



## AGENDA

**Parks, Arbor and Recreation Board  
Sequim Civic Center  
Council Chambers  
152 W. Cedar Street  
Sequim, WA 98382**

**December 17, 2018  
5:00 p.m.**

Board Members: Karen Kremkau, JoAnne Yerkes, Bill Wrobel, Bill Biery, Pat Johansen, Patricia Knapp and Maria Seabolt.

Staff: Charisse Deschenes & Jason Loihle ----- City Council Liaison: Bob Lake

1. Call to Order
2. Roll Call
3. Appointment of new Chair and Co-chair
4. Public Comment
5. Approval of the [November 5, 2018 Minutes](#)
6. Parks, Arbor and Recreation Board Member Reports
7. Park Tour update
8. Overview of [Parks Master Plan and draft workplan for 2019](#)
9. Comparison of Goals and where we are today
  - Public Input and Board Member Participation
  - High School member of the Board
10. Plan academic Work Session for vision/mission Statements
11. Good of the Order
12. Adjourn

**Next Meeting: TBA - meetings occur monthly as needed**



**Meeting Minutes  
Parks, Arbor and Recreation Board  
Sequim Civic Center  
Council Chambers  
152 W. Cedar Street  
Sequim, WA 98382  
November 5, 2018  
3:00 p.m.**

Board Members: Maria Seabolt, JoAnne Yerkes, Karen Kremkau and Bill Wrobel.  
Staff: Charisse Deschenes ----- City Council Liaison: Bob Lake

1. Call to Order
2. Roll Call
3. Appointment of new Parks, Arbor and Recreation Board Members – Patricia Knapp, William Biery and Pat Johansen

*Motion passed unanimously to appoint:*

*Patricia Knapp – expires June 30, 2021*

*Pat Johansen – expires June 30, 2020*

*Bill Biery - expires June 30, 2019*

4. Tree City USA

*Group discussed the Tree City USA program and staff will ask Ty Brown in to discuss Tree City USA at an upcoming meeting.*

5. Public Comments
6. Correspondence
7. Good of the Order
8. Adjourn – *Meeting adjourned at 3:45 pm*

# Parks Arbor Recreation Master Plan, Work Plan



	<b>Phase 1 Visioning Define Goals and Gather Community Input</b>	<b>Phase 2 Level of Service Standards</b>	<b>Phase 3 Eval Facilities and Service needs</b>	<b>Phase 4 Strategic Plan</b>	<b>Phase 5 Submit by November 2019</b>
<b>Activities</b>	List of activities	List of activities	List of activities	List of activities	List of activities
	Vision and mission Statement January Neighborhood input/focus group February - March	Level of Service tool/Guide - April	Inventory, condition, capacity, usage/demand - April - July	Work Session August	Review by board - October - November
	Input presented and discussed - March		Presentation - July	Board approval August	Review by RCO - October - November
					Adjustments - November - December
					Approval by Board(s) November
					Submit to RCO November