

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
NOVEMBER 27, 2017**

1. Present Human Services Report and Recommendations

There has been a leadership team looking at the human services issues in Sequim. They have taken a regional approach, talked with service providers and have identified gaps in services.

The current funding has been extended for one more year to allow time to address the issues and determine funding past 2018.

Community outreach is extremely important. It is suggested this could be done by issuing a Request for Proposals or perhaps by hiring a full-time or employee.

T. Miller attended the homelessness task force meeting. Funding is an issue. Where will the money come from? City residents are already paying the county and state in the form of taxes.

Pratt feels we need to put the money where we will see the most benefit. She feels we need to target the youth - the younger, the better.

Lake likes formalizing the Police Department's outreach, continue level of funding, adding \$30,000.

Leonard-Ray added that Peninsula Behavioral Health and OMC have a difficult time hiring social workers. That type of person doesn't exist here. One problem with providing beds, it gives them a place at night. What happens to them during the day? She would like to see this presentation available to the public. We have to be cognizant of how the full-time, city residents feel.

Mayor Smith would like to add something to every agenda where there is an update on community trends. There was council support for this group to continue to meet.

Starr suggested providing a one-sheet handout with utility bills to talk about the needs and encourage citizens to get involved. A potential employee would be nice to try. She attended a transportation conference. Link Transit hired a social worker to provide outreach to its riders. That employee was able to identify needs in the community and the transit was able to meet those needs. She feels it would be a value added to have an FTE.

Bush will take a look at options and provide an update in January. We will provide regular, monthly updates initially. Perhaps we could reallocate YMCA funding for human services?

Bush recommends a housing study and that will be completed in 2018.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, John Miller, Ted Miller, Candace Pratt, Dennis Smith, Genaveve Starr

CHANGES TO THE AGENDA

CEREMONIAL

REPORTS

Committee, Board and Liaison

Pratt reported on the Sequim Cares meeting. They heard about Ryan's House on Whidbey Island which supports homeless youth. Attempts are being made to open a warming center in Sequim for the few days that are below 32 degrees. The faith community is being asked to staff for one week at a time and they are not volunteering.

T. Miller reported on the homelessness meeting he attended. Attendees were very pessimistic about affordable housing due to budget cuts. The City of Ellensburg passed a .01% tax for affordable housing.

Starr reported on the PRTPO board meeting where they heard about the DOT program "Complete Streets". She sees the potential to obtain money for the ODT through Sequim. There was also a presentation by state ferries. Their next updated plan is due in January 2019. She requested the Simdars interchange be moved up on the PRTPO priority list and they agreed.

Presiding Officer

Mayor Smith attended the Planning Commission meeting. Ted Miller had provided a letter of explanation concerning the Willow Creek Manor decision. They discussed Comp Plan amendments.

City Manager

Bush commented on the warming center. This information has been shared in an attempt to help with volunteer efforts.

Bush stated that Willow Creek Manor findings is based on the record and is set for approval on the Consent Agenda.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

INFORMATION/COUNCIL QUESTIONS INVITED

PUBLIC HEARINGS (Legislative)

2. Final Hearing 2018 Budget and Adoption of Ordinance No. 2017-19 Adopting the 2018 Budget

Mayor Smith stated this public hearing was continued from November 13, 2017 and closed it at 6:17 p.m.

He read the rules and opened the public hearing at 6:18 p.m.

Hagener stated the full time IT position has been removed from the budget.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:20 p.m.

MOTION to approve Ordinance No. 2017-19 adopting the 2018 budget by Ted Miller; seconded by Bob Lake. **Carried Unanimously.**

3. 2018 Rates and Fees and Ordinance No. 2017-15 Adopting the 2018 Rates and Fees (Continued from 11/13/17)

Mayor Smith explained this is continued from the previous meeting. Mayor Smith asked for speakers. Hearing no response, the public hearing closed at 6:22 p.m.

MOTION to approve Ordinance No. 2017-15 amending 2018 rates and fees by Candace Pratt; seconded by Genaveve Starr. **Carried Unanimously.**

4. Comprehensive Plan Amendments (Continued to 12/11/17)

Mayor Smith indicated this public hearing has been continued to December 11, 2017.

CONSENT AGENDA

5. Approve/Acknowledge
 - a. City Council Meeting Minutes - November 13, 2017

- b. Claim Voucher Recap Dated 11/27/17 Total Payments \$1,133,325.58
- c. City of Sequim Invoice to TBD City-Wide Crack Seal Project \$111,127.50
- d. Willow Creek Manor Findings and Conclusions, Order and Decision

MOTION to approve the Consent Agenda by Candace Pratt; seconded by John Miller.
Carried Unanimously.

UNFINISHED BUSINESS

- 6. City Arts Advisory Commission Recommendation for Purchase of Art for Civic Center

Sharon Delabarre provided a recap of art that has been selected and the locations for these pieces. She added that Haelee Andres has been talking with the photography teacher to create a timeline that would take people up the stairwell in a chronological historical order. It is the hope to have everything in place for the First Friday on February 2.

MOTION to approve purchase and placement of the art as recommended by the City Arts Advisory Commission by Genaveve Starr; seconded by Candace Pratt. **Carried Unanimously.**

Amendment to switch the proposed location for the Centennial picture with the Council goals made by T. Miller; second by Pratt. **Carried Unanimously.**

- 7. Ordinance No. 2017-22 Amending SMC 2.50 and Adopting the Public Records Compliance Policy

MOTION to approve Ordinance No. 2017-22 amending Chapter 2.50 related to public records disclosure and the adopting the City of Sequim Public Records Act Compliance Policy by Ted Miller; seconded by Candace Pratt. **Carried Unanimously.**

- 8. Insurance and Risk Management Services Review

The City has been with RMSA since 1989. An analysis has never been done on risk management services.

A staff panel has reviewed the submissions. Based on scoring criteria performed by the panel, they recommend switching to WCIA. In addition to receiving increased services, it could be a savings up to \$88,000 annually.

Lake expressed concern about what happens if we receive a claim after January 2019 that originated prior to then? Do we have coverage and with whom? Hagener will obtain an answer to that question. She recommends moving forward with the intent. Lake would also like information on the flood coverage.

MOTION to approve and authorize the City Manager to give notice by December 31, 2017 to RMSA of the City's intent to withdraw from membership. Further move that staff bring back an interlocal agreement with WCIA for insurance services effective January 1, 2019 by Bob Lake; seconded by Ted Miller. **Carried Unanimously.**

NEW BUSINESS

9. Ordinance No. 2017-24 Amending SMC 17.32.110 Concerning Subdivision Access

Garlington reported the current code provides that 2 points of access are required when there are more than 4 lots. A single street with 2 lanes separated by a landscape divider is currently acceptable in the code. The City has adopted the 2015 International Fire Code which requires 2 separate access points for more than 30 dwellings. The fire code has a calculation. He explained how the proposed change would be completed. This is an emergency ordinance because we did not want to have another situation like what we just did.

This interim ordinance would require a public hearing within 60 days of this approval which would be January 22, 2018.

MOTION to approve Ordinance No. 2017-24 Amending SMC 17.32.110 Related to Subdivision Access and to set a public hearing within 60 days which is January 22, 2018 by Genaveve Starr; seconded by Candace Pratt. **Carried Unanimously.**

10. Renaming of Guy Cole Center

J. Irvin referenced an ordinance that was adopted in 2004 related to naming of public facilities. It has been suggested to rename the Guy Cole Center as part of a marketing plan. He explained the three options that are provided in the cover sheet.

T. Miller does not think it should be named for monetary gain. We should just rename it to the Sequim Community Center.

Mayor Smith added that the ordinance indicates there must be a good reason to change a name.

Irvin has talked with the Cole family. They are acceptable to a name change. They just want to make sure his name is memorialized somewhere at the building.

Pratt commented the Lions Club should be included in any recognition.

Leonard-Ray would prefer to keep the name and perhaps call it an events center.

This will come back on December 11 for further discussion.

Garlington provided an update on the kitchen in the building. We anticipate end of January for completion.

GOOD OF THE ORDER

Lake asked what kind of things the caravanners can do. He thought it would be great to have that information before the neighborhood meetings.

Haelee asked if it was possible for the teenagers to help out at the warming center. Pratt believes they must be an adult.

Mayor Smith announced the tree lighting ceremony on December 1 in the civic center.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)

Sharon Delabarre announced that the tree ornaments are made by 4th grade students. Santa & Mrs. Claus will be here and Sequim Ballet will perform the Nutcracker.

EXECUTIVE SESSION - Potential Litigation

It is anticipated to last 15 minutes and no action is anticipated. Recessed at 7:45 and reconvened at 8:00 p.m.

NEXT MEETING DATE December 11, 2017 (11:15 a.m.) and (5:00 p.m.) and December 27, 2017 (CANCELLED), January 8, 2017 (6:00 p.m.)

ADJOURNMENT at 8:00 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on December 11, 2017.