

SEQUIM PLANNING COMMISSION

Public Meeting

Sequim Civic Center

152 West Cedar Street

Sequim, WA 98382

6:00 P.M.

Tuesday, July 17, 2018

MINUTES

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Commissioner Smith was chosen as acting chairman by the committee in Chairwoman Mahalick's absence. Acting Chairman Smith called the meeting to order at 6:00 p.m., led those present in the pledge of allegiance to the flag, and took roll call. A quorum was present.

Commissioners Present:

Jeff Carter
Thomas Ferrell
Gary Smith
Dave Potter
Olaf Protze

Commissioners Excused:

Karen Mahalick
Roger Wiseman

Staff Present:

Alisa Hasbrouck, DCD Specialist
Barry Berezowsky, Community Development Manager

2. APPROVAL OF MINUTES: MAY 1, 2018 and MAY 15, 2018.

Motion: By Commissioner Protze and seconded by Commissioner Ferrell to approve the minutes of the May 1, 2018 Planning Commission meeting.

Motion Carried unanimously.

Motion: By Commissioner Potter and seconded by Commissioner Protze to approve the minutes of the May 15, 2018 Planning Commission meeting.

Motion Carried unanimously.

3. **PUBLIC COMMENT**

None

4. **NEW BUSINESS**

a. **Public Meeting on the Conformity Review of the Proposed 6-Year Capital Improvement Program (CIP)**

Engineer/Assistant Public Works Director Matt Klontz presented the CIP, including plans for water, sewer, stormwater, streets, city facilities, and parks.

Motion: By Commissioner Ferrell to find the proposed *2019-2024 Capital Improvement Program* in conformance with the City *Comprehensive Plan* and to transmit the finding to the City Council as a basis for program adoption, seconded by Commissioner Protze.

Motion carried unanimously.

b. **Public Meeting on the 2019-2024 Transportation Improvement Program (TIP)**

Engineer/Assistant Public Works Director Matt Klontz presented the TIP. He explained the process for developing the TIP, how automobile, pedestrian, sidewalk and bike traffic are considered concurrently in a "complete streets" approach, and defined "growth-related" projects.

Motion: By Commissioner Ferrell to recommend that the City Council adopt Resolution No. R2018-16, the *2019 Transportation Improvement Program* in conformance with the City *Comprehensive Plan* and to transmit the finding to the City Council as a basis for adoption, seconded by Commissioner Potter.

Motion carried unanimously.

5. **UNFINISHED BUSINESS**

None.

6. **DIRECTOR'S REPORT**

Community Development Manager Barry Berezowsky updated the Planning Commissioners on the Jennie's Meadow project (needs second point of ingress/egress), the Legacy Ridge project (nearing re-submittal), and stated that the City Council has set the Comprehensive Plan docket for 2018.

7. **GOOD OF THE ORDER**

None.

8. ADJOURNMENT


Motion: By Commissioner Potter to adjourn the meeting, seconded by Commissioner Protze.

Motion carried unanimously.

The meeting was adjourned at 7:04 p.m.

Next meeting: August 7, 2018 at 6:00 p.m.

Respectfully submitted,


Alisa Hasbrouck
Secretary to the Commission


Gary Smith
Acting Chair