

**CITY OF SEQUIM  
CITY COUNCIL MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM, WA  
JUNE 25, 2018  
5:00 PM**

**CEREMONIAL**

1. Present Carnegie Medal and Certificate of Recognition to Jason Doig

Mark Ozias, County Commissioner, said a few words. Mayor Smith presented Doig with a Certificate of Recognition and the Carnegie Medal.

Doig introduced Dan Powell and Joshua Green who were helpful during the event.

2. Certificate of Appreciation Lajay Gove

Mayor Smith read and presented a Certificate of Appreciation to Lajay Gove for her years of service. Emily Stednick, new HR Manager, was introduced.

Introduce Student Liaison(s)

Mayor Smith introduced Katie Potter and Eva Lofstrom.

**WORK SESSION**

3. Leadership ICMA Team Recommendations on Code Enforcement Services

There was a presentation from the Leadership ICMA team outlining their recommendations for code enforcement which included realignment of roles and responsibilities, adopt the International Property Maintenance Code, purchase a dedicated software module/tracking system, establish a volunteer assistance program, an administrative remedies program and a rental property registration program.

4. Joint Meeting with Clallam County Board of Commissioners
  - Human Services Funding

The county collected \$5 million for human services related programs and spent \$6.8 million. The difference was supported with General Fund reserves and other funds.

Bush stated the City Council recently adopted guiding principles for human services. This will assist with prioritizing and determining funding in the future. The City will host a summit this fall for human services providers. We would like to collaborate with the county and invited their participation.

The City of Sequim is in the process of conducting a housing study. The Police Department is conducting outreach to the community regarding homelessness. Safety is a major concern for those using the services at Serenity House. Transportation is also an issue.

It was agreed that the County and City need to work together. Thurston County and the surrounding cities have created a community investment agreement. Ozias, Smith and Bush will work to develop next steps.

- Consolidated District Court Contract/Criminal Justice Financial Analysis

Jim Jones indicated there is a new law effective July 1 that will impact the revenue for the courts. The original agreement was created so the county would break even. They will not come close to that. There is a need to renegotiate the contract and charge everyone their respective percentage of the costs. The Pay or Appear Program is no longer an option. This will affect the ability to use community service as payment for fines.

Bush indicated an annual meeting will take place soon that is a requirement of the contract. This issue does not create an opener for the contract.

- Next steps for Regional Planning
  - Off-channel reservoir grant opportunity

Garlington indicated the state has allocated money for stream restoration projects. An application will be submitted for the off-channel reservoir.

Ozias thanked Garlington for his leadership on the 101 corridor from Sequim to Blyn.

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

Present: Smith, Lake, Miller, Pratt, States, Janisse

## CHANGES TO THE AGENDA

**PUBLIC COMMENTS** *Please limit comments to 3 minutes. Please see "Public Comments" rules attached.*

Shenna Younger commends the City Council for the joint meeting with the County. She encouraged having more joint meetings.

Jim Stoffer thanked the City for the partnership on the community school and other issues. He indicated the Washington State School Directors' Association supports the transfer of land for the reservoir.

Emily Westcott stated she uses community service workers quite often. She asked the City Council to sponsor a flower basket. This is the 21<sup>st</sup> year of flower baskets.

### **PUBLIC HEARINGS** (Legislative)

#### 5. Ordinance No. 2018-006 Amending SMC Chapter 18 Zoning

Mayor Smith read the rules for the Public Hearing. The public hearing was opened at 7:23 p.m.

Berezowsky explained the various amendments to Title 18.

Mayor Smith called for speakers. Hearing no response, the public hearing closed at 7:40 p.m.

**MOTION** to approve Ordinance 2018-006 with the exception of amendment 3 and 6 made by Miller; second by Lake.

There was discussion concerning the Design Review Board (DRB) and the town center subarea. Berezowsky explained that the City Council adopted the Comprehensive Plan in 2015. That plan eliminated the town center sub area. He further explained that the duties assigned to the DRB cannot be regulated by a DRB. There needs to be more discussion on the scope and duties of the board.

Amendment to the Motion to withdraw amendment #6 only made by Miller; second by Lake.

Vote on the motion. Aye by Miller, Lake. No by Pratt, Janisse, States and Smith. Motion fails.

**MOTION** to approve Ordinance 2018-006 and Exhibit A amending Title 18 as recommended by the Planning Commission made by Pratt; second by States. Aye by Smith, Pratt, States, Lake, Janisse. Nay by Miller. Motion Carries.

## **ACTION ITEMS**

### **CONSENT AGENDA**

6. Approve/Acknowledge
  - a. City Council Meeting Minutes – June 11, 2018
  - b. Claim Voucher Recap Dated 6/25/18 Total Payments \$565,926.56
  - c. Appoint Jeff Carter to the Planning Commission
  - d. Construction Easements for West Fir Street Rehabilitation Project

**MOTION to approve the Consent Agenda made by Pratt; second by Miller. Carried Unanimously.**

### **OTHER**

7. Adopt 2018 – 2019 Council Goals

Irvin indicated the T element of SMART goals will be redefined with the budget.

There was discussion to change Economic Development Corporation to economic development agencies and to develop and implement a strategy that increases use of solar as an alternative energy in the community.

**MOTION to approve the City Council goals as amended made by Miller; second by Janisse. Carried Unanimously.**

8. Survey Results Regarding Business Hours

Based on the survey results, there does not appear to be a need to change business hours.

### **INFORMATION**

Committee, Board and Liaison Summary Reports

Lake reported that he attended the ribbon cutting for the Dungeness River Audubon Center.

Pratt and Miller attended the Countywide Planning Policies meeting. Pratt reported that Clallam Transit is reviewing a draft of their comp plan.

Student Liaison Report

Presiding Officer

City Manager

- Fireworks Ban

We are getting the message out about the fireworks ban in Sequim. Barb Hanna shared copies of documents that have been distributed.

- Rank Lines of Business

Bush indicated he will ask the Council to rank tiers of business. This will help staff understand council priorities. A list of service areas will be shared with Council in an effort to prioritize allocation of funds.

Garlington stated there was a petition to remove trees in the downtown. There were conversations with the downtown merchants and an arborist was hired. He showed pictures of the trees before and after they were pruned.

### **GOOD OF THE ORDER**

Mayor Smith announced that Music in the Park starts Tuesday at 6pm. Thursday morning is the next Coffee with the Mayor.

### **EXECUTIVE SESSION**

**ADJOURNMENT at 8:35 p.m.**

Respectfully submitted,



Karen Kuznek-Reese, MMC  
City Clerk



Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on July 9, 2018.