, Tim Fortman, Martha Fortman, Jeff Forberg, Dennis Murray, Deanna Murray, John Keller, Dani Keller 13.5

Adopt A Spot/Street	
2014 hours – 98.25 hours	2015 hours – 166.75 hours
Kathleen McCormick	DCC planting area at Washington and Sequim Bay Mary Breithaupt, Dan Breithaupt, Don Chesebro, Carlene Moberg, Renee Mullikin, Paul Wesseler, Linda Wesseler, Dan Dosey, Ron Tisdale, Marty Paulson, Jenny Paulson
Girl Scout Troop	DCC Heritage Park Anita Kreitle, Bud Kreitle, Carlene Brown, Becky Penrose, Carolyn Davis, Louis Nazarino, Carolyn Nazarino
Erik Erichsen	Pat & Dick Gritman 24.5
Pat & Dick Gritman	Sequim Education Association 60
Brenden Despain	
Wayne Adams	
Jonathan Adams	
Olympic Discovery Trail	
Brandon Grow constructed an informational kiosk as his Eagle Scout project	
Parks	
Park Hosts	
2014– 2,540.83 hours	2015– 2,396.47 hours
Kay Dill	Kay Dill also assisted with stream monitoring
Jerry and Caecilia Fryrear	Dave Kolbo
Dave Kolbo	Budd and Marrily Nash also read gages related to stream monitoring
Budd and Marrily Nash	Sheila White
Carrie Blake Park	
2014 – 255+ hours	2015 – 77+ hours
Boy Scout Troop 90 with leader, Bryce Wood, performed bridge repair as an Eagle Scout project – 51 hours	Sequim Sunrise Rotary 77
Members of the Sister City Association provide weekly cleanup and maintenance at the Friendship Garden – hours not tracked	Members of the Sister City Association provide weekly cleanup and maintenance at the Friendship Garden – hours not tracked
Sunrise Rotary members provided volunteer support to beautify and perform major cleanup of the Friendship Garden – 204 hours	Boys to Men “Benchways” program



Before and after pictures of the island at the Friendship Garden



Gerhardt Park		
2014 – 200 hours	2015 - unknown hours	
40 volunteers donated 5 hours each on National Day of Service to beautify this park	Several volunteers from The Church of Jesus Christ of Latter-Day Saints provided several hours at the park for the National Day of Caring	

June Robinson Park		
2014– 67.75 hours	2015 – 10 hours	
Liz Coulter (Food Bank plot)	Community service 10	
Beverly Horan (Food Bank plot)	There were no other volunteer hours for the gardens in 2015. We have grown items for the food bank in previous years. However, we did not grow items for the food bank as they receive an abundance of fresh vegetables during the growing season.	
Karen Klein (Food Bank plot)		
Pam Leonard-Ray organized garden plot adopters, marked off locations for planting area, pick up the harvest and deliver to the food bank		

Reuse Demonstration Site – Terraced Gardens with Planted Areas



2014 – 181.75 hours	2015 – 117.5 hours
Maryann Ballard	Maryann Ballard
Barb Berkeshire	Lee Bowen
Lee Bowen	Dona Brock
Mary Crook	Mary Crook
Steve Welborn	Roger Crook
Bill Wrobel	Charles Madden
Dona Brock	Steve Welborn
	Bill Wrobel

Records Management/Document Scanning/Office



2014 – 842.15 hours	2015 – 1,123.25 hours
Ryan Bassett	Nancy Baek
Alex Belokon is scanning large documents helping to digitize our records. In 2014 he donated 552 hours and scanned 11,095 pages	Alex Belokon
Lorri Gilchrist	John Kingsolver
Marny Hannan	Gayle Larson
Marie Hendren	Bob Smith
Gayle Larson	Shane Greenwalt (intern) developed content and design of a webpage on the City's website for reclaimed water; track staff projects including stormwater plan, development fee analysis, interlocal maintenance agreements, sustainability



Mark Caughey reviewed, organized and pulled large documents for scanning. He also assisted in preparing the Capital Improvement Plan and the Comprehensive Plan. He has been a valuable resource for Public Works projects (368 hours)	Mark Caughey has been tracking the Capital Improvement Program, mapping our permit process and developing the Project Management Manual which details the City's processes for project management and accompanying forms
Margaret Terrill	

Several volunteers donated their time for the National Day of Service/National Day of Caring activities. This day of volunteering has been honored for several years. Thank you to Walmart in 2015 for the \$500 grant to purchase supplies and snacks for our volunteers. Your assistance is great appreciated!

Special Projects	
2014 – 422 hours	2015 – 160 hours
Sam Chandler of Ben's Bikes worked with staff to obtain a "Bicycle Friendly Community" designation	Linda Cherry (grant research) 5 hours
Debbie Mink developed a Volunteer Clearinghouse	Cathy Gillett (Laserfiche research) 11 hours
 <p>Doug Smith and Pam Leonard-Ray National Day of Service 2014</p>	<p>Boy Scout Troop #90, staff members, City Council members and volunteers cleaned out the planting area between Carrie Blake Park and the Reuse Demonstration Site</p>  <p>Thomas McCulloch created the Community Organization signage kiosks at each end of the City 89.5 hours</p>
	Special Geocaching event 84
	Middle school group run by Mike Flynn through the Boys & Girls Club provided trails and benches through the Benchways program "Boys to Men" 54.5
Community service worker 20.5	



Dave Shreffler measuring flows

The Stormwater Stewardship program began in 2014. Volunteers spent time monitoring flows in the creeks and ditches during storms or on a monthly basis, data entry, and assistance with various possible outreach activities such as painting storm drains, installing stream signs, and hosting workshops.

Storm Drain Inventory Project/Stormwater Monitoring	
2014 – 66 hours	2015 – 297 hours
Sue Erzen	Janet Bruening
Julie Slagel	Dave Shreffler
Ron Grant	Mark Williams
Mark Williams	Bob Phreaner
	Peggy McClure also assisted with permanent installation of Bell Creek Discovery Tour educational signs
	Linda White
	Pete Sekac
	Scott Chichester
	B.W. Bruening
	Alan Brackney

Volunteers in Police Service	
2014 – 3,716 hours	2015 - 4,088 hours
Pat Bartlett	Pat Bartlett
June Patterson	Stafford Conway
Bob Forcier	Ellen Aragon
Raven Crawford	Lisa Keele
Lorri Gilchrist	Lorri Gilchrist
William "Bill" Hegarty	William "Bill" Hegarty
Carrie Johnson	Carrie Johnson
Mike McCown	Mike McCown
David Kobunski	David Kobunski
Ron Behrens	Ron Behrens
Joy Maxion	Joy Bertman
Robyn McDonald	Robyn McDonald
Paul Muncey	Paul Muncey
Larry Cross	Tom Moores
Mark Schildknecht	Mark Schildknecht
Mary Pogue	Mary Pogue

Isabelle "Liz" Simmons	Isabelle "Liz" Simmons
Kim Treece	Kim Treece
Doug Wright	Doug Wright
Jane Anderson	Jane Anderson
Ed Johnson	Chris Ogden
Heike Ward	Heike Ward

All VIPS assigned to patrol must go through a training phase with an experienced VIPS. This insures that they are qualified for basic assignments, such as:

- patrol
- mail delivery
- radar trailer set-up vacation house checks
- subpoena delivery
- disabled parking enforcement
- police back-up office routine and procedures



Ron Behrens issuing a disabled parking warning

VIPS patrol duties include:

- Issuing disabled parking tickets
- Control traffic and crowds at accident/incident scenes
- Provide presence, answer questions, and citizen assistance during community events
- Provide bike, foot, or motor patrols in downtown and commercial areas, community parks, and neighborhoods as the eyes and ears of the police
- Patrol shopping areas during holidays to promote order, deter crime, and assist stranded motorists or lost children
- Check homes of residents on vacation
- Assist front office with buying supplies, obtaining change, and other requests

VIPS administrative duties include:

- Type reports, file, answer phones, general office tasks
- Front counter help to answer citizen inquiries, directing citizens to the proper police unit, and performing routine tasks
- Help take phone reports of minor and non-suspect crimes
- Fingerprinting
- Animal licensing
- Special projects



Officer Tony Graham and VIPS Heike Ward working together on a special project

VIPS special assignments include:

- Monitoring pawnshop sales
- Assisting with evidence collection/processing
- Project Lifesaver monthly battery changes, outreach, and searches
- Chaplaincy
- Actors in mock scenes for officer training
- Business Watch and Block Watch



Liz Simmons and Joy Maxion working the department's booth at the Centennial event for Clallam County Fire District #3

- Vehicle transport for repairs and upgrades
- Assist in booth at outreach events
- Monthly inspection/maintenance of emergency equipment/vehicles

The City also has many individuals who volunteer their time to serve on the various boards and commission of the city. These volunteers spend several hours volunteering their time to perform activities related to their commitments. These hours are not tracked.

We also thank our board and commission members for their generous commitment.

Arts Advisory Commission – 7 members	
2014	2015
Bridget Baker	Lizbeth Harper
Eileen Cummings	Eileen Cummings
Sharon Delabarre	Sharon Delabarre
Joanna Hays	Joanna Hays
Steven Humphrey	Steven Humphrey
Patsy Mattingley	Patsy Mattingley
Linda Stadtmiller	Natalie Andrzejewski

Civil Service Commission – 3 members	
2014	2015
Cliff Brehan	Cliff Brehan
Dave Munro	Dave Munro
John D’Urso	John D’Urso

Park & Recreation Advisory Board – 7 members	
2014	2015
Miles Carignan	Miles Carignan
Roger Fell	Roger Fell
Allan Goff	Stu Hemstreet
Stu Hemstreet	Bob Lake
Patsy Mattingley	Patsy Mattingley
Maria Seabolt	Maria Seabolt
Gary Smith	Gary Smith

Planning Commission – 7 members	
2014	2015
Marc Connelly	Marc Connelly
Karen Mahalick	Karen Mahalick
Olaf Protze	Olaf Protze
Barbara Sanford	Bill Sterhan
Bill Sterhan	Sita Thompson
Sita Thompson	Jon Wendt
Jon Wendt	Vacant

In an effort to recognize our volunteers, get to know our volunteers and bring more awareness to our program, the “Volunteer Corner” became a part of the City’s newsletter. This has resulted in several calls from individuals who are interested in volunteer opportunities.

Partnerships

Partnerships are very important in many areas of our lives. Clallam County Health & Human Services worked with our Volunteer Coordinator to arrange high school transition students to gain work experience through volunteering at various departments within the city.

- Dungeness Community Church members have adopted several planting areas throughout the city, keeping them weeded and maintained.
- Friendship Diversion offers community service rather than paying court costs and fees. The City utilizes individuals from the program for various activities such as weeding, janitorial work, landscape maintenance.
- Boy Scout Troop 90 performed bridge repair work at the Friendship Garden in Carrie Blake Park.
- Sunrise Rotary also performed bridge repair work at Carrie Blake Park.
- The Church of Jesus Christ of Latter Day Saints has been a consistent partner in providing volunteers for several projects.



Recognition

The City Council adopted Resolution R2004-01 in 2004 creating the City’s Volunteer Recognition Program.

Each year the City holds a Volunteer Appreciation Dinner. It usually takes place during National Volunteer Week in April.

Council members and staff have prepared and served the dinner to thank all those who have contributed their time and talents.

Westcott Award

An award program was established in 2014 to recognize volunteers who have made significant contributions to the City and the community.

The first award was named the Westcott Award to recognize Emily Westcott for her volunteer work throughout the community. She is often found weeding and landscaping throughout the city, she is responsible for coordinating with the chamber, school district and businesses/individuals and raises money for the flower baskets that are a popular attraction in Sequim. She coordinates all activities associated with the installation of holiday lights and tree in downtown Sequim, she



also organizes the Air Affaire which began with the City's Centennial in 2013. Anytime something needs to be done in the City of Sequim, Emily is willing to step in and help.

This award was presented to her at the City's annual volunteer appreciation event in 2014.



Westcott raises money to sponsor flower baskets that are made by the students at Sequim High School. These baskets are installed and maintained by the City's Public Works crew.

Pam Leonard-Ray received the award in 2015 for all of her work on organizing the City's volunteer program, developing forms, procedures and tracking process for recording all the many hours our volunteers give to the city.

New Programs for 2015

Volunteer opportunities continue to increase. With the completion of the new Civic Center, the City began recruiting volunteers to serve as a concierge in the lobby and eventually on the second floor to answer questions or provide directions to the public.



2014 Volunteer of the Year, Emily Westcott, with 2015 Volunteer of the Year, Pam Leonard-Ray

The concierge provides a welcoming experience to anyone entering the Civic Center. These individuals have been extremely helpful to our visitors, especially those coming into the Civic Center for the first time.

Concierge Positions – began June 2015 with 2 volunteers. This increased to 8 by year's end. 476.50 hours were donated to the City in 2015.

Maja Cox

Marilyn Cross

Marilyn Freeman

Becky Hanna

Debbie Leach

Al Miller

Susan Oliver

Beth Versteeg



Marilyn Cross – upstairs concierge

Volunteering can be very rewarding. It is a great way to meet new people and learn new things as well as assist the City in projects that otherwise might not get done.

