

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM, WA  
JANUARY 22, 2018**

1. Fir Street Update

Matt Klontz, City Engineer, presented the Fir Street updates.

2. Transportation Benefit District Update

David Garlington, Public Works Director, presented on the Transportation Benefit District (TBD). Council supported the placement of the TBD on the November 2018 ballot.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CHANGES TO THE AGENDA**

Present: Bob Lake, Pam Leonard-Ray, Ted Miller, Candace Pratt, Dennis Smith, Jennifer States, Brandon Janisse

**CEREMONIAL**

**REPORTS**

**Committee, Board and Liaison**

Lake attended a meeting concerning updates to the School District Community Building.

Leonard-Ray attended the Shiso City board meeting, the Clallam County Board of Health meeting and the Arts Advisory Commission meeting.

Miller noted that he went through the Public Records Act webinar.

Pratt attended the Sequim CARES meeting and the Clallam Transit Board Meeting.

## **Presiding Officer**

Mayor Smith attended the Clallam Transit Board meeting, the School District Community Building presentation and the Planning Commission meeting. He stated that the Coffee with the Mayor is on the 4th Thursday of the month.

## **City Manager**

### 3. Review Council Advance Agenda

Charlie Bush, City Manager, presented the proposed agenda for the Council Advance using the Comprehensive Plan goals as a framework.

### 4. Administration Building

Bush presented the Arts Advisory Council original concept for the "Art House". He requested feedback from the Council for use of the Administration Building.

Bush stated that there is now a state capital budget.

## **PUBLIC COMMENTS**

## **INFORMATION/COUNCIL QUESTIONS INVITED**

### 5. Shipley Center 4th Quarter Report

Lake asked about the funding for the annual memberships.

## **PUBLIC HEARINGS**

### 6. Fairweather Phase A Plat Alteration - Continued to 2/12/18

### 7. Ordinance No. 2017-024 Amending SMC 17.32.110 concerning subdivision access

Mayor Smith opened the public hearing.

Kristina Nelson-Gross, City Attorney, clarified the statutory procedure for the emergency ordinance and stated that Staff is working on the permanent ordinance.

Lake asked for clarification for turn-arounds.

Miller mentioned concern with the statement that states, "If the second access is not possible due to geographic features of the site, the Public Works Director may allow a shorter distance between access points."

Bob Ritchey, 81 Broadmoor Street, mentioned concern with the way the ordinance was used for a prior subdivision approval. He had concern with utilizing a single access point for drive.

8. Wastewater Source Control Program and Ordinance No. 2017-023

Garlington presented to the Council the Wastewater Source Control Program and mentioned the updates for the new Councilors.

Motion to approve Wastewater Source Control Program and adopt Ordinance 2017-23 relating to public sewer regulations and creating a new chapter relating to public sewer regulations; prohibiting certain discharges to City sewers; establishing local limits for certain discharges; pretreatment and fats, oils, and grease and compliance standards; and providing provisions for penalties and enforcement.

**MOTION** by Miller; seconded by Pratt. **Carried Unanimously.**

**CONSENT AGENDA**

9. Approve/Acknowledge

- a. City Council Meeting Minutes - January 8, 2018
- b. Claim Voucher Recap Dated 1/22/18 Total Payments \$1,265,522.70
- c. Agreement for Pro Bono Architectural Services for Pickleball Courts at Carrie Blake Park
- d. Resolution No. R2018-01 Accepting Monetary Contribution from the Sequim Picklers for Construction of Pickleball Courts at Carrie Blake Park

**MOTION** to approve CONSENT AGENDA by Miller; seconded by States. **Carried Unanimously.**

**UNFINISHED BUSINESS**

10. Confirm Council Committee Appointments

**MOTION** to approve Council Committee Appointments Lake; seconded by Janisse. **Carried Unanimously.**

**NEW BUSINESS**

11. Discuss Revisions to Council Rules

Bush presented the existing Council Rules and suggested edits. Council provided feedback for changes to be made and brought back before the Council for review.

**GOOD OF THE ORDER**

Smith mentioned that Emily Westcott, volunteer, will come by to raise money for the hanging baskets.

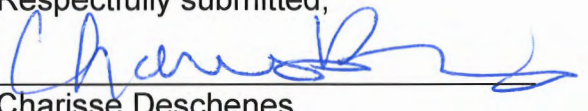
**PUBLIC COMMENTS**

**EXECUTIVE SESSION**


**NEXT MEETING DATE January 29, 2018 (9:00 a.m. - Council Advance), February 12, 2018 (5:00 p.m.) and February 26, 2018 (6:00 p.m.)**

**ADJOURNMENT**

Respectfully submitted,



Charisse Deschenes  
Assistant to the City Manager



Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on February 12, 2018.