

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM, WA  
JULY 24, 2017**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Bob Lake, Pam Leonard-Ray, John Miller, Ted Miller, Candace Pratt, Dennis Smith, Genaveve Starr

Absent: None

Excused: None

**CHANGES TO THE AGENDA**

**CEREMONIAL**

**REPORTS**

**Committee, Board and Liaison**

Pratt attended the CTS board meeting as alternate.

Starr reported on the CTS Board meeting. They are purchasing 5 new buses for the Clallam Connect (fka paratransit). Strait Shot is doing well. They had their 1,000th passenger within 4 weeks. They are recruiting a new general manager.

Leonard-Ray attended Sister City Association meeting. There was a presentation by the Japan America Society about Grassroots Summit in 2018. We are looking for host families for September 20-23, 2018 and still exploring feasibility of our involvement.

She attended Arts Commission meeting. Music in the Park is happening Tuesdays at 6pm. First Friday on August 4 will include a street dance and the Keying Around finale.

She attended Board of Health meeting. They have decided to pursue a secure medicine return program for Clallam County. There was some discussion about their September meeting which will be in Forks.

## Presiding Officer

Mayor Smith reported on Planning Commission meeting of July 18 where there was discussion about the new endeavor at John Wayne Marina growing seeds of oysters and clams for planting. The permit was approved at the Planning Commission.

The July 20 Coffee with the Mayor was well attended.

Saturday he was in the information booth at the Lavender Festival. All reports are that it was a very successful festival.

## City Manager

Nelson-Gross is speaking at a water conference and is not here tonight.

Bush was asked by CTS to be a part of their selection committee for the General Manager.

Deschenes reported \$3,500 is allocated for game tables. Arts Commission has reviewed this. She has been working with the company that did furniture on the plaza. The proposal is to place a game table in Centennial Place. It was suggested to include a shade structure. We are looking at future game boards that can be placed in a box like the library structures. Lake suggested looking into the possibility of having a swinging bench so it can be ADA or not.

Bush reported that the proposed 2018 budget includes money for a fireworks display. He is asking for council input on this issue. There is currently \$30,000 in the budget; \$20,000 of city funds; \$10,000 in donations. We are looking at gradually decreasing city funding in future years. A check with other cities has shown a cost range of \$15,000 to \$30,000. Lake suggested a different night than Port Angeles' show. T. Miller has talked about it with residents. There is no objection to fireworks display; however, residents do not feel it should be funded with city funds. Leonard-Ray is also opposed. Some people are not interested in fireworks. She is disturbed at the high school as a potential location.. Pratt stated the high school is close to the lifestyle district and she is not in favor of a night other than July 4. Lake is in favor of doing nothing. If the community wants it, they could bring it forward. Four councilors suggested tabling. Haelee suggested some type of Fourth of July celebration other than fireworks.

**PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.**

## INFORMATION/COUNCIL QUESTIONS INVITED

1. 2nd Quarter Human Services Funding Report
  - a. Boys & Girls Club
  - b. Dungeness Valley Health & Wellness Clinic

- c. Healthy Families
- d. Parenting Matters

## **PUBLIC HEARINGS (Legislative)**

### 2. Resolution No. R2017-17 Adopting the 2018-2023 Capital Improvement Program

Mayor Smith read the rules for the public hearings. The public hearing opened at 6:23 p.m.

Klontz stated this helps guide us with capital needs. Tennis courts would be financed with impact fees and donations.

Leonard-Ray expressed concern that the consultant who created the Carrie Blake Master Plan is recommending a master plan for each park. She does not want to spend as much money on planning. She would like to see more money spent on the park.

Leonard-Ray expressed concern about the new meters. She feels there is value in having a city employee drive every street in the city once a month. There are areas of the city where an employee would never have eyes on the ground if they weren't driving for meter reading.

Bush added that we do have some expertise in-house to do master plans. However, we do get stretched with work plans. We will pursue grant funding.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:40 p.m.

**MOTION** to approve Resolution No. R2017-17 adopting the 2018 - 2023 6-Year Capital Improvement Program by Candace Pratt; seconded by Pam Leonard-Ray. **Carried Unanimously.**

### 3. Resolution No. R2017-16 Adopting the City of Sequim 2018-2023 Transportation Improvement Program

The public hearing was opened at 6:40 p.m.

This is a large list of projects related to transportation. This list goes to the regional transportation planning organization and then the state. Most of the projects were identified in the transportation master plan. We will start a new plan in 2018.

Because there is no state capital budget, Sunnyside and 5th & McCurdy booster pump station are in limbo.

Mayor Smith asked for speakers. Hearing no response the public hearing was closed at 6:47 p.m.

**MOTION** to approve Resolution R2017-16 adopting the 2018-2023 Transportation Improvement Program by Bob Lake; seconded by Ted Miller. **Carried Unanimously.**

4. Ordinance No. 2017-16 Amending the Creation of the Sequim Transportation Benefit District

The public hearing was opened at 6:48 p.m.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:50 p.m.

**MOTION** to approve Ordinance No. 2017-16 incorporating the new 2018-2023 TIP into the original TBD project list by Pam Leonard-Ray; seconded by Genaveve Starr. **Carried Unanimously.**

5. Resolution No. TBD2017-01 Adopting the City of Sequim 2018-2023 Transportation Improvement Program

The public hearing was opened at 6:50 p.m.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:52 p.m.

**MOTION** to approve Resolution No. TBD2017-01 Adopting the City of Sequim 2018-2023 Transportation Improvement Program check motion by Genaveve Starr; seconded by Pam Leonard-Ray. **Carried Unanimously.**

## **CONSENT AGENDA**

6. Approve/Acknowledge
  - a. City Council Meeting Minutes - July 24, 2017
  - b. Claim Voucher Recap Dated 7/24/17 Total Payments \$628,956.47
  - c. Approve TBD 2nd quarter projects invoice
  - d. City of Sequim Safety and Maintenance Invoice in the amount of

\$25,089.20

Lake would like to change the minutes to reflect that the city has committed to doing a study on the hours for the civic center.

**MOTION** to approve the Consent Agenda as amended made by Ted Miller; seconded by Candace Pratt. **Carried Unanimously.**

## **UNFINISHED BUSINESS**

7. Habitat for Humanity Region Maps

Bush stated we are calling them regions rather than neighborhoods. We will have some time after September 9 to refine this. We are looking for support for the maps.

**MOTION** to approve boundaries for the various regions by Bob Lake; seconded by Candace Pratt. **Carried Unanimously.**

8. 2017 Mid-Year Financial Reports City of Sequim and Transportation Benefit District

Hagener reported the city financials are looking very healthy. Revenues were higher than budgeted. There was discussion about telephone taxes. T. Miller commented that his land line does not have a Sequim city tax but his cell phone does. Hagener would like to review that. Expenses were under by 5%. Healthy reserves in all funds.

TBD projects will begin soon.

### **NEW BUSINESS**

9. 2017 Proposed Budget Amendments and City of Sequim Ordinance No. 2017-18 Authorizing Unforeseen Expenditures to 2017 Budget

Hagener reported that city staff completed the budget scrub.

She explained the proposed budget amendments. We are in the budgeting phase now for 2018. Many things happen between now and when the budget period starts. Plans change.

Sometime in the fall, city staff will request the council approve absorbing the TBD. It will eliminate many duplicate activities. It will eliminate audit expenses, two budgets, two financial reports, etc. A public hearing will be held on these amendments on August 14, 2017.

10. TBD Ordinance No. TBD2017-01 Authorizing Unforeseen Expenditures for 2017 (2017 Budget Amendments)

Hagener explained these were all covered in the previous presentation.

### **GOOD OF THE ORDER**

Lake asked is we could recognize the Red Cross for 100 years of service to our community. This will be placed on a future agenda.

Pratt would like to have the cutting out of the microphones addressed. Hagener stated Clint is looking for high quality wireless microphones.

Smith mentioned the EDC Town Hall meeting coming up and the July 31 joint meeting with county commissioners.

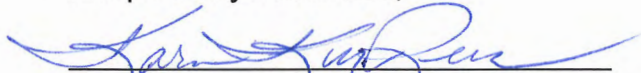
**PUBLIC COMMENTS (Please limit comments to 3 minutes each)**

**EXECUTIVE SESSION**

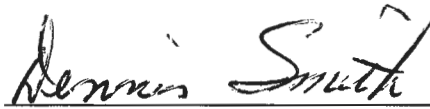
**NEXT MEETING DATE July 31, 2017 (5:00 p.m. special meeting with Clallam County Board of Commissioners), August 2, 2017 (9:00 a.m. Executive Session) and August 14, 2017 (5:00 p.m.)**

**ADJOURNMENT at 7:30 p.m.**

Respectfully submitted,



Karen Kuznek-Reese, MMC  
City Clerk



Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on August 14, 2017.