

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
JUNE 26, 2017**

1. [Overview of the Six-Year Capital Improvement Program](#)

Garlington explained the funding sources for the Capital Improvements and the projects that are included in the 2018 - 2023 plan.

It was suggested that a study session may be necessary to explain the Water Reclamation Facility (WRF) and its upgrades. Many upgrades and improvements are planned for the WRF, sewer, water, streets, and parks.

2. [Transportation Improvement Program - City of Sequim / Transportation Benefit District](#)

Garlington explained that all projects are listed in the Transportation Improvement Program. They must be in the TIP to be considered for future funding.

3. [2018 Budget: Council Input on Priorities and Programs](#)

Hagener explained the budget process. She explained the council priorities and how they are reflected in the budget. Lake suggested putting something in the budget for internet service because not everyone has access. It is necessary for students to have access.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, John Miller, Ted Miller, Candace Pratt, Dennis Smith, Genaveve Starr

CHANGES TO THE AGENDA

CEREMONIAL

4. [Certificate of Recognition - Emily Straling](#)

Mayor Smith read and presented a Certificate of Recognition to Emily Straling. Emily commented what a great experience it has been for her.

5. Resolution R2017-15 Recognizing Bobbie Usselman

MOTION to adopt Resolution R2017-15 made by Pratt; second by T. Miller. Carried Unanimously.

Mayor Smith read and presented a resolution to Bobbie Usselman for her years of service to the City of Sequim.

6. Appoint Student Liaison(s)

MOTION to appoint Teya Nop and Haelee Andres made by Starr; second by Lake. AMENDMENT to the motion to delete "as alternate" made by T. Miller; second by Leonard-Ray. Carried Unanimously.

REPORTS

Committee, Board and Liaison

J. Miller reported on the AWC Conference he attended.

Pratt attended Shelter Providers' forum.

Leonard-Ray attended Sister City meeting. Student ambassadors have been selected. High tea at Nourish was a great promotion for the association; the Arts Advisory Commission meeting. The lobby exhibit comes down Friday. Asian Flair will kick off on July 7, as well as Keying Around; and the Board of Health meeting. We should be receiving the community health assessment soon. There was a presentation about drug take-back programs.

T. Miller reported on the land use webinar by Phil Olbrechts that he attended. He also reported on the NOCD.

Starr reported on the PRTPO tour of Clallam County. She reported on the CTS board meeting. They will begin recruitment for general manager.

Presiding Officer

City Manager

Barb Hanna reported on the CERT training event and showed the video created by Ed Evans.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Charles Mawson expressed his concerns about Bell Hill Estates.

Kristy Traband asked for an ordinance allowing caged vehicles within the city limits. She asked for any known concerns. It's been passed in Clallam County for a few years now. Forks also has an ordinance allowing these vehicles.

Jeanette Hudson is an ATV user and asked council to consider an ordinance allowing the vehicles as outlined by Traband. She would like to see a discussion with councilors before a ban is in place.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS (Legislative)

7. Ordinance No. 2017-14 Amending Chapter 3.68 Rates and Fees

Mayor Smith read the rules and opened the public hearing at 6:45 p.m.

Hagener explained this is to provide for charging a damage deposit at Guy Cole for events that allow the use of alcohol. A \$500 refundable deposit is suggested.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:50 p.m.

MOTION to approve Ordinance No. 2017-14 amending Chapter 3.68 Rates and Fees by Ted Miller; seconded by Candace Pratt. Carried Unanimously.

CONSENT AGENDA

8. Approve/Acknowledge
 - a. City Council Meeting Minutes - June 12, 2017
 - b. Claim Voucher Recap Dated 6/26/17 Total Payments \$908,598.01
 - c. City Arts Advisory Commission 2016-2017 Annual Report
 - d. Bell Hill Estates Findings and Conclusions

MOTION to approve Consent Agenda made by Pratt; second by Starr. Carried Unanimously.

UNFINISHED BUSINESS

9. Resolution R2017-12 Adopting Regional Agenda

Bush explained why Peninsula Dispute Resolution is included on the regional agenda.

MOTION to approve Resolution R2017-12 adopting the 2017 Regional Agenda and Policy by Bob Lake; seconded by Genaveve Starr. Carried Unanimously.

10. Ordinance No. 2017-17 Updating the Comprehensive Emergency Management Plan

Bush explained the plan is a federal structure that we are required to meet. For 2018 we would like to overhaul the plan and make it fit for Sequim.

Officer Maris Larsen provided an overview of the CEMP. These updates are what has been recommended by the state. Next year will include a more thorough analysis of the plan. The Sequim Police Chief will be the Director of Emergency Management, rather than the Public Works Director. This more accurately reflects how the city currently operates. Lake suggests everyone self prepare for at least 2 to 3 weeks.

There was discussion about who is the City Manager if the City Manager is unavailable. We might want to include Jefferson County in the definition section.

11. Guy Cole Update

Klontz explained the break out rooms. He outlined options for the kitchen from Option 1 which makes improvements to make it code compliant to Option 4 to make it comparable to other kitchens that are available for rent.

Amendment to the motion to add plumbing and electrical from Option 4 made by Leonard-Ray; second by T. Miller. Carried Unanimously.

MOTION to approve completion kitchen option 3 and the break rooms not to exceed a total amount of \$166,000 by Ted Miller; seconded by Pam Leonard-Ray. Carried Unanimously.

NEW BUSINESS

12. Award Contract for 5th and McCurdy Booster Pump Station

Klontz reported on the recent bid process. The bids were \$40,000 under the engineer's estimate.

MOTION to approve contract to Hoch Construction in the amount of \$556,350.42 and authorize the City Manager, or his designee, to enter into a contract with Hoch Construction. Additionally, I move to authorize a 10% City held construction contingency above the award amount. by Candace Pratt; seconded by Pam Leonard-Ray. Carried Unanimously.

GOOD OF THE ORDER

Pratt reminded Map Your Neighborhood is an excellent way to get to know what everyone in the neighborhood does. That is done through the Police Department. Pratt has received CERT training and Smith is in the program now.

T. Miller suggests having 1 month of supplies and putting that information in the next newsletter.

Klontz announced bid opening tomorrow for Guy Cole access road and pickleball courts.

Kuznek-Reese announced Music in the Park begins tomorrow.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

Ron Fairclough suggests east wall in corner be smaller in the break out rooms at Guy Cole. Why not put another door on the east wall to get into large break out room?

EXECUTIVE SESSION - Potential Litigation

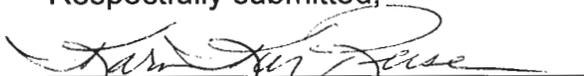
Mayor Smith announced an executive session for potential litigation to last approximately 20 minutes. No action is anticipated. The meeting recessed to executive session at 8:00 p.m.

The meeting reconvened at 8:21 p.m.

NEXT MEETING DATE July 10, 2017 (5:00 p.m.) and July 24, 2017 (6:00 p.m.)

ADJOURNMENT at 8:22 p.m.

Respectfully submitted,


Karen Kuznek-Reese, MMC
City Clerk


Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on July 10, 2017.