

**CITY OF SEQUIM
CITY COUNCIL MEETING MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM WA
May 13, 2019**

WORK SESSION

1. 2018 Facility Rental review

Public Works Management Analyst Sarah VanAusdle presented 2018 facility rental data and discussed various aspects with the Council, including: the City began using Vision software to track rentals in July 2018; comparisons were shown between rates charged by the City and rates charged by other entities for similar venues; facilities are currently reserved on a first-come-first-served basis; future reports may be produced that differentiate within the category of "Government" renters those instances where facilities were reserved by the City vs. other government agencies; future reports may be produced that differentiate within the category of "Private" renters those instances where the facility was reserved by a Sequim Resident vs. a non-Sequim resident; questions regarding who the City aims to serve and how much the City is willing to subsidize; 2018 expenses for the Guy Cole Event Center including depreciation were \$229,945.72; projected 2019 revenue for the Guy Cole Event Center at current rate structure assuming double the 2018 usage is \$9,200; options for charging an hourly rate and/or charging more for peak days; options for the City to collect cleaning fees for Guy Cole rather than having the renter contract directly with the cleaning service; and, demonstration of a model that calculates rental fees required in order to achieve full cost recovery under various scenarios.

The Council requested that City staff prepare recommendations to be discussed at a future meeting.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: William Armacost, Brandon Janisse, Bob Lake, Ted Miller, Dennis Smith.

MOTION to excuse Councilors Candace Pratt and Jennifer States by Councilor Lake, second by Councilor Janisse. **Carried Unanimously.**

CHANGES TO THE AGENDA - None

CEREMONIAL

2. Bike Everywhere Month Proclamation

A Proclamation was read by Mayor Smith declaring Friday, May 17th as “Bike Everywhere Day” and the month of May as “Bike Everywhere Month”.

3. Announce The People’s Project Rankings

Finance Director Sue Hagener announced results of votes collected for The People’s Project:

- 1st Place: Water Bottle Refilling Stations
- 2nd Place: Big Belly Trash Recycling
- 3rd Place: Pet Waste Stations
- 4th Place: Pioneer Park Trail
- 5th Place: Christmas Bell Decorations

Ms Hagener stated that “Dare to Dream” boxes will remain at Finance and DCD reception counters for the rest of the summer to collect ideas for future projects.

PUBLIC COMMENTS

Celeste Dybeck, member of the Jamestown S’Klallam Tribe and resident of Port Townsend, presented Mayor Smith with a flag adorned with a gold and white sun in honor of sunny Sequim. She stated that she has been working on the Chetzemoka Trail Project, and a grand opening ceremony will take place on June 29th at 1:00 pm at Memorial Field, 550 Washington St, Port Townsend.

PUBLIC HEARINGS - None

ACTION ITEMS - None

CONSENT AGENDA

- 4. Approve/Acknowledge
 - a. City Council Meeting Minutes – April 22, 2019
 - b. Claim Voucher Recap Dated 5/13/19 Total Payments \$571,761.58

MOTION to approve the Consent Agenda made by Councilor Janisse; second by Councilor Miller. **Carried Unanimously.**

OTHER

5. City Arts Advisory Commission (CAAC) Update

Sharon DelaBarre stated that the newly hired Arts Coordinator, Cyndi Hueth, has been very busy and that the CAAC appreciates the help. Ms DelaBarre updated the Council on CAAC activities, including: held annual planning retreat; held community arts conversation; planned a second community arts conversation for June 2019; secured information display rack; researching options for a kiosk; working on possible sculpture stands with Public Works; scheduled student art exhibit for June; began music jam sessions at First Fridays;

voted to invite jurors from the community to participate starting with 3rd quarter show; partnered with Audubon to show winning photography award entries in April; Holiday Tree ornament program for 4th graders; Art Talks at First Friday exhibit openings; supporting local art groups; participated at Irrigation Festival Family Fun Day; participating in Sunshine Festival planning; planning City Block Party for First Friday in August; will place painted pianos around town in July; increased sponsorships, invited three members of Parks Board to assist and juried musicians for Music in the Park; will speak on "Arts & the Creative Economy" at Sequim Dungeness Valley Chamber of Commerce luncheon at Guy Cole on May 28; now have a representative on the Parks & Rec Board; planning a fundraiser for February 2020; planning a Ground Hog Eve event; and, working on proposal for a Seal Street project to be included in next year's People's Project options.

Ms DelaBarre stated that securing City residents to sit on the City Arts Advisory Commission has been challenging and requested that the Council approve a proposed Ordinance allowing Sequim business owners to become members of the Commission even if they do not reside within the city limits.

6. Proposed Ordinance No. 2019-007 Amending Residency Requirements for the City Arts Advisory Commission

The Councilors discussed the proposed Ordinance No. 2019-007 and suggested revising Section 2 to ensure that at least some members of the Commission do reside within the city limits. Arts Coordinator Cyndi Hueth affirmed that she had enough direction from Council to make the desired revisions to the proposed ordinance.

Motion to postpone further discussion of proposed Ordinance No. 2019-007 Amending Residency Requirements for the City Arts Advisory Commission until a future date was made by Councilor Lake, second by Councilor Miller. **Carried Unanimously.**

INFORMATION

Committee, Board and Liaison Summary Reports

Councilor Armacost reported that the Housing meetings are moving along. Also, he attended "Tall Cop Says Stop: High in Plain Sight", where the speaker, a retired police officer from Boise who has worked with the FBI drug task force and the DEA, provided valuable information on the depth of the country's drug problem.

Presiding Officer

Mayor Smith reported on recent activities:

April 25 - Attended Coffee with the Mayor, sixteen people attended

May 2 - Breakfast with City Manager Charlie Bush and County Commissioner Mark Ozias

May 2 - Read a proclamation declaring May 2nd as National Day of Prayer

May 3 - Served as judge for Crazy Calin kickoff of Irrigation Festival

May 4 - Participated in The People's Project

May 6 - Attended Joint Session of Sequim and Port Angeles Chambers of Commerce

May 9 - Attended Shiso Sister City meeting, ten students will go to Japan in the Fall

May 11 - Represented the City as Mayor in the Irrigation Festival Parade

Mayor Smith stated that an existing interlocal agreement between the City of Sequim and the Peninsula Regional Transportation Planning Organization is under review, and will be presented to Council.

City Manager

City Manager Charlie Bush stated that a groundbreaking ceremony for the Fir Street project will take place at 11:00 am on May 16th at the intersection of N 2nd Avenue & W Fir Street.

Assistant City Manager Charisse Deschenes stated that the Washington State Department of Transportation will add Kelly Yarnes' name to highway signage in honor of her achievements in the Olympics.

GOOD OF THE ORDER

Councilor Lake asked about plans for establishing temporary basketball courts, and Assistant City Manager Charisse Deschenes stated that two trees near the Dryke Memorial were badly damaged by last winter's snow and will be removed, and plans are underway to place a basketball goal there.

ADJOURNMENT 6:46 p.m.

Respectfully submitted,



Alisa Hasbrouck
DCD Specialist



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on May 28, 2019.