

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
JULY 9, 2018**

WORK SESSION

1. Overview of the City of Sequim's 2019 – 2024 Capital Improvement Program

Klontz reported on the construction projects planned for the future. West Fir will start this year and carry into 2019. We will make invest in improvements to the traffic signals on Washington Street. All the signals are now talking to each other. There was discussion concerning timing the signals with the school buses.

There was discussion concerning the extension of North 9th. There is a development going in on the Cameron annexation and a dedication has been received from that developer. The road will be built half in the city and half in the county so it lines up with Kendall.

There was a small landslide on Miller Road. We will obtain the services of a geotechnical engineer to make repairs in the Eagle Crest area in 2019.

Klontz provided information on the projects planned for 2019, such as:

- Update the water system plan;
- Work on West Fir between 5th and Sequim Avenue. A large section of water main on Washington Street needs repair. There is no way to isolate the water main. This results in many customers being out of service. Isolation valves will be installed;
- Replace water main with plastic pipe on Prairie Street;
- Repair leaking pipe on Hemlock between 4th and 5th;
- Wrap up design on the sewer lift station on Doe Run. Construction will start in 2019.

Transportation involves more than driving on roads. We continue to improve accessibility to the City for those who are not in a car. Citywide pedestrian improvements are included in the CIP.

We consider all users of all abilities and ages when we plan improvements.

Lake would like to add broadband to the Capital Facilities Fund. There is grant money available.

2. Resolution No. R2018-16 and Ordinance No. 2018-007 Adopting the 2019 – 2024 6-Year Transportation Improvement Program

Klontz stated that just about every project is included in the TIP. If a funding opportunity presents itself, the item can be moved up in priority. 2019 projects are listed in the CIP as well. Garlington indicated we will add Citywide pedestrian improvements. Items 17-32 are mostly non-road items. There will probably be a few additions between now and the next time the council sees this.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Smith, Lake, Miller, Pratt, States, Janisse

CHANGES TO THE AGENDA

CEREMONIAL

PUBLIC COMMENTS *Please limit comments to 3 minutes. Please see "Public Comments" rules attached.*

Debbie Madden thanked the city for their help in the success of the Lavender Weekend events. She reported on the vendors and activities taking place.

Laura Dubois thanked council for the fireworks ban. Council will hear more from her and her neighbors regarding Prairie Street. She enjoyed the presentation on the TIP. 80% of the projects are paid for by the Transportation Benefit District. The City may want to consider improving the Walmart roundabout. More cross-town traffic on the south side of the highway is needed. She would like to see a scramble crosswalk at Sequim and Washington.

Val Shaw stated they are the west end of the Prairie extension. They are in opposition to the extension. There are others behind Costco that would sell. Their property was rezoned. They have had this farm since 1931. She provided background on her family and farm. She asked council to consider other options.

PUBLIC HEARINGS None

ACTION ITEMS

CONSENT AGENDA

3. Approve/Acknowledge

- a. City Council Meeting Minutes from June 25, 2018
- b. Claim Voucher Recap July 9, 2018 Total Payments \$528,653.17

MOTION to approve the Consent Agenda made by Pratt; second by Janisse. Carried Unanimously.

OTHER

4. Clallam County Economic Development Corporation 2nd Quarter Report

Julie Knott reported that the 6.2% unemployment rate is in line with other rural counties. They visited 15 businesses in Sequim that reported sign requirements are burdensome; lack of childcare is an issue; county permitting process does not feel impartial; finding and retaining qualified employees is challenging; small businesses are not responding quickly to regulatory requirements.

She reported on the collaborative efforts that have taken place. Affordable housing is a significant challenge in the area.

She added that the Federal Reserve will be here on July 16.

5. Resolution R2018-18 Setting the 2018 Comprehensive Plan Docket

Berezowsky reported the docketing window for Comp Plan amendments closed on May 1. Staff is recommending one amendment to remove the subarea and/or master planning requirement from the Comp Plan.

Berezowsky explained that a subarea plan is required prior to any development taking place.

MOTION to adopt Resolution R2018-18 setting the 2018 Comprehensive Plan docket and direct staff to address the following question: Should the City's Comprehensive Plan be amended to remove language requiring subarea and/or master planning to occur before any development may occur in the EOA and HTLI land use designation? Made by Lake; second by States. Aye by Lake, States, Janisse, Pratt, Smith. Nay by Miller. Motion Carries.

6. 2018 City-Wide Pavement Preservation Project Contract Award

Klontz provided information concerning the areas marked for construction. Two bids were received with Lakeside submitting the low bid. Projects will begin late August or early September.

Chip seal starts July 24 and will take about a week.

MOTION to award the contract to Lakeside Industries in the amount of \$275,420.66. Additionally, I authorize the City Manager, or his designee, to enter into a contract with Lakeside Industries and I authorize a 10% contingency above the award amount made by Miller; second by Lake. Carried Unanimously.

INFORMATION

7. 2nd Quarter Human Services Funding Reports

a. Parenting Matters

b. Serenity House

Committee, Board and Liaison Summary Reports

Lake attended the AWC conference. Sequim used to be a Well City. He suggested we consider doing that program again.

Lake attended June 28 PREP meeting. There was a NW Healthcare Response Network presentation. He met with Red Cross representatives. The local Red Cross needs to find a place to store supplies or they will need to send it back to Seattle. Guy Cole upstairs is a possibility. May also want to consider Guy Cole as a shelter facility.

Pratt reported on the AWC conference. She attended the Ruckelshaus Center presentation about making Washington better.

Student Liaison Report

Presiding Officer

Mayor Smith reported the June 28 Coffee with the Mayor was well attended. July 26 is the date for the next Coffee with the Mayor.

City Manager

8. Waterfront Day

Garlington reported that this idea was developed by the Marine Advisory Committee. Money was provided by the Jamestown Tribe and the Port. He described the activities that will take place at this event on September 15, 2018. It was suggested obtaining shuttle service for this event.

States added that she has been working with other agencies regarding the silver tsunami. There is a need to educate youth on the careers available in the maritime trades.

Irvin stated there was a major education effort leading up to the July 4 fireworks ban. There were 18 reported calls in 4.5 hour period. Overall it was on par with previous call loads.

Irvin reported the City received its first Municipal Excellence Award for Community Engagement for its neighborhood revitalization involvement with Habitat for Humanity.

GOOD OF THE ORDER

Pratt announced that Music in the Park takes place on Tuesday. Craig Buehler will be performing.

EXECUTIVE SESSION

Mayor Smith announced that the next meeting is July 23, 2018 at 4 p.m.

ADJOURNMENT at 7:05 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on July 23, 2018.