

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
SEPTEMBER 23, 2019**

1. 2020 Budget Overview

Sue Hagener, Administrative Services Director provided the 2020 Budget Book and presented the 2020 Budget Overview.

The budget establishes the direction for the next year. Staff will collect questions, comments and concerns over the next month.

We hope to balance the need of a growing community while providing quality service.

The Budget for 2020 is \$37.7 million.

General fund revenues and expenses are up 8% from 2019.

Hagener touched on the Capital Improvement Plan (CIP). It is the six-year plan for the work and what is needed to move forward on those projects for the 2020 year in the 2020 Budget. The list includes the project, project cost and funding source.

Charlie Bush, City Manager discussed the work of the Lobbyist to work on the Simdars Interchange and on approximately five other items in 2020. Bush asked if the Council wished for the Staff to continue to work with the Lobbyist. Councilmember Bob Lake mentioned his support and Councilmember Ted Miller mentioned his concern. Bush indicated that he would bring it back at a future meeting for review.

2. 2020 Rates and Fees Overview

Hagener provided an overview of the Rates and Fees Schedule and the proposed changes.

3. Long Range Financial Plan

Connie Anderson, Deputy Director of the Administrative Services Department provided the 2020 - 2025 Long Range Financial Plan.

Anderson indicated that there is a predicted cool down in the market over the next five to seven years. The financial forecast is conservative to prepare for that potential downturn.

If there is a downturn, financial reserves are available to help balance the budget up through 2024.

PLEDGE OF ALLEGIANCE

ROLL CALL

CHANGES TO THE AGENDA

There were no recommended changes to the agenda.

CEREMONIAL

4. Proclamation: Indigenous People's Day

Mayor Dennis Smith read the proclamation.

5. Shiso, Japan City Ceremonial Welcome of Chaperones and Students

Smith welcomed the Shiso chaperones and the students visiting Sequim.

Takashi Asada, Group Leader, Principal of Haga Junior High School, thanked Sequim for the welcome and the team is happy to be in Sequim.

Toshihiro Kamei, Manager, School Education Section, Shiso Board of Education, and Elizabeth Simon, Shiso English Coordinator, School Education Section, Board of Education also thanked the City for the warm welcome.

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see "Public Comments" rules attached.

Smith read the rules of the public comment.

18 people signed up to speak.

Caitlin Gerdes, 330 W. Maple Street, is here to speak about the proclamation. She is from the Chickasaw Nation from Oklahoma.

Rebecca Horst, 330 W. Maple Street, spoke about Indigenous People's Day. She is wearing orange today as awareness of the Canadian Indigenous boarding school survivors. She wore the color in honor of her friend's mother, a victim of murder, Selma Rose Marie.

Jodi Wilke, 730 Guiest Street, Port Townsend. She read a statement about the MAT Clinic regarding the developers, safety and needs.

Rose Marschall, 1965 Barr, Port Angeles spoke to the Planning Commission provided a handout and mentioned that a homeless person was bussed here.

Roger Sonnenberg, 31 N. Olympic, stated that he is against the location of the MAT Clinic location.

Troy Tenneson, 605 W. Fir Street, mentioned that concerning information made its way to him after the last City Council meeting. It was about a homeless drug addict that came to Sequim because he heard they were given bus tickets to Sequim. The MAT process doesn't pass the smell test.

Karen Hogan provided a handout letter for the City Council. She mentioned concern for her safety and that she wouldn't mention her address. She mentioned her parents' trip to Mumbai when she was a child and indicated that a disinformation campaign is happening in Sequim. She mentioned the mob mentality of the SOS group and called it "Otherism". She said she was bullied in public about her indicating her address at the last Planning Commission.

Jenna Rose, 326 Dungeness Meadows, caregiver and would like to see Polco or poll but said that it shouldn't be on the internet. People who don't use the internet wouldn't get a voice in this poll. She mention that some people have visited the clinic in Anacortes. She said the statistics are skewed in Sequim because of the elderly people and end of life care.

Robin Pangborn, 152 Spencer Road, relocated to Sequim for the uniqueness of the beauty. All her neighbors are widows. She mentioned that those widows are vulnerable. She was a shelter manager and an advocate and experienced where the needs were greater than the ability to fill the gap of homeless needs. The demand outgrew the services.

Wendy Goldberg, 1231 Port Williams, here on behalf of Save or Sequim research group. She has a handout for the City Council and send to Alisa Hasbrouck. She would encourage the Council to follow the links within that document. She has pages of supporting documents that the MAT should fail. People wander around the MAT Clinic, the homeless can sleep and go around public spaces.

Mike Spence, 1001 Fourth Ave, Ste. 4200, Seattle, WA, is an attorney and has concern that a project like this should be a rigorous process. He read a section of the code and referenced that it should be an Essential Public Facility section of the Municipal Code 18.56.060. He also mentioned that you must make findings of fact. He indicated those findings that must be made.

Therese Stokan, 6240 Makah Passage, Neah Bay, works as a family physician is her to talk about 5G and the harmful effect of EMF. She said that you can get radiation from your cell phones. Went to a conference in Scotts Valley, California about EMF and she indicated that we are behind in this country about exposure. She has a handout about health effects of EMF exposure. She mentioned several symptoms that relates to EMF.

Harvey Kailin, 160 Kane Lane, provided a handout about 5G and EMF. (The handout was provided to Staff and an electronic copy saved in the agenda folder.) He said that the burden is on the residents interested in this subject to work it out. He recommended an advisory ballot and encouraged Council and mentioned that concerned people need to be compelling because it can be expensive to run information on the ballot.

PUBLIC HEARINGS (Quasi-Judicial or Legislative)

CONSENT AGENDA

Charisse Deschenes, Assistant City Manager, read the consent agenda.

7. Claim Voucher Recap
6. City Council Meeting Minutes September 9, 2019

OTHER

8. [Polco Questions on Medication-Assisted Treatment](#)

Miller presented concerning the proposed MAT Clinic. Miller provided a handout and read the statement from the handout. He stated that this is a legal and social issue. Miller mentioned that the Polco poll's primary purpose is to understand why people either support or are opposed to the proposal.

Councilmember Candace Pratt is opposed to using Polco for the purpose of polling the community about the MAT Clinic. Pratt read a statement. She asked that everyone take their concerns to the Jamestown S'Klallam Tribe. Councilmember William Armacost said that we have a cloud over City Hall. He encouraged neighbors to help others take the poll. He said the people deserve the right to be heard. He said there is too much energy in the problem and not enough in the solution. Lake said he wants to know where everyone lays. He would support a vote if we had an option to decide. He mentioned that Council doesn't make that decision and he wishes there were a more positive direction for people to turn.

Councilmember Brandon Janisse does have concern about skewed results. He would like more time to think about it. Maybe we could answer the question of what we would do with it?

The following discussion took place during the motion. Armacost asked, could people come in and fill out a paper ballot at the Civic Center. Lake said wouldn't it be great if the Tribe put out the ballot. Armacost said that 98382 should be covered and Lake agreed.

MOTION to postpone Move to postpone consideration of this motion until the next City Council meeting.; moved by Miller seconded by Janisse.

YES: Smith, Armacost, Miller, Janisse

NO: Lake, Pratt
ABSTAIN: None
The vote Passed.

9. Rate Study Consultant Contract

Bush mentioned that we do rate studies every five to seven years. Sarah VanAusdle, Public Works presented the Rate Study contract with the FCS Group for 2020. She showed the rate comparison in 2011 for water and sewer. Over the last seven years Staff has worked to have the rates reflect the actual distribution. Today's rates reflect the fees and use.

City Staff would like to contract with FCS Group because they are well known in the industry, they have a lot of knowledge and experience, they often conduct rate trainings across the state, and staff has worked with them on two previous occasions. The first project was the Carlsborg Sewer agreement project where FCS developed the methodology for the price. Sarah pointed out that FCS developed regional category that didn't exist in 2011 but does now. The framework and methodology for how to build the Carlsborg project and the contract template that we could take forward for other regional projects was developed by FCS.

VanAusdle mentioned that there is no statutory obligation to go out for bids for the personal services contract. Public Works would like to go with FCS instead of going out to bid.

Lake mentioned that he has a concern about single-family residential and how widows might be paying way more of the water and sewer bill compared to how much they use. He said that we need to put our people first and have a price fee based on use. It would be fairer. He would like to make a motion to approve and said that FCS Group should emphasize variable instead of fixed based on use. Armacost supports Lake's statement. Miller mentioned that he doesn't think we should do a utility rate study. Janisse asked how much we pay for the Marina Study. What is it that costs \$100K? VanAusdle said that we aren't experts in completing rate studies. She said that we need to support our CIP over the next six to 20 years. We need to make a readjustment. Lake said they look at the whole infrastructure. Janisse asked why we are paying more for something we know more about like the John Wayne Marina Study. He said that it is the equivalent of a full-time employee. VanAusdle said we don't have we don't have the expertise in-house to do these types of studies. Bush said that we lack capacity in-house and it gives us strategic direction for the next five to 10 years and it helps keep rates sustainable. Most communities do these studies.

MOTION to approve I move to authorize the City Manager, or his designee, to enter into the Utility Rate Study Contract with FCS Group on behalf of the City of Sequim in the amount of \$89,800. With an emphasis on the fixed and variable rates we charge for single-family homes; moved by Lake seconded by Pratt.

YES: Lake, Pratt

NO: Smith, Armacost, Miller, Janisse

ABSTAIN: None
The vote Failed.

10. Letter of Funding Commitment and Resolution R2019-04 Designating Agent for Hazard Mitigation Grant Application

Ann Soule, Public Works, provided an update for the stormwater project in the County. She described the source of the stormwater problem and mentioned that capturing and storing it helps curb flooding downstream in Sequim.

Soule stated that we should be getting reimbursed for our work through grants. Lake asked if we pay 12.5% and the rest is paid by FEMA then he is ready to vote. Miller mentioned support.

MOTION to approve I move to approve the letter of funding commitment and to adopt Resolution R2019-04 designating an agent, both related to the City's grant application titled "Stormwater Capture and Infiltration for Sequim and Clallam County" for a FEMA Hazard Mitigation Grant. By Lake; seconded Miller. **Carried Unanimously.**

11. Neighborhood Plan

Manager Bush mentioned the changes mentioned in the neighborhood plan since the last update.

Armacost asked about the short-term housing for Sequim residents. Bush mentioned the Sequim Health and Housing Collaborative. It was the number one priority of that group and was indicated in the meetings with stakeholders in 2018. The group needs to share information, collaborate and meet to discuss the need. Lake asked about safety. He wants to add something concerning neighborhood watch. Pratt supports Lake's statement.

MOTION to approve I move to adopt the Sequim Neighborhood Plan, directing staff to begin implementation. by Lake; seconded by Pratt. **Carried Unanimously.**

12. Ordinance No. 2019-009 Proposing the Adoption of a New Chapter of Sequim Municipal Code Regarding Special Events

Tim Woolett, Senior Planner, Department of Community Development provided a summary of the questions and clarifications to the questions asked at the September 9 meeting.

Janisse asked if the issue with soccer games at Carrie Blake Park addressed. He said that the soccer groups would be exempt. City Attorney Kristina Nelson-Gross said that pick-up games, etc. would fall into an exemption.

Woolett stated that school and community sports events are exempt.

MOTION to approve I move to adopt Ordinance 2019-009, adopting the new Sequim Municipal Code Chapter 8.38 - Special Events. by Miller; seconded by Janisse. **Carried Unanimously.**

13. Propane Tanks

Woolett provided an update concerning propane tanks in the Fire Code about the 120-gallon standards or 96 gallons of propane. Lake spoke with the Fire District and they will strap down tanks now. Miller wanted to compliment Lake for bringing up propane tank regulations.

MOTION to approve I direct staff to prepare an ordinance for Council consideration amending SMC 15.04.085 Propane tank regulations to reflect the 120-gallon industrial standard capacity. by Lake; seconded by Pratt. **Carried Unanimously.**

INFORMATION

Committee, Board and Liaison Summary Reports

Armacost mentioned that the City Arts Advisory Council has a new exhibit of Tie One On. It opens at the First Friday in October. Open Jam will also occur. Miller attended the Clallam Transit Board meeting. They discussed the advertising on the buses.

Lake attended the Peninsula Trails Coalition at the September 11 meeting. He attended the Parks, Arbor and Recreation Board meeting and the Department of Health meeting. Lake provided a copy of the letter from the Department of Health supporting the MAT Clinic. They also discussed septic tanks. Lake also attended the Clallam County Trails Advisory Committee and they will have volunteers patrolling the Olympic Discovery Trail. Lake also attended the Sequim Cares event. Jean Pratschner is having a fundraiser for cool talent for warm nights. October 26. Lake discussed the Peninsula Dispute Resolution Center that they also discussed at the Sequim Cares event. They also heard from a Navigator, Amy Miller. She rides with the Port Angeles Police Department and helps with services. She also works with Sergeant Sean Madison in Sequim.

Lake mentioned that when we rent out Guy Cole there is a lot of parking. He spoke with Trinity United about reserving some parking.

Student Liaison, Hannah Hampton, said that the school approved a new environmental group. Homecoming is next Friday and the dance next Saturday.

Presiding Officer

Smith attended the Chamber of Commerce on September 12. The Chamber is looking at changes to the monthly luncheons. they might move it to one time per month instead of twice. He also met with the Shiso City group on September 12. Smith gave a tour to the chaperones from Shiso today. Smith also attended the PRPTO on September 20. There are 17 projects in Clallam County by the Washington Department of Transportation and

12 of those requests are to remove fish barriers. Others include Morse Creek and the increase of safety and the Elwha Bridge. The Simdars Interchange was not mentioned on that list.

Smith attended the ceremonial welcome of the Shiso City delegates and went to dinner.

Miller said that he received more than one dozen letters from proponents to not do the poll and opponents are saying do the poll. He wants to know why people are opposed. He stated there is no bias in understanding that. Lake has a concern about people using statistics in an inaccurate way. He said that unless you have a random sample you will have a skewed result. He said that we are all listening to the public. He said that we can't treat an application because the people like or dislike it. He thinks a vote is divisive. He wants to propose that people participate in a neighborhood watch program and map my neighborhood become a member of a Community Emergency Response Team (CERT) and broaden the approach. He suggests that people should be a part of the solution. He is not in favor of the poll. Smith is against a poll. The Mayor said that he doesn't have an answer. He doesn't like the idea of a Polco poll. What do we do when we get the results? What is the objective? How do we react to skewed results? Lake is in favor of a vote and putting it on the ballot if we had an option about deciding this.

15. John Wayne Marina Update

The recommendation would be that there is support of a direct ownership shift to the City from the Port.

General support of that direction from the Council.

Charisse Deschenes, Assistant City Manager, stated that a meeting will be held with other agencies to discuss the potential.

City Manager

14. Sustainability Update

Soule provided an update on sustainability as it relates to risk management.

The best practices framework comes from the Institute for Local Government in California. Soule provided an update on the work underway for drinking water. She said that the measures so far are qualitative but over time we hope to have more quantitative data. Soule mentioned the off-channel reservoir partnership. Soule also mentioned the composting, recycle right educational flyer, battery / cell phone recycling available.

Janisse asked about the recycling centers at the City Shop. Soule mentioned that we've added to recycling options at the Civic Center. The recycle right educational flyer will mention the glass container collection. He asked if we could do public cardboard collection like the glass container. Soule said that we might check with a company in Port

Angeles called McKinley. Janisse and Lake indicated that it would be a win-win to have collection containers in Sequim and that maybe McKinley could provide the container.

Soule also mentioned efficient transportation, EV chargers, and fast charger networks on the Peninsula and Sequim is waiting on the documents from the State concerning rooftop solar. Staff has a plan to look at the energy cost and our consumption use. Working on a planned residential community ordinance. Climate Action Planning is being planned by the NODC. IT is looking at cloud services. Climate-Friendly Purchasing is something we already do. For instance, we aren't using Round-Up and are now using Cheetah. She also mentioned big belly recycling and the refillable water stations.

Bush mentioned that we are proposing the Council Advance in February. We are recommending updating the Council Goals and getting something on the calendar. Include the two incoming councilors in the conversation to plan the advance. Miller supports that direction. Would like to do the elections and talk about Council Rules and Policies. There was general support from the Council.

15. John Wayne Marina Update

Bush provided an update in the Weekly Report concerning the John Wayne Marina update. We are working on some collaborative approaches. Staff discussed supporting the City taking ownership of the JWM. That is the approach that Staff recommends.

16. HB 1406 Update

Deschenes stated that the City Staff would soon meet with representatives from Clallam County, Port Angeles and Forks to discuss how to move forward with a regional approach.

GOOD OF THE ORDER

Janisse would like for the People's Project to also include the dog waste stations. He would like to know if there was money for that. Lake supports that idea. Janisse spoke to the owner of the building next to Centennial Place. He has received many complaints about the condition of the Plaza. He asked what we can we do to make it look better.

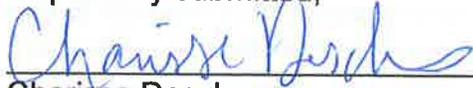
Pratt mentioned that Dr. Unthank from Clallam County Health will be speaking here tomorrow night. Pratt also wanted to find out when all the Councilors are available to finish up Charlie's evaluation. First Monday of the month 4:30 or 5pm.

EXECUTIVE SESSION

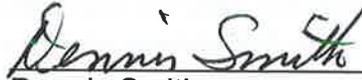
ADJOURNMENT

9:36 PM

Respectfully submitted,



Charisse Deschenes
Acting City Clerk



Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on October 14, 2019.