

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
SEPTEMBER 25, 2017**

1. EDC Contract

Charlie Bush presented EDC contract changes. Joe Irvin provided a Level of Service analysis.

Bush mentioned that utilizing the EDC is a cost effective way to strengthen the City's economic development efforts.

Pam Leonard-Ray mentioned concerns with the length of the contract.

Candace Pratt asked about the action strategy of the EDC.

Bob Schroeter, Executive Director of the EDC, introduced his staff, Julie Knot, Business Support Specialist, and Debbie Swanson, Business Support Associate.

Schroeter said that the EDC will show what they can do with defined deliverables.

Councilors discussed the differing levels of comfort with the proposed EDC contract.

Bush summarized Council direction:

- 2018 contract with affirmative decision by the CC to extend the contract
- 2019 to 2020 contracts could be part of the approval
- 2017 4th quarter included in the contract

2. United Way

Hayley Pierce, Resource Developer with United Way of Clallam County, presented the United Way's work in Clallam County and expressed that the fundraising goal for 2018 is \$800,000.

United Way works with 25 partner agencies in Clallam County.

3. Neighborhood Visioning Recap

Irvin provided an overview of the Neighborhood Visioning Workshop held on September 9th at the Guy Cole Center. Over 170 residents attended the event.

City Council will receive further analysis of the event at a later meeting.

Dave Neupert, United Way Board and Habitat for Humanity Board President, mentioned Rally in the Alley on October 14th in the Red Neighborhood.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, John Miller, Ted Miller, Candace Pratt, Dennis Smith, Genaveve Starr

CHANGES TO THE AGENDA

CEREMONIAL

4. Welcome Shiso Visitors
 - a. Mr. Shuji Yamamoto, Principal of Ichinomiya Kita Junior High School
 - b. Mr. Shigenobu Sera, Deputy Section Chief, School Education Division of Shiso Board of Education
 - c. Elizabeth Simon, School Education Division of Shiso Board of Education

Leonard-Ray introduced the Shiso City visitors.

Mr. Shuji Yamamoto thanked the City for hosting. He presented the words, "Ichigo ichie", one opportunity, one encounter. They treasure each meeting they have in Sequim. Councilors welcomed Yamamoto, Sera and Simon.

REPORTS

Committee, Board and Liaison

Pratt attended a meeting where Habitat for Humanity Executive Director, Colleen Robinson, Bush and Sean Madison gave a presentation for the benevolence fund.

Starr attended the Clallam Transit Board Meeting and approved the contract for Kevin Gullucci to become the Executive Director of Clallam County Transit. She also attended the Peninsula Regional Transportation meeting in Port Angeles. Starr mentioned that the Strait Shot ridership is up.

Leonard-Ray met with the Shiso City committee, attended the Arts Advisory Commission meeting and attended the Clallam County Board of Health meeting.

Student Liaison Report

Haelee Andres met with the Be the Change Club, attended the Youth Services Council meeting and attended the Arts Advisory Commission meeting.

Presiding Officer

Mayor Dennis Smith attended the Sept. 19th Planning Commission meeting and the Sept. 21st Coffee with the Mayor.

City Manager

Irvin mentioned the Business Blitz on October 17th. Blitz from the Seattle Seahawks will be in Sequim to kick-off the event.

David Garlington presented solid waste briefing and discussed the Waste Connections contract. Garlington attended the Port Angeles Utilities Advisory Committee meeting. Garlington mentioned a food waste presentation at Fort Warden in October. Food waste accounts for 15% of the total waste.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS None

CONSENT AGENDA

5. Approve/Acknowledge
 - a. City Council Meeting Minutes - September 11, 2017
 - b. City Council Meeting Minutes - September 13, 2017
 - c. Claim Voucher Recap Dated 9/25/17 Total Payments \$1,000,624.27

MOTION to approve CONSENT AGENDA made by Candace Pratt; seconded by Ted Miller. **Carried Unanimously.**

UNFINISHED BUSINESS

6. 2018 Budget Overview

Sue Hagener presented the Budget Overview.

Leonard-Ray questioned the \$20,000 for the Independence Day celebration. Bush explained that it is in the budget because of previous City Council policy discussion. He said it can be removed from the budget.

Leonard-Ray asked about the YMCA agreement for three years at \$30,000 per year. Hagener responded that the rental money in our Parks Restricted Fund pays for the YMCA. The contract expires after 2017.

Lake mentioned that the extra money from the 4th of July Celebration could go to completing the Rose Garden in Carrie Blake Park. Ted Miller supported that idea.

Starr stated that Centennial Plaza could also use the money.

Starr asked about the IT Department service contracts. Hagener stated that IT will present in October.

Leonard-Ray asked about the health insurance for the non-represented employees. Hagener provided an update.

Leonard-Ray mentioned an AWC newsletter for affordable housing.

Hagener talked about the emergency funding for unexpected events.

Questions were asked by the City Council about emergency funds and reserve funding.

7. 2018 Budget - Overview of Proposed Rate and Fees

Hagener presented 2018 Budget Highlights. There are not many changes but will take a deeper look at the rates and fees for 2018.

Pratt asked about dangerous dog fees. Hagener mentioned that the fees change with Clallam County.

NEW BUSINESS

8. Potentially Dangerous Dogs

Presentation given by Kristina Nelson-Gross. After January 1, 2018, dogs declared dangerous may not live in the City.

Pratt stated that the impound fees should be set appropriately. Lisa Hopper responded that the impound fees are charged by the Humane Society.

Lake asked if better signage could be placed at the dog park in Carrie Blake Park.

Leonard-Ray stated that the signs at the dog park need to further describe the risk.

Nelson-Gross stated that change could be made.

Lake, Leonard-Ray, T. Miller and Starr would support a public hearing.

9. Review Proposed Legislative Agenda

Irvin presented the Legislative Agenda and Policies.

10. Review NOLA Charter and discuss the City of Sequim involvement

Irvin presented the North Olympic Legislative Alliance (NOLA) charter.

Lake asked about the structure of the committee.

Staff confirmed that there was concern and that there was some intent that it may be a non-profit in the future. Port Angeles Regional Chamber of Commerce is the bookkeeper.

T. Miller stated this is duplicative of the NODC.

Leonard-Ray mentioned an edit. "Open" meeting instead of "available" on page 3 under Section 5: Meeting.

Mayor Smith stated that there should be corrections to the name, Sequim Dungeness Valley Chamber of Commerce.

Pratt mentioned a Page 6 edit.

Bush said we will send the bylaws back to NOLA with the suggested edits.

GOOD OF THE ORDER

Pratt mentioned an upcoming musical performance to benefit the food bank. DSHS will be at the Sequim Bank on October 6th.

Pratt said the Guy Cole Center is more identifiable if it is Sequim Community Center or a name that identifies the building as a community center. Councilors discussed and the majority of Council is interested in the name change of Guy Cole Center.

Pratt said that trails and sidewalks came up a lot at the Neighborhood Visioning Workshop. She asked if we could speed up the street standards and the municipal code requirements for trails. Bush said that sidewalks would be presented by the end of the year.

T. Miller said golf carts are driving down 5th Avenue and encouraged the effort to either make it legal or enforce the law.

Lake said that Jim Buck and Blaine Zechenelly will present the "Ground Truth" to the Port Angeles City Council on September 26th.

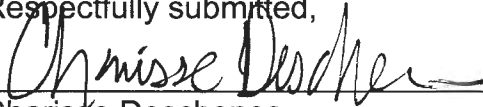
PUBLIC COMMENTS (Please limit comments to 3 minutes each)

EXECUTIVE SESSION


NEXT MEETING DATE October 9, 2017 (5:00 p.m.) and October 23, 2017 (5:00 p.m.)

ADJOURNMENT at 8:45 p.m.

Respectfully submitted,



Charisse Deschenes
Assistant to the City Manager



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on October 9, 2017.