



**Regular Meeting Agenda
Civil Service Commission
152 West Cedar Street
Sequim, WA 98382**

**October 2, 2018
8:30 a.m.**

- A. Meeting was called to order at 8:33am by Dave Munro. In attendance: *Dave Munro, John D'Urso, Chief Sheri Crain, Staff Sergeant Sean Madison, Emily Stednick* Absent: *Cliff Brehan*
- B. Approval of Minutes: August 9, 2018 Motion made by Dave Munro, seconded by John D'Urso, motion carries
- C. Unfinished Business: none
- D. New Business:
 - 1) **General update on Police Department** – Chief Crain gave a general update on the department and updated the Commission on the two hiring processes.
 - 2) **Certify Lateral Candidate List** – need to wait to certify as Sgt. Madison is still working on the background process.
 - 3) **Update on Entry-Level Candidate Oral Boards** – setting up oral board for Oct 15. We have ten candidates. Following the interviews, we may need to schedule an earlier meeting with this Commission to certify the list. In which case, Emily would reach out to the group to schedule.
 - 4) Sgt. Madison was able to attend a day and a half **Civil Service Conference** (37th Annual) in Yakima. He reported that it was very informative, good to be reassured on several areas we're currently doing right. It is recommended that our Commissioners attend next year, Chief clarified that our budget would be able to absorb those costs. Sgt. Madison shared a few things he learned from the conference, including background investigations and veteran's preference credits. Summary materials will be emailed to the commissioners.
 - 5) **Volunteer Appreciation Dinner** – November 7, 2018 at 7 Cedars – we hope all commissioners can attend!
- E. Next Meeting: November 6, 2018
- F. Meeting adjourned: 8:45am