



**Regular Meeting Minutes
Civil Service Commission
152 West Cedar Street
Sequim, WA 98382**

**March 5, 2019
8:30 a.m.**

- 1) Roll Call – John D’Urso, Cliff Brehan, Chief Crain, Emily Stednick – Civil Service Examiner. Dave Munro is off sick today.
- 2) Approval of Minutes: January 8, 2019. Minutes approved.
- 3) Unfinished Business:
 - a) Scoring tool – Staff Sgt. Madison is sick this week and has been tweaking the language. We will table this item until our next meeting.
- 4) New Business:
 - a) General update on Police Department, and new lateral officer – back in December hired a lateral officer from New Mexico. Finished the equivalency academy in January, and FTO program. Is now working solo on graveyard shift and doing a great job.
 - b) Update on background investigations and entry-level candidates – Sgt. Madison has been working with PST for backgrounds. Chief’s interviews completed last week for all members on the list. We have two vacancies, and between the entry and lateral lists, believe we have what we need.
 - c) Certify Lateral Candidate list – one dropped off the list, John made motion to approve certification of lateral candidate list, Cliff seconded. Lateral Candidate List approved.
- 5) Next Meeting: April 2, 2019 – at a minimum we’ll have updates on the lists.
- 6) Adjournment