

**CITY OF SEQUIM  
CITY COUNCIL MEETING MINUTES  
SEQUIM CIVIC CENTER  
152 WEST CEDAR STREET  
SEQUIM WA  
February 25, 2019**

**WORK SESSION**

1. Municipal Court Study – Anne Pflug

Anne Pflug reviewed the study that has been completed. Creating a Sequim Municipal Court is projected to cost the city between \$2.5 and \$3 million over 5 years. There would also be start-up costs of \$156,325 in constant 2019 dollars. Creating this court is projected to cost the city \$395,000 to \$917,000 more than the existing county contract over 5 years in constant 2019 dollars. She explained the various options available to the city for staffing and facilities. The earliest the city could anticipate having its own court is January 2022, if the city gives notice to the county. It could happen one year earlier if the county gave notice to the city.

She recommends continuing the current jail contract and other associated services. The city may wish to consider having their own prosecutor and probation. This can make the most impact on programs that would minimize re-offense rates and/or impact sentencing and deferrals. It may be worthwhile to look at broadening the policing plan and develop outcomes and initiatives for criminal justice system and align them with homelessness and affordable housing.

Mayor Smith called a ten-minute break at 5:50 p.m. The meeting reconvened at 6:00 p.m.

**PLEDGE OF ALLEGIANCE** the Pledge of Allegiance and flag ceremony were conducted by Boy Scout Troop #90

**ROLL CALL**

Present: Smith, Lake, Miller, Pratt, Armacost, Janisse

**MOTION** to excuse Jennifer States who is on vacation made by Lake; second by Miller. **Carried Unanimously.**

**CHANGES TO THE AGENDA**

**MOTION** to move Items 6 and 7 up to #3 and #4 made by Janisse; second by Pratt. **Carried Unanimously.**

## CEREMONIAL

Ed Evans introduced the City Council members. Highlights of the 2018 Annual Report were presented by staff members.

## PUBLIC COMMENTS

Cyndi Hueth presented information about the current exhibit sponsored by the Arts Commission. It is on display until the end of March.

Suzanne Horne, Arts Commission member, provided information on the Open Jam Session that will take place on Friday, March 1. This is a new activity for the Arts Commission.

Sam Chandler, owner of Ben's Bikes, talked about the bicycle community. He expressed concern about the City's commitment to the bicycle industry. The City's participation is vital. Bush responded that the city is committed to bicycles and he will discuss this with staff.

Michael Smith, representing the Shipley Center, thanked the council for their consideration of the contract being presented tonight. He recognized Brandon Janisse for his service. He provided information about the Shipley Center and their upcoming expansion.

Kuznek-Reese mentioned the letters of appreciation received from Clasen Cove homeowners' association.

**PUBLIC HEARINGS** None

## ACTION ITEMS

### CONSENT AGENDA

2. Approve/Acknowledge
  - a. City Council Meeting Minutes – January 28, 2019
  - b. City Council Meeting Minutes – January 14, 2019
  - c. Claim Voucher Recap Dated 2/11/19 Total Payment \$4,406,077.36
  - d. Claim Voucher Recap Dated 2/25/19 Total Payments \$573,970.81
  - e. February 2019 Interlocal Agreement with Fire District #3

**MOTION** to approve the Consent Agenda made by Janisse; second by Miller.  
**Carried Unanimously.**

## OTHER

### 6. Contract for Service with the Boys & Girls Club of the Olympic Peninsula

Bush provided information on the proposed contracts with the Boys & Girls Club and Shipley Center. These will be funded as general park and recreation services.

**MOTION** to authorize the City Manager to enter into a three-year contract for service with the Boys & Girls Club of the Olympic Peninsula in an amount not to exceed \$20,250 per year made by Lake; second by Janisse. **Carried Unanimously.**

### 7. Contract for Service with Shipley Center

**MOTION** to authorize the City Manager to enter into a three-year contract for service with the Shipley Center in an amount not to exceed \$10,000 per year made by Pratt; second by Miller. **Carried Unanimously.**

### 3. Stormwater Financial Assistance Program Grant Agreement

Ann Soule reported that this grant will help implement the stormwater management Plan. The grant covers four areas. She explained the work to be completed.

Matt Klontz indicated this will help retrofit discharge to Bell Creek. The equipment will filter out stormwater near Les Schwab before it discharges into Bell Creek. The next location is 7<sup>th</sup> and Washington Street. This project will help with the installation of equipment to allow greater collection of stormwater.

Ann Soule added that this will allow us to assess city-wide infiltration facilities and implement inspection/outreach program for facility owners.

**MOTION** to approve the grant agreement between the City and Washington State Department of Ecology for the project called Stormwater Improvements to Benefit Bell Creek and the Shallow Aquifer at a cost of \$339,117 with a 15% City match of \$50,868 made by Lake; second by Janisse. **Carried Unanimously.**

### 4. Proposed Amendments to SMC 18.30 Master Planned Overlay

Berezowsky provided information on the proposed changes for master planned developments. The intent is to provide for master planned developments to encourage and foster creative and innovative planning and promote infill development. This will establish a process and criteria for master planned developments. These amendments provide a high degree of predictability and establish criteria and processes.

There was discussion regarding Miller's concern that there is not enough public involvement in the process.

Berezowsky indicated the Planning Commission recommends approval. This is set for a public hearing on March 11, 2019.

#### 5. Sequim Housing Action Plan Next Steps

Bush stated this includes the creation of an ad hoc committee and allocates tasks from the housing study.

**MOTION** to approve creating a housing ad hoc committee to include two representatives from Clallam County and to allocate tasks as recommended in the agenda cover memo dated 2/25/19 made by Janisse; second by Lake. **Carried Unanimously.**

#### **INFORMATION**

##### **Committee, Board and Liaison Summary Reports**

Lake attended the Board of Health meeting. Sequim has the lowest vaccination rate in the county. The county health officer has offered to come and provide information in Sequim. They are revising their water availability policy.

Miller and Pratt reported on the Clallam Transit System meeting that they attended. CTS completed the general manager's evaluation.

Pratt reported on the Youth Task Force meeting. There will be a presentation Wednesday at the library called "Civil Conversation in an Angry Age."

Armacost indicated that First Friday events will take place on March 1.

##### **Student Liaison Report**

Katie Potter indicated the girls' basketball team is going to state; spring sports started today; the senior class play starts this week; the SHS talent show takes place on March 14 and 15; the Interact Club is doing "Walk for Water"; in April or May the high school is hosting a mental health awareness assembly that will include a community presentation in the evening. No date has been set yet.

##### **Presiding Officer**

##### **City Manager**

- Fir Street Update

Matt Klontz has received letters from DOT indicating the right-of-way acquisitions have been completed and the city has met all design requirements and is authorized to move forward with construction. The TIB has also indicated we have met their

requirements and is authorizing construction. The project is out to bid. It looks like bids may come in higher than expected. Bids will be opened on March 15, so we will know more then. Funding options will be discussed at the March 25 meeting.

- Sunshine Festival

Barb Hanna provided information on the new festival that will be held on March 6 and 7, 2020.

### **GOOD OF THE ORDER**

Miller praised staff for the amazing job they did during the snowstorm. It would be nice to have a list of contractors that could help during a snowstorm. Bush indicated that the chamber does have a list of private contractors.

Janisse asked if there is anything new on the \$150,000 challenge. Barb Hanna stated this is being called the People's Project through Participatory Budgeting. Activity will be focused on the first weekend of the Irrigation Festival. There will be a lot of activity that weekend, so it will allow people to vote on their favorite projects and it will include dollar amounts.

There was discussion concerning the use of compression brakes. The sheriff's office, police department and state patrol have indicated they will not enforce the issue for a variety of reasons.

**MOTION** to direct staff to look at a measure prohibiting compression brakes in the city limits made by Janisse; second by Miller. Aye by Armacost, Miller, Janisse, Lake. Nay by Smith and Pratt. **Motion Carries.**

Mayor Smith indicated that the county has asked for a joint meeting with the City. There will be one in April and perhaps another in the fall.


There will not be a Rally in the Alley in March due to scheduling conflicts.

### **EXECUTIVE SESSION**

**ADJOURNMENT** 8:45 p.m.

Respectfully submitted,

  
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Karen Kuznek-Reese, MMC  
City Clerk

  
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Dennis Smith  
Mayor

Minutes approved at a regular Council meeting held on March 11, 2019.