

**CITY OF SEQUIM
CITY COUNCIL MINUTES
SEQUIM CIVIC CENTER
152 WEST CEDAR STREET
SEQUIM, WA
OCTOBER 28, 2019**

1. Utility Rate Information

David Garlington, Public Works Director provided an update concerning Utility Rates.

Garlington mentioned that the City recommends that we use a consultant to complete a GFC analysis. Brandon Janisse asked the difference between GFCs and impact fees. Garlington mentioned that GFCs are a connection fee and that impact fees are assessed with development.

Sarah VanAusdle, Public Works summarized utility rates in a PowerPoint presentation.

Ted Miller asked why we update the studies every five years? VanAusdle said that is what is typically done throughout the State, but the Utility Rate Study isn't required. Garlington said that the Sewer and Water Master Plans were done every five to six years. The State recently changed that requirement to every ten years. One objective is to have a model that looks forward.

William Armacost asked if we have been challenged by customers? Garlington said legally no but there are customers that question the rates.

Jennifer States said that she appreciates the breakdown and when we need external support.

Candace Pratt supports the comment by States.

Janisse is supportive of the original direction.

Miller supports looking at something for the following year.

Mayor Dennis Smith said that would be a good agenda item for November.

2. Draft John Wayne Marina RFI

City Manager Charlie Bush provided an overview of the work to date on the John Wayne Marina Request for Information response.

Garlington mentioned that the Port put out the RFI asking for a response without the Port as the owner. He provided a summary of the twenty-year costs which indicates a need of

\$23 M. He said the Port's overall revenue sources are declining due to timber exports and raw timber tariffs imposed. He said the Port doesn't feel confident that they could run the Marina over the next 20 years.

If the City proposed to take over that ownership, the City would still be looking for a way to cover the costs. Most improvements would be needed within 15 years.

Garlington mentioned the goals expressed by the City Council for John Wayne Marina. Public ownership and that the public has a voice in policy decisions. He also mentioned the recreation and commercial opportunities and sustainable marine services.

Garlington said that if the City runs John Wayne Marina, it would run as an Enterprise fund.

PLEDGE OF ALLEGIANCE

ROLL CALL

Bob Lake sent in a message requesting to be excused for the meeting.

MOTION to excuse Bob Lake by Candace Pratt; seconded by Jennifer States. **Carried Unanimously.**

CHANGES TO THE AGENDA

Mayor Smith said that there will be an executive session.

CEREMONIAL

PUBLIC COMMENTS Please limit comments to 3 minutes. Please see ?Public Comments? rules attached.

Bob Bilow, 195 Sunset Place is speaking on Item 9. He thought there is something strange. Under opioids the 2020 State Legislative Agenda and Policies he had some questions. The sentences added were related to the need in Clallam County. He doesn't know where it came from and what is the data based on and where is that coming from? He has a packet to share.

Bob Travis, 161 Mariner View Court read an article about the State Department of Health about MAT. He said that it is time for us to take back our community.

Jenna Rose, 326 Dungeness Meadows said she represents Save our Sequim and 3,000 people and other people who are scared to speak up. She said she wants to talk about the MAT and referred to Aberdeen and Hoquiam. Drug treatment draws addicts. Ninety percent of the people who receive suboxone do not have drivers licenses. Seattle knows

this and now they are going to bussing them to the Peninsula and that is the plan. Jenna wanted to call attention to the Core Values of Sequim. She read out the values.

Jodie Wilke, Port Townsend resident thanked Bob Bilow for identifying the issue with the Legislative Agenda. She provided a handout about Save Our Sequim's position. She mentioned existing zoning, harm and land use problems. She said the lawyer called out the issues in the code since the City was unable to identify the location in the code by itself. She mentioned that the methadone clinic in Port Angeles would be enough to serve the region.

Rose Marschall, Port Angeles resident said that she sent an email and she hasn't gotten a response from a paper she sent two weeks ago. She said it is an essential public facility and that the City Council is responsible for the permitting. She would appreciate people answering emails and said that the only person that has is Brandon. She mentioned that 12 people and over 200 people out there against it. Listen to the citizens and we do deserve to hear from Council. There is no need and you can't prove that there is.

Karen Hogan said that Sequim has not been spared from the opioid health care crisis. She is speaking for voices of healing and health and believes that the treatment facility is a good addition to the community. She said that the local government may not use zoning laws to discriminate against those needing this treatment.

Henry Howe, 174 Forest Ridge Dr. said we don't have hospitals here and enough to take care of people in this room. He wants to know if the police force is large enough. He wants to know if the laws will have to change and asked what about the two-year study by the Department of Social and Health Services that says people return to drugs. He said that the study says that the problems are east and south of here. He doesn't see the logistics of placing this here. Think thoroughly of what you are doing.

George Noa wanted to speak about business development. He said if you build it, people won't come. He said people won't bring their pensions to Sequim. The people who bring their business here don't want to be accosted. Tourists come here for the beauty not for the drug treatment. He quoted Dante.

Gary Rudolf, 143 Clear View, said that statistics are hard and that you can adjust it to what you want it to be. He is quoting a real estate developer in Oregon who said don't let them build it. He said he saw a prison get built and destroy a community in California. Families and workers in the prison moved close to the area and others moved out. He said that will be the future for the MAT. He said do you really want the same problems as Seattle and other cities. He said it was absurd of you to walk the Tribe through the development process. He said that the tribe said NIMBY.

PUBLIC HEARINGS (Quasi-Judicial or Legislative)

CONSENT AGENDA

3. Claim Voucher Recap in the Amount of \$1,127,942.84

MOTION to approve the Consent Agenda by Candace Pratt; seconded by Brandon Janisse. **Carried Unanimously.**

OTHER

4. R2019-08 Recognizing Karen Kuznek-Reese for her Service

Mayor Smith invited Karen's family to join him at the podium. Smith read the resolution and presented a copy of the resolution to Robb and her grandson Brode.

The Washington Municipal Clerks Association members invited Alicia Neal to the podium. Paula Swisher with the Washington Municipal Clerks Association joined by Virginia Olsen presented Neal with an award and stated that Kuznek-Reese has given so much to the Clerk's Association. Olsen stated that Kuznek-Reese is a mentor and friend to Clerks across the State of Washington. She said that Kuznek-Reese encouraged her and helped her move up in the organization. Olsen thanked the Council and the community for honoring Kuznek-Reese.

Carolyn Galloway, with Olympic Region Municipal Clerks Association (ORMCA) presented an award to Kuznek-Reese's family.

Joanna Sanders, City Clerk with Port Townsend said that Karen was one of the founding members of ORMCA. She said there is wonderful comradery in the field. She stated that you become an expert on everything and everyone in city government. Sanders stated that Kuznek-Reese had a true commitment to the City of Sequim.

Mary Bower is the former Transit Clerk for Clallam County. She served for 46 years and she wanted to be here to state what an incredible asset that Kuznek-Reese was within Sequim and for the Clerks in the field. She said Kuznek-Reese took her message with her everywhere she went.

MOTION to approve Approval or R2019-08 recognizing Karen Kuznek-Reese for her 21 year of service to the City of Sequim. by Candace Pratt; seconded by Brandon Janisse. **Carried Unanimously.**

5. R2019-09 Karen Kuznek-Reese Civic Center Lobby Naming

Sharon DelaBarre with the City Arts Advisory Commission (CAAC) stated that the Commission recommended that the lobby be named as a gallery in honor of Kuznek-Reese. She explained that Kuznek-Reese was involved in realizing that the lobby could be something special for the arts. She said that Kuznek-Reese led was the Staff Liaison to the CAAC when it was created. Kuznek-Reese kept everyone apprised as to

how local government works. She said Kuznek-Reese's spirit shines as an example for what can be.

Volunteer Susan Molin said she met Kuznek-Reese and she invited her to work in the lobby as a volunteer concierge and proposed that Molin arrange the Art Talk on the Art Walk. Molin said that Kuznek-Reese is a masterful people manager.

Candace Pratt would like to wordsmith and strike lobby so that the gallery of the lobby is named the "Karen Kuznek Reese Gallery"

MOTION to approve Name the Civic Center gallery "The Karen Kuznek-Reese Gallery" in honor of the dedication and service Karen Kuznek-Reese provided to the City of Sequim from 1998 to 2019; moved by Candace Pratt seconded by Brandon Janisse.

YES: Dennis Smith, William Armacost, Ted Miller, Jennifer States, Candace Pratt, Brandon Janisse

NO: None

ABSTAIN: None

The vote Passed.

6. EDC Contract 2020 Affirmation

Department of Community Development Director Barry Berezowsky introduced Colleen McAleer of the Economic Development Council (EDC).

McAleer said that the EDC is cultivating strong partnerships. A \$75K grant supporting Emerald Coast Opportunity Zone projects. It provides technical support for the legal and financial establishment of the projects when the new businesses need help with the technical requirements of establishing a business. She mentioned that the EDC is partnering with other agencies to establish a strong support system for developing businesses on the peninsula.

McAleer said that they are looking for lease space to co-locate together to share resources and space. She also broke down the deliverables and actuals.

Pratt mentioned that this form of presentation and outline is helpful.

Miller mentioned that he has concern about the public funding and that it benefits the entire County. He said that the City shouldn't be in a contract with the EDC but with the County that serves this area.

McAleer stated that the EDC submits to the Department of Commerce (DOC) the number of partner cities and counties assisting with the funding of the EDC. The DOC expects the local counties and cities to support their local EDCs. She said that the EDC has made a lot of progress and expressed that all need to be a part of it.

Janisse agrees with Miller.

McAleer said that the EDC is working with the Holt property in the Opportunity Zone.

Janisse said he said he still wants to see those projects in Sequim. He wants to see investors, not possible investors. He wants to see the deliverables.

McAleer said it has been a great collaboration working with City Staff and bringing legislators here. She thinks there are a myriad of ways that we can work together. She said that the DOC and CERB which is a subset of DOC wants to see unified efforts in regions. She said it will have downstream impacts to future grants.

Janisse said he wants tangible deliverables on Item 4.

McAleer said that they are working with a venture capitalist and they also mentioned that the collaborative approach is important to them as well.

Janisse said what if we had Staff do that work. He wants tangible results to spend Sequim's dollars.

States said that businesses don't necessarily want to be identified until later in a process. With that in mind she is comfortable with item 4.

Janisse said that Bremerton's EOA is really building out.

McAleer said she knows all about Town West. She said they already had something in place in 2017. She said that with the fast ferries, it opened the area for development and that they were already in the process of developing it. They then took advantage of public money.

Janisse said he can't speculate with public money.

MOTION to approve I move to AFFIRM the agreement in the amount of \$20,000.00 and amended scope of work between the City of Sequim and the EDC through calendar year 2020.; moved by Jennifer States seconded by Candace Pratt.

YES: Dennis Smith, William Armacost, Jennifer States, Candace Pratt

NO: Ted Miller, Brandon Janisse

ABSTAIN: None

The vote Passed.

States said that she is impressed with the new direction of the EDC.

Janisse said this contract should be tabled.

7. Q3 2019 Financial Reports

Sue Hagener, Administrative Services Director provided the Quarter 3 2019 Financial Reports.

8. Ordinance 2019-017 Authorizing Year-End Budget Amendments

Hagener presented the Year-End Budget Amendments.

Janisse said he wants the City to reallocate the sales tax receipts so that we get more money in the equipment reserve and the LTGO Debt service.

Hagener said that she will reallocate those two funds.

9. 2020 State Legislative Agenda and Policies

Bush presented the updates to the Legislative Agenda.

States suggested a modification.

Prevailing wage, item 3.

Water rights were called out more specifically.

Miller stated that he strongly objects to the Human Services item relating to opioid issues. He said it should address depression and the suicide rate in the County.

Police Chief Sheri Crain said the numbers for the City of Sequim for suicide is lower than the County.

Miller said that opioids and suicide should all be mentioned. Crain said that suicides and overdoses are tracked separately, and they all need different solutions.

Crain mentioned that more resources are needed in the area of mental health services. She mentioned the involuntary treatment act allows people to be taken from the street and put in treatment. There are many reasons and the mental health piece is just a part of it.

States referred to the ITAs and asked if we need to clarify an ask.

Crain said that a few years ago Washington State was 48th in the Country for mental health treatment. She said that the State put some money to it, but the improvement rate is slow. Crain said that law enforcement relies on the other systems to function correctly or decently to help the Police do their job.

Armacost was concerned with the opioid comment as well. He said from 2012 to 2016 there was a peak to the opioid crisis in Clallam County. He said the numbers being

presented today are inaccurate. He said we must be honest. He wants to know if the area is still in crisis.

Crain said that the City relies on the local experts. The jail still has a problem. Local law enforcement and the medical communities are still talking about and working through the issues.

Miller said we can imply that we would spend millions on the MAT. He thinks other areas of mental health need focus.

Crain encouraged Miller to talk with Dr. Unthank with the Clallam County Health Department or other subject matter experts. There must be a package of things to go together to work on the broad problem.

States proposed a language revision. Provide technical resources in dealing with the opioid assistance. She said our region does want money for technical assistance and what she is hearing from Crain is that there is still need. She said that we are dealing with the epidemic.

Pratt likes what States has proposed. Miller think it is better. Armacost said that Dr. Unthank was dealing with the 2012 information not to the 2018 information.

Bush said that States revision has been accepted by the majority of the City Council.

Miller said this was an exceptionally good job.

10. 2020 Budget - Comments, Questions or Concerns

Hagener presented the 2020 Budget.

Bush mentioned the work on Simdars. He mentioned that this is requested amount of \$37K for the lobbyist.

Miller said that the lobbyist paid off last year.

Smith said we still have work to do to get that project done.

The total ask for the lobbyist is \$50K to help cover the priorities on the legislative agenda.

Janisse said it would be good to hear what the lobbyist thinks we can accomplish.

Smith wants to know if we could speak to the lobbyist first before voting on it.

Bush said it is good to have a presence all of the time. It is good to apply constant pressure.

General head nods in support for the \$50K for the lobbyist.

Hagener presented the next item on the commercial grade stove that isn't working in the Guy Cole Center.

Pratt and Miller said that there is also a need to improve the kitchen off the Council Chambers as well.

Hagener mentioned page 41 of the budget book. Janisse had asked how the city can lower the tax rate or keep more of the money.

Lake asked what services we reduce or cease. We would significantly impact our tax revenues while not making a big deal to the consumer.

Hagener said we don't have much control.

Janisse asked if Transit could take less. He asked could we keep more than what we are giving transit. Pratt said Transit is their own taxing authority.

Miller said it would put us in a bad place with Clallam County Transit.

Janisse had asked why we are self-insured for unemployment. Miller said that self-insurance is always the way to go if it is at all possible. There is a reason why insurance companies are wealthy.

Janisse also asked about professional memberships and certifications.

Hagener said that she gets information, training and the like tied to trainings.

Miller said that he endorses education and training and that it makes our staff more well-rounded.

Janisse said that you pay \$10K but certification isn't required. He understands why for certain certifications. He wants to save some money.

Hagener said we could commit to pick \$10K.

Pratt read a statement about the City Manager, how training leads to staff retainment. For example, she brought up Barb Hanna and her master's degree. She said that Barb wrote the crisis communication plan and created the Sequim Sunshine Festival logo and saved the City money there.

Janisse wants to trim the fat. He said it isn't about membership to clubs.

Pratt and States are supportive of the budget as is.

Armacost said he appreciates the value of the training and the opportunity for growth allows you to do your job well. Miller and Smith said that they support the current budget without trimming out \$10K.

Hagener presented other items concerning the budget.

Janisse asked about using contractors out of the area and not using them outside of the area.

Hagener said that we can't give preference to those inside the area. Council would have to direct staff to craft a policy for local businesses.

Janisse asked if we purchase items solely on purchase order. Hagener said we have accounts set up locally with authorized purchasers or credit cards.

Janisse said we should support our local businesses when we can.

11. Solid Waste Contract Renewal

Garlington presented the Solid Waste Contract Renewal.

Garlington said that we have made some progress on can size and frequency of pickup as Council asked staff to address.

Garlington said that yard waste would be picked up once a week instead of three times a week. That is a 96-gallon container.

Janisse asked if it is every other week.

Garlington said that there could be special pickup to allow flexibility.

Miller stated that he has concern with multifamily units with smaller size containers.

Garlington said we haven't eliminated any of the options.

Kristina Nelson-Gross, City Attorney said that the HOAs set those options for their associations. Nelson-Gross said she could meet with Miller and Pratt to discuss.

Garlington said that the carrier currently retains the information on a monthly basis. He said he supports collecting information on a quarterly basis.

Miller asked if you can put out large furniture or other items for a special pickup.

A Murray's Representative said that they attach it to the account, and they take a photo and charge additional money. It is an extra unit MSW rate.

Garlington said it is a ten-year contract. Murray's provides services to City-owned sites.

Garlington said that they could provide educational help, they support the Rally in the Alley program.

Miller said that if we can't solve the recycling issues that we may have to go to larger trash containers.

Garlington said on page 14 of the not clean copy concerning rate adjustments. We will look at what has happened to recycling costs over the last year and if the cost shifts by 25% up or down then they review and adjust annually. Garlington said there is an error in the current contract that states 5% instead of 25%.

Garlington mentioned that the incentive for saving money includes the encouragement of recycling.

Miller asked if we should put down the garbage disposal or in the trash.

Garlington said he would prefer that it go to the WRF so that we are making something productive out of it.

INFORMATION

Committee, Board and Liaison Summary Reports

Armacost mentioned the Arts Commission work and the upcoming Sunshine Festival. He also attended the NOLA meeting.

Miller attended the Clallam Transit meeting.

Pratt said that the Clallam Transit Board opposed I965. She also attended the Sunshine Festival Committee meeting. We now have our own URL.

Presiding Officer

Smith attended Coffee with the Mayor. It was the last Coffee of the Mayor for the year.

City Manager

12. [City Arts Advisory Council \(CAAC\) Partnership with KSQM for Summer Music Concert Series](#)

Charisse Deschenes, Assistant City Manager briefed the Council concerning the partnership and contract.

Bush said he toured the oyster upwellers at the Jamestown S'Klallam Tribe's site this week. It was well attended by NODC members.

GOOD OF THE ORDER

Pratt mentioned relocating the sunshine tarp to the north wall.


Mayor said the next meeting is on Tuesday the 12th.

Adjourned at 9:30 pm

EXECUTIVE SESSION

Move that there is a cost of living 1.5 percent and a merit increase of 2% for 2020 for City Manager Charlie Bush. Motion carries unanimously.

ADJOURNMENT

Respectfully submitted,

Charisse Deschenes, Acting City Clerk


Dennis Smith
Mayor

Minutes approved at a regular Council meeting held on November 25, 2019.