

**CITY OF SEQUIM  
PARKS AND RECREATION BOARD**

**Meeting Minutes**

**August 12, 2014**

**Swisher Hall at the James Center, Water Reuse Site**

CALL TO ORDER by Chairman Allan Goff at 6:30 p.m.

ROLL CALL: Allan Goff, Chair; Patsy Mattingley, Vice Chair; Maria Seabolt, Roger Fell, Stu Hemstreet, Gary Smith. EXCUSED: Miles Carignan. STAFF: Sarah Van Ausdle, Joe Irvin, Paul Haines. CITY COUNCIL REPRESENTATIVE: Erik Erichsen. GUEST: Margaret Delroy.

Introduction of those present and new members Stu Hemstreet and Gary Smith took place.

APPROVAL OF July 8, 2014 MINUTES: Maria moved to approve and Roger seconded.

CORRESPONDENCE: News articles were presented covering the City newsletter park trivia column, playfields addition of bathrooms, and the SFA soccer tournament. An article from the *Seattle Times* discussing establishment of a park district was also presented. An e-mail from the Rotary Club of Sequim thanking us for our participation with an information booth was read.

**PARK ACTIVITIES/MAINTENANCE:**

- The SFA tournament went very well with little concern. The ambulance had two calls and a car in the parking lot was sideswiped in the no parking zone. The entrance was monitored. Basically everything went according to plan.
- All the concrete in Kirner Park that was breaking because of tree roots has been removed and replaced with gravel.
- Painting has been completed on the Skate Park bathrooms, Guy Cole, the Picnic Shelter and Gazebo. All are matching now.
- The James Center is scheduled to be refinished starting September 22. Pressure washing will be done to wash off all moss and clear coating will be done again. No one wanted the color changed so the idea of paint was discarded.
- Irrigation is moving forward at Gerhardt Park. As discussed last month, \$7,000 is being spent from the budget to clean well and tie it into the irrigation ditch to water the park.
- Total replacement of the Carrie Blake Park play equipment is too expensive at this time. Bids are being requested to repair the slides and the addition of a climbing rock or something else for interest.

PUBLIC RELATIONS: The information booth at the Rotary Salmon Bake on August 10 was very well attended and received. Helpers in the booth were Patsy, Sarah, Allan, Gary and Stu. Visitors were encouraged to check their favorite parks, favorite activities, and what programs they would like to see in the parks. By far, Carrie Blake Park and the Water Reuse Site were the favorite parks. Walking/running was the favorite activity and ideas for programs were diverse. Further activities such as this should be pursued as putting faces and ideas forward helps greatly with public relations.

#### VOLUNTEERS:

- September 6 is the Day of Service. Pam and United Way are organizing it. 40 volunteers are signed up and it is open to the public to help with projects. The primary focus this year is removal of the kinick-kinick ground cover along Blake Avenue between the Carrie Blake entrance and the Reuse entrance. If there are enough volunteers, some will scrub the play equipment.
- On September 13, a group of Latter Day Saints will be working with Joe to lay paths in Gerhardt Park.
- The Sunrise Rotary will do a onetime clean up of the Friendship Garden. This will include pressure washing.
- An Eagle Scout will be repairing the bridges in the Friendship Garden.
- A list of projects is being maintained to have readily available for volunteers.

UPDATED MEMBERSHIP LIST: Sarah and Bobbie have updated the board membership list. Any corrections should be directed to Bobbie.

#### FOLLOW-UP ON JULY ACTION ITEMS:

- Allan will do a "Friends of the Park" presentation in October.

#### NEW BUSINESS:

- The nomination of Miles Carignan as secretary of the Parks Board was made by Roger, seconded by Patsy. The motion passed with Maria abstaining.

#### MASTER PLAN:

- Joe presented the revision of chapters 1, 2 and 3 and Chapters 4 and 5 to the board for review and comment. Send all comments to Joe before the next meeting.
- The whole document will be presented in September. It will be finalized by Council in November.
- Objectives have been added and need comment. Gary pointed out that objectives need to be both short term and long term and be measurable. This creates focus and can be revisited often to see if things are going as we want them to.
- A list of volunteer projects should be incorporated in the master plan to legitimize projects.
- Council study session to talk about the Master Plan will be on September 22. Board members should try to attend.

#### PARK BUDGET:

- The budget is at status quo until the Master Plan is completed.
- Gerhardt Park is being funded \$50,000 for 2015 and 2016.
- \$25,000 for the Master Plan will be carried forward for renderings of the parks.
- Guy Cole renovation is still on the books for now.
- An updated fee schedule for facilities will be provided by Sarah for discussion in September.
- Activities should pay for costs of facilities.
- Lack of promotion for our park facilities minimizes the activity.

GOOD OF THE ORDER:

- Visitor Margaret Delroy asked for a place to be added to the website for feedback on the parks. This information should be on the utility bills so people know where to go.
- Idea: The Garry Oaks at Sequim Avenue and Highway 101 would be a perfect place to have a picnic park.
- Chair Allan will be gone for the September meeting and Vice Chair Patsy will lead the meeting.

NEXT MEETING: September 9, 2014 at Pioneer Park.

MEETING ADJOURNED at 8:30 p.m.  
Respectfully submitted by Patsy Mattingley