



**AGENDA
PARKS, ARBOR &
RECREATION BOARD
Sequim Civic Center
Burkett Conference Room
152 W. Cedar Street
Sequim, WA
February 19, 2019
5:00 p.m.**

Board Members: Karen Kremkau, JoAnne Yerkes, Bill Wrobel, Bill Biery, Pat Johansen, Patricia Knapp and Maria Seabolt.

Staff: Jason Loihle ----- City Council Liaison: Bob Lake

1. Call to Order
2. Roll Call
3. Public Comment
4. Board & Commission Updates
5. December 17, 2018 PARB Meeting Minutes (See attachment 1)
6. January 22, 2019 PARB Meeting Minutes (See attachment 2)
7. Mission-Vision Statement from workshop meeting Feb. 7.
8. Parks, Arbor and Recreation Board Member Reports
9. Parks Master Plan Update (Jason Loihle, Management Analyst)
10. Student Liaison Appointment (Jason)
11. Good of the Order
12. Adjourn

Next Meeting: Monday, March 18, 2019



MEETING MINUTES PARKS, ARBOR & RECREATION BOARD

Sequim Civic Center
Burkett Conference Room
152 W. Cedar Street
Sequim, WA
December 17, 2018
5:00 p.m.

Roll Call

- Karen Kremkau - present
- JoAnne Yerkes - present
- Bill Wrobel - present
- Bill Biery – absent, requested an excused absence
- Pat Johansen - present
- Patricia Knapp - present
- Maria Seabolt – absent

City Councilor Bob Lake, Vice Chair of the City Arts Advisory Commission Ross Brown, Management Analyst Jason Loihle and Assistant City Manager Charisse Deschenes also attended the meeting.

Appointment of new Chair and Co-chair

Motion by Bill Wrobel and 2nd by Patricia Knapp to appoint Maria Seabolt as Chair if she is willing to accept. Motion passed unanimously.

Motion by Joanne Yerkes and 2nd by Karen Kremkau to appoint Bill Wrobel to the Vice Chair position. Motion passed unanimously.

Motion by Bill W. and 2nd by Joanne to appoint Patricia Knapp to the Secretary position. Motion passed unanimously.

Public Comment

Ross Brown, Co-Chair of the City Arts Advisory Commission (CAAC) went along on the tour of the Parks. He has some ideas about how the CAAC can connect. He will bring it up at the next CAAC meeting. Ross mentioned the Seal Street and a possible connection to the Civic Center and ideas about the waterfall improvements at Carrie Blake Community Park.

Bob Lake, City Councilor, received feedback for Seal Street. There is a litter problem because of one of the free newspaper dispensers. Trash can at Half Block is gone or was

moved.

Approval of the November 5, 2018 Minutes

Minutes approved.

Parks, Arbor and Recreation Board Member Reports

Park Tour mentioned and a thank you from the Board to Ty Brown.

Overview of Parks Master Plan and draft workplan for 2019

Jason Loihle, Management Analyst, presented the draft workplan.

- Meet to discuss the mission, vision and values.
- Student liaison to join the board. Karen mentioned the Interact Club members. Pat mentioned that we fail our kids through recreation programs. Ross mentioned that the CAAC has a student liaison. Patricia mentioned it might be nice to have High School and Grade School representation. We would like the input of the youth of the community in a subcommittee. Public engagement plan will come from staff to Parks Board for understanding. Staff is directed to start looking for Student Liaisons.
- Jason went over some of the guide for projects from the CIP.
- Guidelines from RCO funding. Likes the City of Kirkland plan and it also references the neighborhood plans.

Comparison of Goals and where we are today

- Public Input and Board Member Participation
- High School member of the Board

Bill W. stated that the Parks Board is committed to helping staff when needed.

Plan Academic Work Session for Mission / Vision Statements

Workshop – commit for ½ day session. Feb. 6th, 1:00 – 4:00 PM.

Good of the Order

Joanne asked if there is a written policy about behavior and conduct in the parks. She also mentioned that the Lavender Festival of 2019 should coordinate with the garden club so that there aren't conflicts.

Adjourn

The meeting adjourned at 6:30 PM.

Next Regular Meeting: Tuesday, January 22, 2019 at 5:00 PM



**MINUTES
PARKS, ARBOR & RECREATION
BOARD
Sequim Civic Center
Burkett Conference Room
152 W. Cedar Street
Sequim, WA
January 22, 2019
5:00 p.m.**

Board Members: Karen Kremkau, JoAnne Yerkes, Bill Wrobel, Bill Biery, Pat Johansen, Patricia Knapp and Maria Seabolt.

Staff: Jason Loihle ----- City Council Liaison: Bob Lake

1. Call to Order, Bill Wrobel
2. Roll Call
 - Karen - here
 - Joanne – asked for excused absence
 - Bill w - here
 - Bill B - here
 - Pat -here
 - Patricia- here
 - Maria - here
3. Confirmation of the Appointment of the Board Chair
 - Maria Seabolt accepts appointment.
4. Public Comment – See Attachment. Ross Brown: Arts commission pursuing outdoor sculpture and art. Role of arts commission. Initial thoughts of arts commission’s plan to go into the parks and recreation master plan. Bob Wrobel questioned why we were discussing this at this time and in this format. It was suggested that maybe this should be a separate bullet item. This was intended as an overview and to keep communications open between the two groups. See attachment.
 - Music in the park is now set up by arts commission – they’d like help from parks commission. Possible culinary events in Guy Cole. Possible small outdoor sculpture garden at old admin building. Carrie Blake is an ideal venue for outdoor art.
 - Kevin Mcgruther – president of storm king soccer club, with Jay Marzon. Use the Haller fields and really appreciate the space. Plan to recruit talent from the area. Serve over 200 players.
5. Approval of the December 17, 2018 Minutes – moved to next meeting since minutes were not available.

6. Parks, Arbor and Recreation Board Member Reports - none
7. Tree City USA / Arbor Day Foundation Update (Ty Brown, Public Works Operation Manager)

Ty: reports, asked for ideas for this next Arbor Day. Possible ideas are planting trees, hold educational classes. The board liked the idea educational sessions. A pruning demonstration was discussed. Tree city status originated as a grant which required us to maintain tree city status for three years – this is the last year. People seemed to think they would like to keep the tree city status. Ty thinks it is very doable to keep up the status. Bob B. asked Ty if he thinks the city takes advantage of this status in tourism and advertisement, etc. Bill W. suggests that a tree city emblem could be put on kiosks around town. Charisse spoke about Arbor Day foundation and what they stand for. She suggests doing some research about that.

Bill B asked if there was a priority of the city owned “parks” or parcels, easements, and what would happen with them. He asked why the city has to maintain all of them.

8. Sequim Bicycle Alliance Update and Connection to the Parks, Arbor & Recreation Board (Ann Soule, Resource Manager and Charisse Deschenes, Assistant City Manager)
See handouts.

- a. Cover Sheet
- b. Mission / Vision Document -
- c. Sequim Bike Friendly Community Report (Member since 2014.)
City will continue to promote biking. Not much feedback on how many people see the advertisements and attend the events.
A bike friendly community designation helps bring in funds for the ODT and tourism. Sequim was initiated in 2009(?), renewed in 2018. It took a lot of effort to renew. The alliance is hoping to get to a silver level at next renewal. Seattle is the only gold level in the state in Washington.
Looking for assistance in tracking and helping with activities in the future.
Need trails to connect downtown Sequim with other areas, including the Pacific Northwest Trail (a multistate trail).
Police department contact: they give out swag. Help with safety checks.
Enforcement.

Jason spoke about the next 4 items:

9. Review of the Parks Master Plan Update (Jason Loihle, Management Analyst)
Jason created a survey; he will send it to members to get feedback
Skate park: they are raising money, they have a concept plan. The current park is 30 years old. Will be \$1.5 million and they plan to raise the money.
ADA access in front of the band shell: Goal is access for all ages and all abilities.
Gerry oaks park: owned by the school, but it may possibly become a public park.
New Parks: Gerhardt – possibly a public working farm, 4H location, scouts, future farmers of America site.

Top trends in parks in 2019: recycling, pokeman, esports (with the fiber optics this could be possible), dog parks,
 Karen asked if there is any more interest in community garden plots. There are two in the city, which are run by COGS. Could add to survey.
 Bocci ball and shuffle board being put in at CBP. Jason wants to organize a ribbon cutting ceremony for that.

10. Mission, Vision and Values Workshop on February 6, 2019, 1:00 – 4:00 PM (Jason)
 Vision statement is long term goal, where you are headed. Mission statement; what do you do, for whom, how. Defines the present state or purpose of an organization.
11. Update of Student Liaison Appointment (Jason)
 Jason has contacted the school. He has been told there is interest but has not been contacted by any students. Marcia said they tried this several years ago and did not have much success.
 Some kids from the skate board group or the storm king soccer group could be a source.
12. Water Stations for Carrie Blake and Margaret Kirner (Jason)
 We need “bullet proof” water stations that have bottle refills, dog dish. Locations would be between the pickleball courts and skatepark, near the soccer field, dog park and the water reuse station. Costs are between \$1,929 – 4,599.00 depending on type. Could add one per year during the irrigation festival.
13. Good of the Order
 March 07 arts commission is doing jury selection for music in the park, they would like representation from the parks commission. Depending on time, several people offered to attend. Maria, Bill W, Bob Lake.

 Recycling question; it was noted that recycling is/will become more of a problem both locally and worldwide.
 Bill W suggested a fund raiser for reusable water bottles.
14. Adjourn - Patricia motioned to adjourn, Bill B seconded it.

Next Meeting: Tuesday, February 19, 2019