

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
MAY 14, 2018**

1. [Olympic Medical Center Expansion Briefing by Eric Lewis](#)

Eric Lewis, CEO of Olympic Medical Center, stated their efforts are focused on Sequim. Primary care access in Sequim is their #1 goal. They are also focusing on wellness and expanding the Sequim campus. \$15 million construction planned in Sequim. The first project is the Cancer Center expansion, then adding primary care space. They are also adding exam rooms. Both of these projects will be completed in June 2019. The third project is outpatient surgery and endoscopy. This will go to bid before year end and be completed by December 2019.

They are looking at emergency medical services. He would like to start planning with the City Manager and Fire Chief.

There is a healthcare workforce shortage. Affordable rental housing, schools and spouse employment are issues for recruitment of medical professionals.

2. [North Olympic Library System Update by Margaret Jakubcin](#)

Margaret Jakubcin stated the North Olympic Library System will be asking the City to adopt a resolution allowing the library to go forward with a ballot proposition. The current library was built in 1983. There has been an identified need for a larger library since the 1990's. The branch was renovated in 2009. Numerous studies show that public libraries are strong and important to the communities. NOLS has developed a multi-phase project.

Jakubcin provided information on the conceptual planning for a library expansion project. Miller questioned if a 17,000 square foot building is large enough. She responded that they are limited in size at that lot.

Bush indicated a resolution will be brought forward at the next Council meeting.

3. [Title 18 Zoning Amendments](#)

Berezowki stated that changes are being recommended to the zoning code to be consistent with the Comp Plan. Recommended code amendments include:

- Allow lots larger than 14,500 sf to be created through subdivisions if they can be further subdivided while meeting all of the City's lot dimensional requirements and density;
- Allow zero lot line development in the Lifestyle District;
- Remove parking references to the Town Center Sub Area Plan. The Town Center Sub Area does not exist because there is no geographic area identified in the SMC;
- Address the exemption of parking for retail uses less than 2500 sf. This should be available to all new businesses and business expansions less than 2500 sf;
- Require hotels and motels to provide one parking space for each employee working more than 6 hours per day and remove the parking requirements for hotels/motels to provide one RV space for every 10 rooms;
- Remove references to the Design Review Board which was dissolved some time ago;
- Clarify where mini storage units are allowed and the use of metal shipping containers on property not zoned for storage;
- Remove the acreage criteria for mobile home and manufactured home parks.

This is scheduled for a public hearing on June 11.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Bob Lake, Pam Leonard-Ray, Ted Miller, Candace Pratt, Dennis Smith, Jennifer States, Brandon Janisse

CHANGES TO THE AGENDA

Bush stated the executive session is no longer necessary..

CEREMONIAL

4. Bike Everywhere Month Proclamation

Mayor Smith read and presented a proclamation to Ann Soule proclaiming May as Bike Everywhere Month.

REPORTS

Committee, Board and Liaison

Lake reported on the PREP meeting that he attended.

Leonard-Ray announced she is resigning her position as a Councilmember and moving to Carson City, Nevada to take care of her parents. She will serve until the end of May.

She apologized to the people who voted for her. When she ran for office, she said she would serve out her term. She is not able to continue. She encouraged everyone who lives in the city limits to run for office.

Pratt reported on the Irrigation Festival Family Fun Day.

Miller reported on the webinar on the Voting Rights Act. There is no need to create individual precincts in Sequim but it could happen. He attended the NODC meeting and provided an update. He and Lake attended the Ruckelshaus meeting on mapping the future for growth in the area.

Teya reported on activities taking place at the high school. She is grateful for all the experiences she has had.

Presiding Officer

Mayor Smith indicated that Coffee with the Mayor has increased in popularity. Average attendance is 18-20 at each event. May 24 there will be an update on ServiceFest.

City Manager

Bush reported on the upcoming SWAC meeting. There will be a discussion about plastic bag regulation. Port Angeles has adopted a plastic bag reduction ordinance. SWAC will recommend the county adopt an ordinance similar to the one adopted by Port Angeles. There was council consensus to support the concept and consider a resolution in Sequim. A work session will be scheduled to discuss this issue.

5. Bell Creek Economic Opportunity Area Feasibility Study

Irvin recognized Mr. William Holt who is the owner of the property associated with the EOA.

Eric Hovee reviewed the scope of work that included Economic Opportunity and Diversification; Development Prospectus and Subarea Plan/Planning Report. The goal is to look at opportunities for 55 acres. This property has the EOA designation. There are utilities all around the site but not through the site. Environmental issues include Bell Creek, the Garry Oaks and wetlands. He identified potential uses for this property. There are phasing opportunities. They do not see this as a major retail development. Bush indicated this will be brought back mid to late summer.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Bill Lumker stated they heard a rumor that there would be discussion tonight about Prairie Street being turned into a major access point.

Bush responded it is not on the agenda tonight. He explained that in 2013 the City put together the 6-Year Transportation Improvement Plan. It looked at Washington Street congestion and developing options to travel east/west in the city. The City recently applied for a pre-construction loan which includes design. We are looking at a process to see what Prairie Street could be in the future.

Garlington explained that details are yet to be determined. Prairie was previously chosen for improvements in 1 or 2 block sections. This loan allows us to look at an entire corridor. Prairie offers a south side alternative to Washington Street. The first thing to be done will involve the public process. We will ask what the street should look like. This project would provide a more attractive look to the street. It will provide parking, curbs, and gutters. The City owns a 60' right-of-way which allows the City to make improvements. The only exception is one parcel that extends into the right-of-way. There are options associated with this parcel that will be explored.

INFORMATION/COUNCIL QUESTIONS INVITED

6. Shipley Center First Quarter Report

PUBLIC HEARINGS None

CONSENT AGENDA

7. Approve/Acknowledge

- a. City Council Meeting Minutes - April 23, 2018
- b. City Council Meeting Minutes - April 28, 2018
- c. Amended Claim Voucher Recap dated 4/23/18 Total Payments \$766,578.27 (was previously \$765,277.58)
- d. Claim Voucher Recap Dated 5/14/18 Total Payments \$717,087.67

MOTION to approve the Consent Agenda made by Miller; second by Pratt. **Carried Unanimously.**

UNFINISHED BUSINESS

8. Resolution R2018-02 Council Rules of Procedure

Kuznek-Reese outlined the additions that have been made since the last time this was discussed. Two options are presented for election of officers. It was agreed to use the option suggested by Councilor Pratt on ranked choice voting. 3.9 Social Media Usage is suggested so that councilors are aware of the consequences of using social media.

MOTION to approve Resolution R2018-02 Council Rules of Procedure as amended to include the Section C submitted by Councilor Pratt regarding ranked voting; conduct an open recruitment and reach out to applicants who applied if there was a Councilor recruitment in the past six (6) months; and to include the paragraph on Social Media

Usage moved by Candace Pratt seconded by Jennifer States. Leonard-Ray abstains.
Motion Carries.

NEW BUSINESS

9. Personnel Policy Update

Irvin explained there was a team that looked at the Personnel Policy updates. Nelson-Gross indicated the social media usage verbiage provided for the Council Rules will also be included in the Personnel Policy.

This is being brought to Council because of changes made to page 31 and the fiscal impacts.

This will be brought back on June 11. It was agreed to make a list of suggested changes and send it to Joe Irvin with a copy to the City Manager by 8:00 a.m. on the 21st. He will disseminate the comments to the team.

GOOD OF THE ORDER

Pratt reported that she also participated in the Voting Rights Act webinar.

Mayor Smith stated that school is almost over. There was discussion about having a senior and junior serving as student liaisons. That will allow the junior to serve 2 years. There was consensus to do this.

PUBLIC COMMENTS (Please limit comments to 3 minutes each)


EXECUTIVE SESSION - Potential Litigation (RCW 42.30.110(i)) CANCELLED.

NEXT MEETING DATE May 29, 2018 (6:00 p.m.) and June 11, 2018 (5:00 p.m.)

ADJOURNMENT at 7:45 p.m.

Respectfully submitted,


Karen Kuznek-Reese, MMC
City Clerk


Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on May 29, 2018.