



**Special Meeting Agenda
Civil Service Commission
152 West Cedar Street
Sequim WA**

**January 7, 2016
9:30 a.m.**

Notice the meeting of the Civil Service Commission is a public meeting that is recorded.

A. Roll Call of Commission and Staff

B. New Business - Appeal Hearing

Appeal of Grant Dennis

The following is a proposed hearing agenda.

Preliminary procedural matters

Are there any conflict of interest, appearance of fairness issues?

Preliminary motions

Provide a list of exhibits and witnesses

Witness oaths will be administered by a Notary Public

Hearing

Opening statements by the parties:

City

Appellant

Rebuttal if requested

15 minute break

(Other breaks for necessity and/or lunch may be requested by the participants in the hearing and determined at the discretion of the Civil Service Commission Chair)

Brief closing statements

City

Appellant

Recess to Executive Session

Reconvene

Action by the Commission (if any)

E. Next Meeting: TBD (if any)

F. Adjournment