

SEQUIM PLANNING COMMISSION

Public Meeting

Sequim Civic Center
152 West Cedar Street
Sequim, WA 98382

6:00 P.M.

Tuesday, March 20, 2018

MINUTES

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Commissioner Wiseman was chosen as acting chairman by the committee in Chairwoman Mahalick's absence. Acting Chairman Wiseman called the meeting to order at 6:00 p.m., led those present in the pledge of allegiance to the flag, and took roll call. A quorum was present.

Commissioners Present:

Thomas Ferrell
Dave Potter
Olaf Protze
Gary Smith
Roger Wiseman

Commissioners Excused:

Karen Mahalick

Staff Present:

Alisa Hasbrouck, DCD Specialist
Barry Berezowsky, Community Development Manager

2. APPROVAL OF MINUTES: FEBRUARY 20, 2018 PLANNING COMMISSION MEETING

Motion: By Commissioner Potter and seconded by Commissioner Smith to approve the minutes of the February 20, 2018 Planning Commission meeting.

Motion Carried unanimously.

3. PUBLIC COMMENT

None

4. NEW BUSINESS

a. Election of Chair and Vice Chair

Community Development Manager Barry Berezowsky stated that Chairwoman Mahalick's term as chairwoman ends soon, the Commission has not chosen a vice-chair, and

recommended that the Commission choose a chair and vice-chair at this time. He stated that a goal for this year is to clarify the written procedures for the Planning Commission, including those for the election and terms of chair and vice-chair.

Election of Chair and Vice-Chair:

Commissioner Mahalick to serve as chairwoman for two years
Commissioner Wiseman to serve as vice-chair for one year

b. Ordinance No. 2018-001 Amending SMC 17.32.110 Concerning Subdivision Access:

Matt Klontz

Engineer/Assistant Public Works Director Matt Klontz stated that the proposed code amendment would require two access points for subdivisions where more than thirty lots are being served, with very limited exceptions. He stated that having a second access point improves traffic flow and provides better access for emergency responders.

Motion: By Commissioner Protze to recommend approval of the proposed amendment to SMC 17.32.110 concerning subdivision access, seconded by Commissioner Potter.

Motion carried with 4 votes in favor and 1 abstention.

c. General Discussion Regarding Zoning Code Amendments: Barry Berezowsky

Community Development Manager Barry Berezowsky presented an overview of portions of the Sequim Municipal Code that have been identified by staff as having room for improvement:

1. Short platting process
2. Zero lot line development
3. Town Center sub-area
4. Downtown parking requirements
5. Parking requirements for hotels/motels
6. Design review process
7. Metal shipping containers used for storage

5. UNFINISHED BUSINESS

None.

6. DIRECTOR'S REPORT: Barry Berezowsky

None.

7. GOOD OF THE ORDER

Acting Chairman Wiseman welcomed Commissioner Thomas Ferrell to the group.

8. ADJOURNMENT

Motion: By Commissioner Smith to adjourn the meeting, seconded by Commissioner Potter.

Motion carried unanimously.

The meeting was adjourned at 7:30 p.m.

Next meeting: April 3, 2018 at 6:00 p.m.

Respectfully submitted,



Alisa Hasbrouck
Secretary to the Commission



Roger Wiseman
Acting Chair