

**CITY OF SEQUIM
CITY COUNCIL MEETING MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM WA
APRIL 8, 2019**

WORK SESSION

1. Public Records Update

Kuznek-Reese provided an update of records requests for 2018. There were 400 public records requests and staff spent 318 hours researching and/or fulfilling these requests.

The City received a grant in 2018 to purchase software from GovQA to help track public records requests. This will help considerably in tracking the JLARC requirements.

2. Proposed Ordinance No. 2019-006 Providing for Planned Residential Developments
Berezowsky provided information concerning Planned Residential Developments (PRD). He stated this is brought forward to encourage a wider spectrum of housing affordability. The City must find ways to incentivize developers to build a more diverse stock of housing types, leading to housing that is affordable to more people. Planned Residential Development standards provide one tool that the City can use to encourage developers to diversify housing stock.

Planned residential developments will utilize the C2 review process, which is Planning Commission recommending to the City Council. Development standards include amenities encouraged in the Comp Plan and provide incentives. There are open space requirements.

The Planning Commission reviewed this at their last meeting and recommended adding wording to open space that includes "areas of native vegetation".

Berezowsky mentioned there are issues with private streets and he is recommending SMC 18.35.120 be removed.

Miller agrees. He is opposed to more private streets. This PRD would apply to all R4-8 zoning. Berezowsky indicated this would apply in Economic Opportunity Areas (EOA) and Multi-Family (MF) as well. The housing task force discussed higher density housing.

This would generate a spectrum of housing types which means a wider range of cost and affordability.

There was support for Ted's comments.

The People's Project Update

Sue Hagener provided information concerning The People's Project. The community will vote on a project that will be included in the 2020 budget. City residents' votes will carry more weight than a visitor or neighbor (County resident). The list is narrowed down to projects that can be done on City property. There are five projects that include

- pet waste stations (\$5K)

- purchase of 50 new holiday bells (\$50K)
- water bottle refilling stations (9 in city parks) and pet watering stations
- over 860 feet of path in Pioneer Park making it more accessible (\$76K)
- 13 BigBelly automated trash and recycling stations. These compacting stations are smart and solar powered. They communicate in real time to our solid waste hauler when they are full.

Voting takes place May 3 at First Friday, May 4 at Family Fun Days, May 6 and 7 in the civic center. There will also be a suggestion box to submit other projects.

Mayor Smith called a break at 5:45 p.m. The meeting reconvened at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Smith, Miller, Pratt, States, Armacost, Janisse

MOTION to excuse Bob Lake who is attending training made by Janisse; second by Miller. Carried Unanimously.

CHANGES TO THE AGENDA

CEREMONIAL

3. April as Sexual Assault Awareness Month Proclamation
 - * Gratitude Award Presentations and Healthy Families Update
 - * Karen Kuznek-Reese, Sequim City Clerk
 - * Jillian Munger, Clallam County Superior Court Victim Witness Coordinator

Mayor Smith read and presented a proclamation to Becca Korby proclaiming April as Sexual Assault Awareness Month.

Korby presented Gratitude Awards to Karen Kuznek-Reese and Jillian Munger for their assistance in helping Healthy Families.

PUBLIC COMMENTS *Please limit comments to 3 minutes. Please see "Public Comments" rules attached.*

Jeanie Robards reported the 2nd Annual Sequim Bike Rodeo will take place on May 18, 2019 at Helen Haller. It is free. They will have helmet fittings and free helmets. Last year over 40 kids participated. She encouraged attendance.

Troy Tenneson stated that Ron Allen has done a lot for the Jamestown S'Klallam Tribe. He would like to see the John Wayne Marina taken care of by the City of Sequim or Port Angeles.

PUBLIC HEARINGS

4. Q1 2019 Proposed Budget Amendments and Ordinance No. 2019-005
Authorizing Unforeseen Expenditures for 2019

Mayor Smith read the rules and opened the public hearing at 6:25 p.m.

Sue Hagener provided background information on West Fir Street improvements and the ability to fund the project. Options include moving \$775,000 into the Rainy Day Fund or doing nothing. Both options include adding .6 FTE for two temporary interns.

Mayor Smith asked for speakers. Hearing no response, the public hearing was closed at 6:33 p.m.

MOTION to adopt Ordinance No. 2019-005 Authorizing Unforeseen Expenditures for 2019, including the transfer to the Rainy Day Fund made by Janisse; second by Miller. Carried Unanimously.

ACTION ITEMS

CONSENT AGENDA

5. Approve/Acknowledge
 - a. City Council Meeting Minutes - March 25, 2019
 - b. Claim Voucher Recap Dated 4/8/19 Total Payments \$518,906.43

MOTION to approve the Consent Agenda made by Pratt; second by Janisse. Carried Unanimously.

OTHER

6. Request for City Partnership with Clallam County League of Women Voters
"The Story of Water" Project

Ann Soule stated that Carol Hull from the League of Women Voters proposed an idea to provide education about water.

Hull provided background information on how this project was developed. They are proposing a lecture series beginning in the fall of 2019. They are looking for partners to provide places to meet and publicity.

MOTION that the City agree to the request by the League of Women Voters of Clallam County for the City's partnership on the Sequim-Dungeness-area water education project in 2019 and 2020, for support in the areas of venues, making contacts, and promotion made by Pratt; second by States. Carried Unanimously.

7. On-Call Agreements with DKS Associates and Transpo Group for Traffic Engineering Services

Klontz is requesting contracts be awarded to DKS Associates and Transpo Group for on-call agreements. He explained the benefit of using these agreements for projects as they may arise. He explained the various projects where these consultants may be utilized. These contracts are valid for 2 years and may extend to a third year.

MOTION to award the contracts to DKS Associates and Transpo Group, each in the amount of \$150,000, and direct the City Manager to enter into the on-call agreements made by Miller; second by States. Carried Unanimously.

INFORMATION

Committee, Board and Liaison Summary Reports

States reported on the North Olympic Development Council meeting. There was a presentation by the SBA. North Olympic Land Trust has recently joined the group. There was maximum capacity on the broadband symposium that was recently held. The NODC asked for a letter of support for planning and technical assistance. City Manager was able to provide that letter.

Pratt attended the Housing Action Task Force meeting.

Armacost reported on the Housing Action Task Force. It was obvious we are all onboard and must be more flexible and work toward a solution.

Student Liaison Report

Eva Lofstrom reported students are now back from spring break. Third quarter ends in 2 days. Future Business Leaders are going to State.

Presiding Officer

Mayor Smith reported on ribbon cutting for new school district central kitchen. It will be a tremendous asset.

He reported on the SBA workshop. It was very well received. They would like to come back next year.

Coffee with the Mayor was well attended. It is valuable having Public Works and Police in attendance. April 25 is the next one.

City Manager

- Commercial Zoning

Berezowsky will be considering code changes for multi-family without commercial on the first floor. The Housing Task Force is looking at this from a tax incentive basis.

- Comprehensive Plan Amendments
- City Council considers comp plan amendments every 2 years. Staff is not recommending any amendments this year. There was council consensus to bring back a resolution confirming.
- 4/22 meeting with Clallam County Commissioners
 - SERP Revisions
 - Clallam County Climate Change Week
 - County funding for homeless and funding process changes
 - Department of Natural Resources performance

There will be a meeting with the county commissioners on April 22. He asked for council input on the proposed agenda items or additions/deletions.

There were none.

GOOD OF THE ORDER

Ted Miller was reading an article on synthetic biology. The rate of change is accelerating. There will be local implications. There will be many interesting things coming in the future.

Matt Klontz provided an update on the Fir Street project. Equipment and materials will start moving in on April 29. Second Avenue will be closed to the public between Alder and Fir; a staging yard will be set up and they will start locating utilities. They will then stop for the Irrigation Festival. May 13 will be the official start date. May 15 there will be a groundbreaking ceremony. The north side of the street should be done shortly after school starts.

EXECUTIVE SESSION

ADJOURNMENT 7:04 p.m.

Respectfully submitted,



Karen Kuznek-Reese, MMC
City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on April 22, 2019.